

- I. Call to Order By Board Secretary**
- II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Vice Chair, expires 2024		
2. Shamara Gatling-Davila	Board Trustee, expires 2023		
3. Sean Hewitt	Board Trustee, expires 2022		
4. Susan Jackson	Board Chair, expires 2023		
5. Jonina Mazzeo	Board Trustee, expires 2023		

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director		
Hector Alvarez	Education Director		
Rosalind Friday	Assistant Education Director		
Michael Falkowski	SBA / Board Secretary		
Caitlin Mitchell	Teacher Representative		
Latoya Branch	Teacher Representative		
Daisy Amador	Teacher Representative - Alternate		

IV. Board Business

1. Appointment and Swearing In of new Board Members – 3-Year Terms
- Miriam Santana
 - Danielle Clement
 - Kenneth King

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Jonina Mazzeo					
Sean Hewitt											

V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **November 18, 2021** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Jonina Mazzeo					
Sean Hewitt											

VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from the **September 23, 2021 Meeting**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Jonina Mazzeo					
Sean Hewitt											

VII. Public Comment

VIII. Correspondence

IX. Reports

1. Director’s Report
2. HIB update
3. Suspension Update

Motion to accept the Director’s Report, HIB Report, and Suspension.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Jonina Mazzeo					
Sean Hewitt											

X. Adjourn Public Session and Open Closed Session

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Jonina Mazzeo					
Sean Hewitt											

XI. Adjourn Closed and Open Public Session

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Jonina Mazzeo					
Sean Hewitt											

XII. Motions for Approval

1. Finance

- a. To approve the September & October 2021 Board Secretary Report.
- b. To approve the September & October 2021 Reconciliation Report.
- c. Bills List: Approve Bills List from September 23, 2021 to November 18, 2021.
- d. Payroll: To approve the following payrolls:

September 30, 2021	\$205,948.24
October 15, 2021	\$215,242.79
October 29, 2021	\$216,062.81
November 15, 2021	\$218,102.31

- e. To approve the submission of the Annual Charter/Renaissance School Fiscal Questionnaire.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Jonina Mazzeo					
Sean Hewitt											

2. Contracts

- a. To approve the contract with **Public Consulting Group LLC** to provide an Internet-based education case management, document creation and supporting analytics software (EDPlan) at a cost of \$5,702.
- b. To approve the School District Participation Agreement with the **Arts & Education Center** at a cost of \$650/student not to exceed \$3,250.
- c. To approve the snow removal contract with **Yager Lawn Maintenance** for the 2021/2022 school year.
- d. To approve the e-mail security contract with **KnowBe4** to provide training, site subscription and compliance plus site subscription at a rate of \$2,745/year for 3-years.
- e. To approve the contract with **CoreBTS** for Water Leak Sensors and Outdoor Cameras at a cost of \$8,218.58.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Jonina Mazzeo					
Sean Hewitt											

3. Buildings & Grounds

- a. To approve facility usage for Carla Haynes from **A Garden of Healing**, applying for building use for events on the evenings of 11/15/2021, 12/3/2021, and 1/7/2022.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Jonina Mazzeo					
Sean Hewitt											

4. Personnel

- a. To approve the July 1, 2021 to June 30, 2024 **MOA and Salary Guides** agreed to by the Greater Brunswick Charter School and the **Brunswick Charter Education Association**.

- b. To approve the resignation of **Sylvia Kay** effective December 23, 2021.
- c. To approve increasing **substitute teacher rates** from \$100 to \$120 retroactive to October 15, 2021.
- d. To approve the following position change for the 2021-2022 school year:

Name	Position	Level	Months	Start Date	Salary
Mariam Altairi	Speech-Language Specialist (PT to Full Time)	Level 6 MA	10	10-1-2021	\$56,948

- e. To approve the following FY22 stipends:

Name	Title	Salary / Rate
Alyssa Pazmino	Yearbook Advisor	\$1,500
	Yearbook Advisor	\$1,500

- f. To approve **Jan Rosenstreich** to provide office support at \$15/hr.
- g. To approve the following **After School staff** for the 2021-2022 school year:

Name	Rate		Name	Rate
Ruth Hernandez	\$15		Yuleisy Basilio	\$15
Marjori Rivera	\$15		Theresa La Rocca	\$45

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Jonina Mazzeo					
Sean Hewitt											

5. Curriculum/Special Education

- a. To approve the following out-of district placements:
 - 4080994134 – New Road School of Parlin
 - 7938702584 – The Newmark School

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Jonina Mazzeo					
Sean Hewitt											

6. Policy/Miscellaneous

- a. To approve the **HIB report** for October 2021, with zero (0) founded cases.
- b. To approve the **revised Safe Opening Plan**.
- c. To approve the **Emergency Virtual or Remote Instruction Plan**.
- d. To approve the **Charter Renewal Application**.
- e. To approve the 1st reading of the following **polices**:
 - P0131 Bylaws, Polices, and Regulations
- f. To approve the **Charter Grievance Procedures Policy**.
- g. To approve the **revised Organization Chart**.
- h. To approve the following vaccine clinics:
 - Flu Clinic – November 22, 2021

- Covid for Kids (5-11) – December 6, 2021
- i. To approve the revised School Year Calendar.

Voting Members		Motion	Yes	No	Abstain	Absent	Voting Members		Motion	Yes	No	Abstain	Absent
Lynell Burgos							Susan Jackson						
Shamara Gatling-Davila							Jonina Mazzeo						
Sean Hewitt													

XIII. Enrollment Report

Grade	FY22	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2021	2021	2021	2021	2021	2022	2022	2022	2022	2022	2022	2021/2022
K	44	44	44	44	44								36
1	44	44	45	46	46								50
2	44	46	45	46	46								31
3	44	44	44	44	44								26
4	44	43	44	44	44								19
5	44	44	44	44	44								24
6	44	44	42	42	41								3
7	44	41	41	41	44								3
8	42	42	44	44	44								10
Total	394	392	396	398	400								202

XIV. Committee Reports

1. SRC
2. Community Outreach
3. Development
4. Finance and Facilities
5. Governance

XV. New Business

XVI. Closing Comments

XVII. Action Items - Next Board Meetings:

Day	Date	Time	Notes
Thursday	January 20, 2022	5:30 PM	Regular Meeting
Thursday	March 17, 2022	5:30 PM	Regular Meeting/Budget Approval
Thursday	May 12, 2022	5:30 PM	Regular Meeting/FY23 Staff Renewal
Thursday	June 16, 2022	5:30 PM	Regular Meeting
Thursday	July 14, 2022	5:30 PM	Regular Meeting/Re-Org Meeting

Board Retreat Dates:

- October 23, 2021
- April 30, 2022

XVIII. Adjournment

Voting Members		Motion	Yes	No	Abstain	Absent	Voting Members		Motion	Yes	No	Abstain	Absent
Lynell Burgos							Susan Jackson						
Shamara Gatling-Davila							Jonina Mazzeo						

Sean Hewitt										
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