

I. Call to Order By Board Secretary - 6:45 pm
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Claudia Avarado	Board Trustee	X	
2. Shamara Gatling-Davila	Board Trustee	X	
3. Evan Gentry	Board Trustee	X	
4. Sean Hewitt	Board Trustee		X
5. Susan Jackson	Board Chair	X	
6. Molly Larobina	Board Vice-Chair	X	
7. Mariu Reynoso	Board Trustee	X	
8. Anju Thomas	Board Trustee	X	

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director	X	
Hector Alvarez	Assistant Education Director	X	
Michael Falkowski	SBA/ Board Secretary	X	
TBD	Teacher Representative		X

IV. Pledge of Allegiance
V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **June 21, 2018** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry	1 st	X				Mariu Reynoso	2 nd	X			
Sean Hewitt					X	Anju Thomas		X			

VI. Board Business

Election Results:

- 3 year terms (expires 2021): Indira Grullon, Susan Jackson
- 2 year terms (expires 2020: Shamara Gatling-Davila, Anju Thomas
- 1 year terms: (expires 2019) Claudia Alvarado, Mariu Reynoso, Evan Gentry, Sean Hewitt

VII. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **May 14, 2017.**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry	1 st	X				Mariu Reynoso	2 nd	X			
Sean Hewitt					X	Anju Thomas		X			

VIII. Public Comment – NO Comment

IX. Correspondence

1. Resignation letters

X. Reports

1. Director’s Report
 - i. HIB Report & Self-Assessment
 - ii. Suspension Report

Motion to accept Director’s Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry	1 st	X				Mariu Reynoso	2 nd	X			
Sean Hewitt					X	Anju Thomas		X			

XI. Adjourn Public Session and Open Closed Session – 7:00 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry	1 st	X				Mariu Reynoso	2 nd	X			
Sean Hewitt					X	Anju Thomas		X			

Topics:

- 1) Student matters
- 2)

XII. Adjourn Closed Session and Open Public Session – 8:47 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina	2 nd	X			
Evan Gentry	1 st	X				Mariu Reynoso		X			
Sean Hewitt					X	Anju Thomas		X			

XIII. Motions for Approval

1. Finance

- a. To approve the May 2018 Board Secretary Report.
- b. To approve the May 2018 Reconciliation Report.
- c. Bills List: Approve Bills List from May 15, 2018 to June 21, 2018.
- d. Payroll: To approve the following payrolls:

May 15, 2018	\$ 184,455.14
May 30, 2018	\$ 183,774.14
June 15, 2018	\$ 200,759.22

- e. RESOLVED, The Greater Brunswick Board of Trustees hereby approves the submission of grant application for the **2018 Safety Grant Program** through the New Jersey Schools Insurance Group’s "NJEIF or ERIC North" Subfund for the purposes described in the application, in the amount of \$2848.45 for the period July 1, 2018 through June 30, 2019.
- f. To approve the School Business Administrator to advertise a RFQ (Request For Qualifications) for **Architectural/Engineering services** to address the flooding issues at Greater Brunswick Charter School.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry	1 st	X				Mariu Reynoso		X			
Sean Hewitt					X	Anju Thomas	2 nd	X			

2. Contracts

- a. Bid: BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the School Director, hereby approves the contract with **All Things Kids Catering** as the Food Services Vended Meals provider for the 2018-2019 school year. The per meal prices are as follows:
 - Breakfast: \$1.25
 - Lunch: \$2.30

- Snack: \$0.10
- b. To approve the contract with **Naomi Isaac-Simpson** for the 2018-2019 school year to provide math staff development for the elementary/middle level teachers at \$1,200/day for 18 days, up to \$21,600/year.
 - c. To approve the contract with **Learning Improvement Associates of New Jersey** for the 2018-2019 school year to provide Federal Grant consulting services at a cost not to exceed 5% of grant award at the following rates:
 - \$650 per day, up to 7 hours, for services provided on-site @ GBCS
 - \$60 per hour for services provided off-site or beyond 8 hours in one day on-site
 - d. To approve the contract with **Mary Elizabeth Westhead PsyD** for the 2018-2019 school year to provide School Phycologist services at the following rates:
 - Consultation and Meeting Attendance (per hour) \$90.00
 - Special Education Eligibility Document Preparation \$100.00
 - IEP Document Preparation \$250.00
 - Psychological Evaluations \$450.00
 - e. To approve the contract with **Dr. Chelsea P. Tracy-Bronson** for the 2018-2019 school year to provide professional development services at the following rates:
 - \$3,200 per full-day of Professional Development for 2-Days = \$6,400
 - \$1,800 per full-day of Coaching Teams of Teachers for 2-Days - \$3,600
 - f. To approve the service contract with **UNITED COOLING & REFRIGERATION INC.** for the 2018-2019 school year to provide HVAC services at a cost of \$15,250.00/year.
 - g. To approve the attached **NJSIG (New Jersey Schools Insurance Group)** resolution to continue as a member from July 1, 2018 to July 1, 2021.
 - h. To approve contact with **Dual Education Resources** for the 2018-2019 school year to provide Dual Language coaching services at a rate of \$900/day up to \$9,000/year.
 - i. To approve the contract with **School Business Office** for the 2018-2019 school year to provide School Business Administrator services at \$7,380/month.
 - j. To approve the contract with **Johnston Law Firm LLC** for the 2018-2019 school year to provide legal services at the following rates: Principals & Counsel - \$275/hr; Associated - \$235/hr; Paralegals and Law Students - \$115/hr
 - k. To approve the contract with **Mozaic Mindz, Marla Burns MAT/LDT-C** to provide special education services to certain disabled students at the following rates:
 - \$400 per evaluation conducted (including writing necessary evaluation reports)
 - \$100 per Eligibility Determination
 - \$250 per IEP
 - \$90 per hour for attendance at meetings, in-person or telephone consultations with the Education Director or other school staff, or in-service professional development and preparation therefor.
 - \$1,000 – Retainer

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			

Evan Gentry	1 st	X				Mariu Reynoso		X		
Sean Hewitt					X	Anju Thomas	2 nd	X		

3. Buildings & Grounds

4. Personnel

- a. To approve the 4-year **Collective Bargaining Agreement** between Greater Brunswick Charter School and Brunswick Charter Education Association from July 1, 2017 to June 30, 2021.
- b. To approve **Hector Alvarez** as the **School Safety Specialist** effective June 21, 2018.
- c. To approve hiring **Rachel O'Neill** as an after school staff member at a rate of \$14.47/hr.
- d. To approve/ratify the hiring of the following afterschool substitutes:
 - Jan Rosenstreich - \$15/hr start date 6-21-2018
- e. To approve hiring the following Summer Academy staff:

Teacher	Grade	Salary	Start Date
Chad Shubert	Pre-K	\$3,795	7/2/18
Nya Johnson	Pre-K	\$830	7/2/18
Elaine Rodriguez	Pre-K	\$830	7/2/18
Victoria Salomone	Kindergarten	\$3,795	6/29/18
Yesenia Jimenez	Kindergarten	\$2,175	7/2/18
Joelle Mah	1st grade	\$3,795	6/29/18
Kristina Markel	1st grade	\$3,795	6/29/18
Monica Gonzalez	1st grade	\$2,175	7/2/18
Caitlin Mitchell	2nd grade	\$3,795	6/29/18
Natalia Arbaleaz	3rd grade	\$3,795	6/29/18
Gail Lewis	2/3 grades	\$2,175	7/2/18
Daniela Garay	4/5 grades	\$3,795	6/29/18
Daisy Amador	4/5 grades	\$2,175	6/29/18
Erica Yvonnet	6/7 grades	\$3,795	6/29/18
Daniel Cycowski	6/7 grades	\$3,795	6/29/18
Daniela Suastegui	6/7 grades	\$2,175	7/2/18
Nurse		\$2,520	7/2/18
Director		\$6,000	5/1/18
Total (2018):		\$55,210	

- f. To approve the following resignations effective June 30, 2018:
 - Tzerefos-Sheehan, Angelique – Kindergarten Teacher
 - Creekmore, Peter – Music Teacher
- g. To approve the following new hires:
 - Anya Restrepo Ayala, Dual Lang Teacher, Level 10MA, \$57,867, start date: 9-1-2018
 - David Venezia, ESL Teacher, Level 9MA, \$56,546, start date: 9-1-2018
 - Sarah Feldman, MS Lang Arts Teacher, Level 1, \$48,670, start date: 9-1-2018
 - Rachel O'Neill, Student Aide, \$14.47/hr, start date May 21, 2018.
- h. To approve the following Graduate Coursework request (tuition reimbursement):
 - Victoria Salomone – TCNJ, ESL Dual Language – Fall 2018, Winter & Spring 2019
- i. To approve the following Professional Development:

Who	When	Where	Topics	Cost + Allowed Travel
Daniel Cyckowski	8/20-8/21/2018	TCNJ	2018 ESL Bilingual Summer Academy	\$30
Victor Calderon	7/14/2018	Rutgers	Purchasing Refresher	\$278
Lilia Fabila-Guilbot	10/6/2018	Piscataway	A Workshop on Domestic Violence	\$80
Victoria Salomone	7/26/2018	Saddle Brook	Foundations Level 1 Workshop	\$289

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado	2 nd	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry	1 st	X				Mariu Reynoso		X			
Sean Hewitt					X	Anju Thomas		X			

5. Curriculum/Special Education

6. Policy/Miscellaneous

- a. To approve the May 2018 HIB report.
- b. To accept the June 2018 HIB report.
- c. To approve the July 2018 Regular Board Meeting date of Thursday, July 19, 2018 at 5:30pm.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado	2 nd	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry	1 st	X				Mariu Reynoso		X			
Sean Hewitt					X	Anju Thomas		X			

XIV. Enrollment Report

Grade	FY18	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	Max	2017	2017	2017	2017	2017	2017	2018	2018	2018	2018	2018	2018	2017/2018
K	44	44	44	44	44	44	44	44	44	44	44	44	43	31
1	44	43	44	43	44	44	44	44	44	44	44	44	44	9
2	44	42	44	44	44	44	44	44	44	44	43	44	44	1
3	44	43	44	44	44	44	44	44	44	44	44	44	44	27
4	44	43	43	44	44	44	44	44	44	44	44	44	44	8
5	44	41	43	44	44	44	44	44	44	44	44	44	44	5
6	44	44	45	46	46	46	46	47	47	46	46	46	46	3
7	44	43	44	43	43	43	43	42	42	42	42	42	42	6
8	42	42	42	42	42	41	41	41	41	41	41	41	41	3
Total	394	385	393	394	395	394	394	394	394	393	392	393	392	93

XV. Committee Reports

1. SRC
2. Community Outreach
3. Development
4. Finance and Facilities
5. Governance

XVI. New Business - NONE

XVII. Closing Comments – Many thanks to Molly Larobina for serving on the Board.

XVIII. Action Items

- Next Board Meeting: 7/19/2018

XIX. Adjournment – 8:57 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry	1 st	X				Mariu Reynoso		X			
Sean Hewitt					X	Anju Thomas	2 nd	X			