

- I. **Call to Order By Board Secretary**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

- III. **Roll Call**

Voting Members	Role	Present	Absent
1. Claudia Avarado	Board Trustee, expires 2019		
2. Lynell Burgos	Board Trustee, expires 2021		
3. Shamara Gatling-Davila	Board Vice Chair, expires 2020		
4. Evan Gentry	Board Trustee, expires 2019		
5. Indira Grullon	Board Trustee, expires 2021		
6. Sean Hewitt	Board Trustee, expires 2019		
7. Susan Jackson	Board Chair, expires 2021		
8. Mariu Reynoso	Board Trustee, expires 2019		
9. Anju Thomas	Board Trustee, expires 2020		

**Also Present**

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director		
Hector Alvarez	Assistant Education Director		
Michael Falkowski	SBA / Board Secretary		

- IV. **Pledge of Allegiance**
- V. **Approve Meeting Agenda**

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **June 20, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

**VI. Acceptance of Meeting Minutes**

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **May 9, 2019**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

**VII. Public Comment**

**VIII. Correspondence**

**IX. Reports**

1. Director’s Report
  - a. 2017-2018 NJ Performance Report Comparison Data
2. HIB Report – June 2019
3. Suspension Report

Motion to accept Director’s Report, HIB Reports, and Suspension Reports:

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

**X. Closed Session**

**XI. Adjourn Closed and Open Public Session**

**XII. Motions for Approval**

**1. Finance**

- a. To approve the April & May 2019 Board Secretary Report.
- b. To approve the April & May 2019 Reconciliation Report.
- c. Bills List: Approve Bills List from May 10, 2019 and June 20, 2019.
- d. Drainage Improvement Plan Bid

**BE IT RESOLVED**, that the Greater Brunswick Charter School held a bid opening for the Drainage Improvement Plan on Friday, May 31, 2019; and

**WHEREAS**, two (2) bids were received (VTK Construction at \$46,000 and Sunset Creations, Inc. at \$172,900); and

**WHEREAS**, the high bid exceeded the budget for the project and the low bid was disqualified for a technicality;

**NOW LET IT BE RESOLVED**, that the GBCS Board of Trustees rejects all bids received on May 31, 2019 for the Drainage Improvement Plan.

- e. To approve the School Business Administrator to advertise for a re-bid of the **Drainage Improvement Plan**.
- f. Payroll: To approve the following payrolls:

April 30, 2019	\$174,997.85
May 15, 2019	\$192,195.69
May 30, 2019	\$180,309.07
June 15, 2019	\$184,883.05

- g. RESOLVED, The Greater Brunswick Board of Trustees hereby approves the submission of grant application for the 2019 Safety Grant Program through the New Jersey Schools Insurance Group's "NJEIF or ERIC North" Subfund for the purposes described in the application, in the amount of **\$3,055.24** for the period July 1, 2019 through June 30, 2020.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

**2. Contracts**

- a. Bid: BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the School Director, hereby approves the contract with **All Things Kids Catering** as the Food Services Vended Meals provider for the 2019-2020 school year. The per meal prices are as follows:
  - Breakfast: \$1.25
  - Lunch: \$2.30
  - Snack: \$0.10
- b. To approve the contract with **Naomi Isaac-Simpson** for the 2019-2020 school year to provide math staff development for the elementary/middle level teachers at \$1,200/day for 18 days, up to \$21,600/year.
- c. To approve the contract with **Learning Improvement Associates of New Jersey** for the 2019-2020 school year to provide Federal Grant consulting services at a cost not to exceed 5% of grant award at the following rates:
  - \$650 per day, up to 7 hours, for services provided on-site @ GBCS
  - \$60 per hour for services provided off-site or beyond 8 hours in one day on-site
- d. To approve the contract with **Mary Elizabeth Westhead PsyD** for the 2019-2020 school year to provide School Psychologist services at the following rates:
  - Consultation and Meeting Attendance (per hour) \$90.00
  - Special Education Eligibility Document Preparation \$100.00
  - IEP Document Preparation \$250.00
  - Psychological Evaluations \$450.00

- e. To approve the contract with **Dr. Chelsea P. Tracy-Bronson** for the 2019-2020 school year to provide professional development services at the following rates:
  - \$3,200 per full-day of Professional Development for 2-Days = \$6,400
  - \$1,800 per full-day of Coaching Teams of Teachers for 2-Days - \$3,600
- f. To approve the service contract with **UNITED COOLING & REFRIGERATION INC.** for the 2018-2019 school year to provide HVAC services at a cost of \$15,250.00/year.
- g. To approve contact with **Dual Education Resources** for the 2019-2020 school year to provide Dual Language coaching services at a rate of \$900/day up to \$9,000/year.
- h. To approve the contract with **School Business Office** for the 2019-2020 school year to provide School Business Administrator services at \$7,565/month.
- i. To approve the contract with **Johnston Law Firm LLC** for the 2019-2020 school year to provide legal services at the following rates: Principals & Counsel - \$275/hr; Associated - \$235/hr; Paralegals and Law Students - \$115/hr
- j. To approve the contract with **Invo HealthCare Associates** to provide specialized therapeutic services at the following rates for the 2019-2020 school year:
  - Occupational Therapy \$83/hr
  - Physical Therapy \$83/hr
- k. To approve the contract with **Mozaic Mindz, Marla Burns MAT/LDT-C** to provide special education services to certain disabled students at the following rates:
  - \$425 per evaluation conducted (including writing necessary evaluation reports)
  - \$100 per Eligibility Determination
  - \$250 per IEP
  - \$90 per hour for attendance at meetings, in-person or telephone consultations with the Education Director or other school staff, or in-service professional development and preparation therefor.
  - \$1,000 – Retainer

**3. Buildings & Grounds**

**4. Personnel**

- a. To re-appoint/approve **Hector Alvarez** as the **School Safety Specialist** effective July 1, 2019.
- b. To approve hiring the following Summer Academy staff:

Teacher	Grade	Salary	Start Date
Chad Shubert	Pre-K	\$3,817	7/2/19
Nya Johnson	Pre-K	\$800	7/2/19
Elaine Rodriguez	Pre-K (July 2 – 12)	\$280	7/2/19
Victoria Salomone	Kindergarten	\$3,817	7/1/19
Lybov Dubinina	1 <sup>st</sup> grade	\$3,817	7/1/19
Susan Liebowitz	K/1 <sup>st</sup> grade	\$2,289	7/2/19
Alyssa Alfred	2 <sup>nd</sup> grade	\$3,817	7/1/19
Natalia Arbaleaz	2 <sup>nd</sup> grade	\$3,817	7/1/19
Gail Lewis	2 <sup>nd</sup> grade	\$2,289	7/2/19
Caitlin Mitchell	3 <sup>rd</sup> grade	\$3,817	7/1/19
Daniela Garay	4 <sup>th</sup> grade	\$3,817	7/1/19
Sarah Feldman	5 <sup>th</sup> grade	\$3,817	7/1/19
Robyn Stein	4 <sup>th</sup> /5 <sup>th</sup> grade	\$2,289	7/2/19
Erica Yvonnet	6 <sup>th</sup> /7 <sup>th</sup> grade ELA	\$3,817	7/1/19

Kristina Markel	6 <sup>th</sup> /7 <sup>th</sup> grade Math	\$3,817	7/1/19
Daniela Suastegui	6 <sup>th</sup> /7 <sup>th</sup> grade	\$2,289	7/2/19
Nurse		\$3,168	7/2/19
Director		\$6,138	5/1/19
<b>Total:</b>		<b>\$57,712</b>	

c. To approve the following resignations:

- Victor Calderon – effective July 19, 2019
- Daniela Garay – effective June 30, 2019
- Stephani Estrella – effective June 30, 2019
- Joelle Mah – effective June 30, 2019
- Natalia Arbelaez – effective June 30, 2019
- Adriana Arroyave – effective June 30, 2019
- Maria Torres – effective June 30, 2019
- **Chad Schubert**

d. To approve the following new hires for the 2019-2020 school year:

- Kathleen Bowmen – Teacher, \$63,773 (Level 13 Masters)
- Julie Einstein – Teacher, \$59,298 (Level 10 Masters)
- Malak Fakhry – Teacher, \$51,648 (Level 2-3BA)
- Latoya Branch – Teacher, \$52,148 (Level 4BA)
- Samantha Rollins – Teacher, \$58,048 (Level 10BA)

e. To approve the rehire of the following staff members for the 2019-2020 school year:

Name	Position	Salary
Kristine Johnson	Asst. to the SBA	
Kelly Sadowski	Administrative Assistant	
Carmen Rine	Dean of Students	
Alejandra Suastegui	Receptionist	
Linda Seidenstien	Literacy Coach	
George Newton	Technology Specialist	
Lilia Fabila Guilbot	Family Coordinator	
Yaniris Flores	Custodian	
Francisca Rodriguez	Custodian	

f. To approve the rehire of Victor Calderon, Head Custodian from July 1, 2019, until his resignation date of July 19, 2019, at a yearly salary of \$60,000 prorated for lesser time.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

## 5. Curriculum/Special Education

**6. Policy/Miscellaneous**

- a. BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, hereby appoints Ms. Vanessa Jones as the Affirmative Action Officer, pursuant to N.J.A.C 6:4-1.4 for the 2019/2020 school year.
- b. To approve the Affirmative Action Team consisting of [REDACTED], to conduct the Needs Assessment and develop a Comprehensive Equity Plan.
- c. The Board of Trustees hereby authorizes the submission of the Comprehensive Equity Plan for School Years 2019-20 through 2021-22 to the Middlesex County Office of Education.
- d. To accept the June 2019 HIB report.
- e. To approve the April 2019 and May 2019 HIB Report.
- f. To approve the 2<sup>nd</sup> and Final reading of the following policies:
  - 2422 - Health and Physical Education - Policy (M)
  - 2610 – Education Program Evaluation – Policy (M)
  - 5111 - Eligibility of Resident/Nonresident Students – Policy & Regulation (M)
  - 5756 - Transgender Students - Policy (M)
  - 7440 - School District Security – Policy & Regulation (M)
  - 8561 - Procurement Procedures for School Nutrition Programs – Policy (M)
  - 2415.06 - Unsafe School Choice Option - Policy (M)
  - 2460.8 - Special Education – Free and Appropriate Public Education – Regulation (M)
  - 5530 - Substance Abuse - Regulation (M)
  - 5600 - Student Discipline/Code of Conduct – Policy (M)
  - 5611 - Removal of Students for Firearms Offenses – Policy & Regulation (M)
  - 5612 - Assaults on District Board of Education Members or Employees – Policy & Regulation (M)
  - 5613 - Removal of Students for Assaults with Weapons Offenses – Policy & Regulation (M)
  - 8461 - Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Offenses – Policy & Regulation (M)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

**XIII. Enrollment Report**

Grade	FY19 ENR	Aug 15, 2018	Sep 15, 2018	Oct 15, 2018	Nov 15, 2018	Dec 15, 2018	Jan 15, 2019	Feb 15, 2019	Mar 15, 2019	Apr 15, 2019	May 15, 2019	Jun 15, 2019	Wait List 2018/2019
K	44	45	44	44	44	44	44	44	44	44	44	44	102
1	44	43	45	45	45	45	45	45	45	44	45	45	49
2	44	44	44	44	44	44	44	44	44	44	44	44	42
3	44	43	44	44	44	44	44	44	44	44	44	44	36
4	44	42	44	44	44	44	44	44	44	44	44	44	42
5	44	44	44	44	44	44	44	44	44	44	44	44	35
6	44	42	47	46	46	46	46	46	46	46	46	46	20
7	44	42	43	43	43	43	43	43	43	43	43	43	18
8	42	40	42	42	42	42	42	42	42	42	42	42	15

<b>Total</b>	<b>394</b>	<b>385</b>	<b>397</b>	<b>396</b>	<b>396</b>	<b>396</b>	<b>396</b>	<b>396</b>	<b>396</b>	<b>395</b>	<b>396</b>	<b>396</b>	<b>359</b>
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\*\*\*Totals include 4 Out of District Students, 1 in 3rd, 1 in 6th and 2 in 8th Grade.

**XIV. Committee Reports**

1. SRC
2. Community Outreach
3. Development
4. Finance and Facilities
5. Governance

**XV. New Business**

**XVI. Closing Comments**

**XVII. Action Items**

- Next Board Meeting: July 18, 2019

**XVIII. Adjournment**

<b>Voting Members</b>	<b>Motion</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>	<b>Voting Members</b>	<b>Motion</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											