

**I. Call to Order by Board Secretary - @ 5:34 PM**
**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq. On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

**III. Roll Call**

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Vice Chair, expires 2024	X	
2. Sean Hewitt	Board Trustee, expires 2025		X
3. Susan Jackson	Board Chair, expires 2025	X	
4. Jonina Mazzeo	Board Trustee, expires 2026	X	
5. Miriam Santana	Board Trustee, expires 2024	X	
6. Danielle Clement	Board Trustee, expires 2024	X	
7. Kenneth King	Board Trustee, expires 2025		X
8. Hiyarys Perez	Board Trustee, expires 2026	X	
9. Elsy Lugo	Board Trustee, expires 2026	X	

**Also Present**

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director	X	
Hector Alvarez	Education Director	X	
Rosalind Friday	Assistant Education Director	X	
Dr. Brian Falkowski	SBA		X
Joshua Solow	SBO MGMT LLC	X	
Caitlin Mitchell	Teacher Representative - Alternate	X	
Latoya Branch	Teacher Representative		X
Daisy Amador	Teacher Representative - Alternate		X

**IV. Approve Meeting Agenda**

Motion for Greater Brunswick Charter School, Board of Trustees to approve the agenda for the **August 17, 2023** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 <sup>st</sup>	X				Kenneth King					X
Danielle Clement	2 <sup>nd</sup>	X				Jonina Mazzeo		X			

Sean Hewitt					X	Miriam Santana		X			
Hiyarys Perez		X				Susan Jackson		X			
Elsy Lugo		X									

**V. Acceptance of Meeting Minutes**

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **July 20, 2023**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 <sup>nd</sup>	X				Kenneth King					X
Danielle Clement		X			X	Jonina Mazzeo	1 <sup>st</sup>	X			
Sean Hewitt						Miriam Santana		X			
Hiyarys Perez		X				Susan Jackson		X			
Elsy Lugo		X									

**VI. Public Comment - None**

**VII. Correspondence**

**VIII. Reports**

1. Director’s Report – Summer Academy Presentation & Title I Goals Data Presentation. Presented by Vanessa Jones.
2. HIB update – N/A
3. Suspension Update – N/A

**IX. Adjourn Public Session and Open Closed Session - @ 7:02 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 <sup>st</sup>	X				Kenneth King					X
Danielle Clement		X				Jonina Mazzeo	1 <sup>st</sup>	X			
Sean Hewitt					X	Miriam Santana		X			
Hiyarys Perez		X				Susan Jackson		X			
Elsy Lugo		X									

– Personnel Evaluations.

**X. Adjourn Closed and Open Public Session - @ 7:22 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 <sup>st</sup>	X				Kenneth King					X
Danielle Clement	2 <sup>nd</sup>	X				Jonina Mazzeo		X			
Sean Hewitt					X	Miriam Santana		X			
Hiyarys Perez		X				Susan Jackson		X			
Elsy Lugo		X									

**XI. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Reconciliation Report: To approve the Secretary’s and Reconciliation Reports for **June 2023**, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Greater Brunswick Charter School Board of Trustees acknowledges receipt of the secretary’s

certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of June 2023, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.

- b. Bills List: Approve Bills List from July 21, 2023 to August 17, 2023.
- c. Payroll: To approve the following payrolls:

July 14, 2023	\$ 74,821.57
July 28, 2023	\$ 76,022.02
August 15, 2023	\$ 98,629.88

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 <sup>st</sup>	X				Kenneth King					X
Danielle Clement	2 <sup>nd</sup>	X				Jonina Mazzeo		X			
Sean Hewitt					X	Miriam Santana		X			
Hiyarys Perez		X				Susan Jackson		X			
Elsy Lugo		X									

**2. Contracts**

- a. To approve an agreement with Quadient for the rental of the iX-3 Mailing System at a monthly cost of \$39.99 month/36 months.
- b. To approve a contract with Garden of Healing Yoga and Wellness to provide services to support expanding the Socio-Emotional Learning for students and the school at large at a costs of \$5,000/month funded by Title I, totaling \$50,000.
- c. To approve the 2023-2024 school year rate sheet with Delta-T to provide staffing service as needed.
- d. To approve an agreement with Gohar Speech Therapy Services to provide Special Education Teachers at an hourly rate of \$75.00 for the 2023-2024 SY.
- e. To approve the Young Audiences Arts For Learning Site/Venue Assembly Contract for the 2023-2024 SY.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 <sup>nd</sup>	X				Kenneth King					X
Danielle Clement	1 <sup>st</sup>	X				Jonina Mazzeo		X			
Sean Hewitt					X	Miriam Santana		X			
Hiyarys Perez		X				Susan Jackson		X			
Elsy Lugo		X									

**3. Buildings & Grounds**

**4. Personnel**

- a. To approve the FY23 following stipends:

Name	Position	Salary
Kristine Johnson	SEMI Specialist	\$5,000
Lilia Fabila-Guilbot	Enrichment Cluster Coordinator	\$3,000
Lilia Fabila-Guilbot	FLN Coordinator	\$6,000
Martha Goz	Anti-Bullying Specialist	\$5,500

- b. To approve the following FY23 stipends:

Name	Title	Salary / Rate
Samantha Rollins	Group Leader - K-1	\$3,000
Eugenia Xarhoulakos	Group Leader - 2-3	\$3,000
Amina Chowdhry	Group Leader - 4-5	\$3,000
Alyssa Pazmino & Alexandra Aponte	Group Leader - 6-8	\$3,000 (split)
Martha Goz	Group Leader - Special Ed	\$3,000
Robyn Baus	Group Leader - Specials	\$3,000
Caitlin Mitchell	Curriculum & Program Implementation	\$45/hr up to \$3,000

c. To approve the hiring of following staff:

Name	Position	Term	Level	Salary
Carla La Torre	Teacher	9/1/23 – 6/30/24	15 MA	\$71,273
Marjori Rivera	Part-time Student Aide	9/1/23 – 6/30/24	7	\$19.74/hour (29 hours)
Marjori Rivera	After School Academy Receptionist	9/1/23 – 6/30/24	N/A	\$27/hour
Janan Yormaz	Teacher	9/1/23 – 6/30/24	4 MA	\$58,898
Jasmine Marcus	Long Term Substitute Teacher	9/1/23 – 6/30/24	2 BA	\$54,648
Stephanie Colley	Teacher	9/1/23 – 6/30/24	12	\$63,848
Tiffany Molina	Teacher	9/1/23 – 6/30/24	8 BA	\$61,798
Jonathan Alicea	Long Term Substitute Teacher	9/1/23 – 6/30/24	8 BA +30	\$62,298
Sheyla Gonzalez	Long Term Substitute Teacher	9/18/23 – 6/30/24	1 BA	\$55,348

d. To approve the following GBCS After School Academy hires for FY24:

Name	Job Title	Rate
Dania Peralta	Group T.A	\$15.00
Daniela Peralta	Group T.A	\$15.00
Jadeline Perez	Group T.A	\$15.00
Pedro Suastegui	Group T.A	\$15.00
Gabrielle Alfred	Group Leader	\$18.00
Samantha Rojas	Group T.A	\$15.00
Dilan Galindo	Group Leader	\$18.00
Ashley Ramos	Group Leader	\$18.00
Beatriz Perez	Group Leader	\$18.00
Vanessa Revilla	Group Leader	\$18.00
Rubi Rivera	Group Leader	\$18.00
Bianca Suastegui	Floater	\$18.00
Carmen Espinal	Group Leader	\$20.00
Leyla Haynes-Siglam	Group Leader	\$27.00
Julio Perez-Arrieta	Sport/Group Leader	\$27.00
Alexa Estrada	Art	\$27.00
Nancy Angelet	Group Leader	\$27.00
Lilia Fabila-Guilbot	Cooking	\$27.00
Alejandra Suastegui	Receptionist/Floater	\$27.00
Liliana Santos	Group Leader	\$27.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 <sup>st</sup>	X				Kenneth King					X
Danielle Clement	2 <sup>nd</sup>	X				Jonina Mazzeo		X			
Sean Hewitt					X	Miriam Santana		X			
Hiyarys Perez		X				Susan Jackson		X			
Elsy Lugo		X									

**5. Curriculum/Special Education**

**6. Policy/Miscellaneous**

- a. To approve Policy 5111, enrollment procedures. Second reading.
- b. To approve the Emergency Virtual Instruction Plan as of July 31, 2023.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 <sup>st</sup>	X				Kenneth King					X
Danielle Clement	2 <sup>nd</sup>	X				Jonina Mazzeo		X			
Sean Hewitt					X	Miriam Santana		X			
Hiyarys Perez		X				Susan Jackson		X			
Elsy Lugo		X									

**XII. Enrollment Report**

Grade	FY24	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024	2023/2024
K	44												
1	44												
2	44												
3	44												
4	44												
5	44												
6	44												
7	44												
8	42												
<b>Total</b>	<b>394</b>												

**XIII. Committee Reports**

- 1. SRC – Did not meet.
- 2. Community Outreach/Development – Did not meet.
- 3. Finance and Facilities – Did not meet.
- 4. Governance – Discussed and assigned board members to their respective board committee for the upcoming year.

**XIV. New Business**

**XV. Action Items**

Day	Date	Time	Notes
Thursday	September 14, 2023	5:30 PM	Regular Meeting

**XVI. Closing Comments - Each board member provided their own individual closing comments.**

**XVII. Adjournment - @ 7:45 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 <sup>st</sup>	X				Kenneth King					X
Danielle Clement	2 <sup>nd</sup>	X				Jonina Mazzeo		X			
Sean Hewitt					X	Miriam Santana		X			
Hiyarys Perez		X				Susan Jackson		X			
Elsy Lugo		X									