

I. Call to Order By Board Secretary – 5:35 pm
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Claudia Avarado	Board Trustee	X	
2. Christopher Coulthard	Board Trustee	X	
3. Shamara Gatling-Davila	Board Trustee	X	
4. Evan Gentry	Board Trustee	X, 5:41 pm	
5. Sean Hewitt	Board Trustee	X, 5:55 pm	X
6. Susan Jackson	Board Chair	X	
7. Molly Larobina	Board Vice-Chair	X	
8. Mariu Reynoso	Board Trustee	X	
9. Anju Thomas	Board Trustee	X, 5:43 pm	

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director	X	
Hector Alvarez	Assistant Education Director	X	
Michael Falkowski	SBA/ Board Secretary	X	
Peter Creekmore	Teacher Representative		X

IV. Pledge of Allegiance
V. Board Business

- Motion to accept the resignation of Ms. Anna Seewald from the Board of Trustees effective September 5, 2017.
- Motion to accept the resignation of Ms. Anne Norris from the Board of Trustees effective September 19, 2017.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado	2 nd	X				Susan Jackson		X			
Christopher Coulthard	1 st	X				Molly Larobina		X			
Shamara Gatling-Davila		X				Mariu Reynoso		X			
Evan Gentry					X	Anju Thomas					X
Sean Hewitt					X						

VI. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **September 21, 2017** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Christopher Coulthard	1 st	X				Molly Larobina		X			
Shamara Gatling-Davila	2 nd	X				Mariu Reynoso		X			
Evan Gentry					X	Anju Thomas					X
Sean Hewitt					X						

VII. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **August 17, 2017**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado	2 nd	X				Susan Jackson		X			
Christopher Coulthard	1 st	X				Molly Larobina				X	
Shamara Gatling-Davila		X				Mariu Reynoso		X			
Evan Gentry					X	Anju Thomas					X
Sean Hewitt					X						

VIII. Public Comment – No Comment

IX. Correspondence

X. Reports

1. Director’s Report
 - i. Rutgers rain garden presentation
 - ii. Academic Performance Framework Report follow-up
 - iii. HIB Report - NONE

Motion to accept Director’s Report and HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado	2 nd	X				Susan Jackson		X			
Christopher Coulthard	1 st	X				Molly Larobina		X			
Shamara Gatling-Davila		X				Mariu Reynoso		X			
Evan Gentry		X				Anju Thomas		X			
Sean Hewitt		X									

Motion to approve the Rutgers Rain Garden Project at no cost to the school.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado	2 nd	X				Susan Jackson		X			
Christopher Coulthard	1 st	X				Molly Larobina		X			
Shamara Gatling-Davila		X				Mariu Reynoso		X			
Evan Gentry		X				Anju Thomas		X			
Sean Hewitt		X									

XI. Closed Session – 6:19 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado	2 nd	X				Susan Jackson		X			
Christopher Coulthard	1 st	X				Molly Larobina		X			
Shamara Gatling-Davila		X				Mariu Reynoso		X			
Evan Gentry		X				Anju Thomas		X			
Sean Hewitt		X									

Topics:

- Student matters
- Negotiations update

Motion to Adjourn Closed Session and Open Public Session - 6:45 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado	2 nd	X				Susan Jackson		X			
Christopher Coulthard	1 st	X				Molly Larobina		X			
Shamara Gatling-Davila		X				Mariu Reynoso		X			
Evan Gentry		X				Anju Thomas		X			
Sean Hewitt		X									

XII. Motions for Approval

1. Finance

- To approve the July 2017 Board Secretary Report
- To approve the July 2017 Reconciliation Report
- Bills List: Approve Bills List from August 18, 2017 to September 21, 2017.
- Payroll: To approve the following payrolls:

August 30, 2017	30,664.32
September 15, 2017	175,229.05

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado	2 nd	X				Susan Jackson		X			
Christopher Coulthard	1 st	X				Molly Larobina		X			
Shamara Gatling-Davila		X				Mariu Reynoso		X			
Evan Gentry		X				Anju Thomas		X			
Sean Hewitt		X									

2. Contracts

- To approve the 2017-2018 school year contract with **Chelsea Tracy-Bronson** to provide professional development and coaching of teachers at a cost not to exceed \$9700 to be funded by Title I grant funds.
- To approve the 2017-2018 school year contract with **George Street Playhouse** to provide educational services at a cost of \$16,800 fund by Title I grant funds.
- To approve the 2017-2018 school year contract with the **NJ Commission for the Blind and Visually Impaired** at a cost of \$1900 to provide Education Level 1 services per student IEP.

- d. To approve the 2107-2018 school year contract with **Dr. Brooke Zall-Crawford** to provided special education services to certain disabled students at a rate of \$400 per evaluation, \$100 per Eligibility Determination, \$250 per IEP, and \$90/hr for attendance at meetings, in person or telephone consultations.
- e. To approve the 2017-2018 school year contract between **CHA Learning Center, Inc. t/a Honor Ridge Academy, Greater Brunswick Charter School & New Brunswick Board of Education** to provide Private School for Students with Disabilities placement for student S.C. with full cost of tuition to be paid for by the New Brunswick Board of Education.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado	2 nd	X				Susan Jackson		X			
Christopher Coulthard	1 st		X			Molly Larobina		X			
Shamara Gatling-Davila		X				Mariu Reynoso		X			
Evan Gentry		X				Anju Thomas		X			
Sean Hewitt		X									

3. Buildings & Grounds

4. Personnel

- a. To accept the resignation of **Diane Sanderson** effective 8-28-2017.
- b. To approve the following after-school staff:
 - Getsie Rajasekaran- \$15.78 an hour/ Start Date: Sept. 7, 2017
 - Monica Gonzalez- \$15 an hour/ Start Date: Sept. 7, 2017
 - Giselle Dominguez-Garcia - \$12 an hour/ Start Date: Sept. 7, 2017
- c. To approve the following new staff:

Name	Title	Salary / Rate	Start Date
James Long	Art Teacher	\$58,367 (Level 10MA +30)	9-1-2017

- d. To approve the following FY18 stipends:

Name	Title	Salary / Rate
Mathew Rago	Soccer Coach	\$325/each per 9 weeks starting October

- e. To approve the following Family Learning Nights Staff starting 9/25/2017:

Workshop Instructor \$60 an hour (\$40 1hr. Class + \$20 30 mins. Prep. time)

- George NewtonOncourse Workshop
- Lisa Porricelli.....E.S.L. Workshop
- Elizabeth RamirezDiabetes Workshop
- Matt Rago.....Volleyball/ Soccer Fitness for Parents
- Maria Rivera.....Parent Latin Nights
- Alejandra Suastegui/Monica Gonzalez.....Cooking Classes for kids

Childcare and Program Director Sub (\$20 hr. Childcare \$30 hr. Program Director Sub.)

- Daniela Suastegui

Interpreter/Childcare /Support Staff (\$40 hr. Interpreter \$25 Support Staff \$20 Childcare)

- Sarita Taylor
- Julio Perez Arrieta
- Yamira Rodriguez

- f. To approve the following tuition assistance requests, maximum \$2,200 per employee up approved budget:

Who	When	Where	Cost
Alejandra Suastegui	Middlesex County College	2 Courses required for Associates Degree in Liberal Arts	\$1,470
Zoe Coleman	Montclair State	Master's Degree in Educational Leadership	Up to \$2,200
Yesenia Jimenez	Rutgers	Coursework towards BA w/ major in psychology	Up to \$2,200

- g. To approve the following Professional Development:

Who	When	Where	Topics	Cost
Kristina Markel	11/28/17	TCNJ, Ewing, NJ	Rewards – Reading & Writing Intervention	Not to exceed \$500
Martha Goz	11/03/17	New Brunswick, NJ	Why We Bully: Unconscious Bios, ABS Training	No cost
Peter Creekmore	03/22 – 3/25/17	Oklahoma City, Ok	Organization of Kodaly Educators National Conference	Not to exceed \$260
Martha Goz	11-30-2017	Hillside, NJ	The Role of Self-Regulation in Social Emotional, & Academic Success	Up to \$100, no registration fee

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado	2 nd	X				Susan Jackson		X			
Christopher Coulthard	1 st	X				Molly Larobina		X			
Shamara Gatling-Davila		X				Mariu Reynoso		X			
Evan Gentry		X				Anju Thomas		X			
Sean Hewitt		X									

5. Curriculum/Special Education

- a. To approve the following field trips:

Who	When	Where	Cost
2 nd Grade, 44 Students, 8 Chaperones	6/1/18	Von Thun's Farm	Funded by \$11/student fee
K/1 – 88 Students, 21 chaperones	10/23/2017	State Theatre "Guess How Much I Love You"	\$832 (\$10 cost per student)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado	2 nd	X				Susan Jackson		X			
Christopher Coulthard	1 st	X				Molly Larobina		X			
Shamara Gatling-Davila		X				Mariu Reynoso		X			
Evan Gentry		X				Anju Thomas		X			
Sean Hewitt		X									

6. Policy/Miscellaneous - NONE

XIII. Enrollment Report

Grade	FY18 ENR	Jul 15, 2017	Aug 15, 2017	Sep 15, 2017	Oct 15, 2017	Nov 15, 2017	Dec 15, 2017	Jan 15, 2018	Feb 15, 2018	Mar 15, 2018	Apr 15, 2018	May 15, 2018	Jun 15, 2018	Wait List 2017/2018
K	44	44	44	44										31
1	44	43	44	43										11
2	44	42	44	44										12
3	44	43	44	44										27
4	44	43	43	44										6
5	44	41	43	44										2
6	44	44	45	46										3
7	44	43	44	43										5
8	42	42	42	42										2
Total	394	385	393	394										99

XIV. Committee Reports

1. SRC – next meeting will be next week on September 27th
2. Community Outreach – Hector, Susan, Claudia, Anju
3. Development - Vanessa, Molly, Shamara
4. Finance and Facilities – targeting 2nd Monday of each month
5. Governance – working on meeting dates

XV. New Business

Ms. Larobina stated a potluck will start next meeting and needs Board Members to sign up for next meeting.

XVI. Closing Comments

Comments on good start to school year, committees, excitement about electronic forms, Rutgers Rain Garden, and thanks for Dinner.

XVII. Action Items

- Next Board Meetings: 10/19/17, 11/16/17, 12/14/17, 1/18/18, 2/15/18, 3/15/18, 4/19/18, 5/14/18, 6/21/18
- Board Retreat Dates: Saturday, January 6, 2018 - 9am to 3pm
Tuesday, May 8, 2017 – 5:30pm
Tuesday, May 22, 2017 – 5:30pm

XVIII. Adjournment – 7:15 pm

XIX.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Susan Jackson					
Christopher Coulthard						Molly Larobina					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Sean Hewitt											