

I. Call to Order By Board Secretary – 5:35 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Trustee, expires 2021	X	
2. Shamara Gatling-Davila	Board Vice Chair, expires 2023	X	
3. Sean Hewitt	Board Trustee, expires 2022		X
4. Susan Jackson	Board Chair, expires 2021	X	
5. Awilda Marte	Board Trustee, expires June 2022		X
6. Jonina Mazzeo	Board Trustee, expires 2023	X	

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director	X	
Hector Alvarez	Assistant Education Director	X	
Michael Falkowski	SBA / Board Secretary	X	
Caitlin Mitchell	Teacher Representative	X	
Latoya Branch	Teacher Representative	X	
Daisy Amador	Teacher Representative - Alternate		X

IV. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **September 17, 2020** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 ST	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 ND	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte					X

V. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **August 20, 2020 Board Meeting.**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte					X

VI. Public Comment

VII. Correspondence

VIII. Reports

1. Director’s Report
2. HIB Self-Assessment

Motion to accept Director’s & HIB Self-Assessment Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte					X

IX. Closed Session - NONE

X. Adjourn Closed and Open Public Session

XI. Motions for Approval

1. Finance

- a. To approve the July & August 2020 Board Secretary Report.
- b. To approve the preliminary July & August 2020 Reconciliation Report.
- c. Bills List: Approve Bills List from August 21, 2020 to September 17, 2020.
- d. To accept the **Digital Divide grant** award in the amount of \$122,828.
- e. Payroll: To approve the following payrolls:

August 28, 2020	\$38,851.07
September 15, 2020	\$189,413.75

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte					X

2. Contracts

- a. To approve the PD contract with **Cornelius Minor**, author at a cost of \$4,000.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	1 st	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte					X

3. Buildings & Grounds

4. Personnel

- a. To accept the resignation of **Karen Eldridge** effective August 28, 2020.
- b. To approve the following new staff for FY21:

Name	Title	Salary / Rate	Start Date
Kiara Rafael	Part-Time Student Aide	\$16.03/hr	9-8-2020

- c. To approve the following staffing at \$15/hr to perform attendance and wellness checks, as well as on-sight monitoring to be paid for by the CARES Grant:

- Alexa Estrada
- Maria Jose Ramos-Santos
- Mollie DeJesus-Goz
- Nya Johnson
- Daniela Suastegui

- d. To approve the following kitchen staff at \$15/hr:

- Carlos Banegas
- Gloria Gonzalez
- Magali Ventura

- e. To approve the following food distribution staff at \$15/hr:

- Alexa Estrada
- Maria Jose Ramos-Santos

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte					X

5. Curriculum/Special Education

6. Policy/Miscellaneous

- a. To approve the 2nd and final reading of the following policies and (regulations):
 - 3159 - TEACHING STAFF MEMBER/SCHOOL REPORTING RESPONSIBILITIES (M)
 - 3218 - USE, POSSESSION, OR DISTRIBUTION OF SUBSTANCES (M)
 - 3218 - (Regulation) USE, POSSESSION, OR DISTRIBUTION OF SUBSTANCES (M)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte					X

XII. Enrollment Report

Grade	FY21 ENR	Aug 15, 2020	Sep 15, 2020	Oct 15, 2020	Nov 15, 2020	Dec 15, 2020	Jan 15, 2021	Feb 15, 2021	Mar 15, 2021	Apr 15, 2021	May 15, 2021	Jun 15, 2021	Wait List 2020/2021
K	44	46	43										79
1	44	44	46										30

2	44	44	44										27
3	44	44	43										27
4	44	44	44										21
5	44	44	43										23
6	44	44	43										33
7	44	45	44										14
8	42	43	43										6
Total	394	398	395										260

XIII. Committee Reports

1. SRC – completed during Director’s Report
2. Community Outreach – Mr. Alvarez gave update.
3. Development – Ms. Gatling-Davila gave update, additional tree stumps to be provided by Parks & Recreation.
4. Finance and Facilities – update on PPP loan and kitchen construction project
5. Governance – Ms. Jackson gave update, reminder on Board Training

XIV. New Business

XV. Closing Comments

Positive comments regarding the start of the new school year, positive comments regarding teacher performance, and thanks to members of the Board.

XVI. Action Items

- Next Board Meetings: November 19, 2020

XVII. Adjournment – 6:40 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte					X