

I. Call to Order by Board Secretary @ 5:34 PM
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq. On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Vice Chair, expires 2024	X	
2. Shamara Gatling-Davila	Board Trustee, expires 2023		X
3. Sean Hewitt	Board Trustee, expires 2025		X
4. Susan Jackson	Board Chair, expires 2023	X	
5. Jonina Mazzeo	Board Trustee, expires 2023	X (ED-6:45PM)	
6. Miriam Santana	Board Trustee, expires 2024	X	
7. Danielle Clement	Board Trustee, expires 2024	X	
8. Kenneth King	Board Trustee, expires 2025	X	
9. Arthur J. Tippin	Board Trustee, expires 2025		X

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director	X	
Hector Alvarez	Education Director	X	
Rosalind Friday	Assistant Education Director	X	
Dr. Brian Falkowski	SBA	X	
Caitlin Mitchell	Teacher Representative - Alternate		X
Latoya Branch	Teacher Representative		X
Daisy Amador	Teacher Representative - Alternate		X
Joshua Solow	School Business Office	X	

IV. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the agenda for the **May 11, 2023** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King		X			
Danielle Clement	2 nd	X				Jonina Mazzeo		X			
Shamara Gatling-Davila					X	Miriam Santana		X			

Sean Hewitt					X	Arthur J. Tippin					X
Susan Jackson		X									

V. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **March 16, 2023**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Kenneth King	1 st	X			
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt					X	Arthur J. Tippin					X
Susan Jackson		X									

VI. Public Comment - None

VII. Correspondence - None

VIII. Reports

1. Director’s Report: Presented by Hector Alvarez & Vanessa Jones
2. HIB update – Rosalind Friday presented.
3. Suspension Update - Rosalind Friday presented.

Motion to accept the Director’s Report, HIB Report, and Suspension Update.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King	2 nd	X			
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt					X	Arthur J. Tippin					X
Susan Jackson		X									

IX. Adjourn Public Session and Open Closed Session - @ 6:05 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King		X			
Danielle Clement		X				Jonina Mazzeo	2 nd	X			
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt					X	Arthur J. Tippin					X
Susan Jackson		X									

- Teacher evaluations discussed.
- New/Re-Hires.
- SBA service.

X. Adjourn Closed Session and Open Public Session - @ 7:09 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King		X			
Danielle Clement	2 nd	X				Jonina Mazzeo					X
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt					X	Arthur J. Tippin					X

Susan Jackson		X									
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XI. Motions for Approval

1. Finance

- a. To approve the March & April 2023 Board Secretary Report.
- b. To approve the March & April 2023 Reconciliation Report.
- c. Bills List: Approve Bills List from March 17, 2023 to May 11, 2023.
- d. Payroll: To approve the following payrolls:

March 15, 2023	\$230,328.87
March 30, 2023	\$222,848.53
April 06, 2023	\$230,659.69
April 30, 2023	\$232,626.52

- e. To approve the NJSIG Safety Grant 2023 application in the amount of \$1,083.
- f. To Vended Meals Renewal: BE IT RESOLVED: that Greater Brunswick Charter School, upon the recommendation of the School Director, hereby approves the renewal of the contract with Whitsons Culinary Group. for the 2023-2024 school year.

- Breakfast: \$2.43
- Lunch: \$3.94
- Snack: \$1.13

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King	2 nd	X			
Danielle Clement		X				Jonina Mazzeo					X
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt					X	Arthur J. Tippin					X
Susan Jackson		X									

2. Contracts

- a. To approve the lawn maintenance contract with Prolawn Landscape Management LLC from 4/2023 to 12/2023 per pricing schedule in contract attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King		X			
Danielle Clement	2 nd	X				Jonina Mazzeo					X
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt					X	Arthur J. Tippin					X
Susan Jackson		X									

3. Buildings & Grounds

- a. To the following fundraiser requests/facility usage:
 - 4th/5th Grade Movie Night – 5/18/2023

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Kenneth King	2 nd	X			
Danielle Clement	1 st	X				Jonina Mazzeo					X
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt					X	Arthur J. Tippin					X

Susan Jackson		X								
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4. Personnel

- a. To approve the rehire of GBCS staff as attached for the 2023-2024 school year.
- b. To approve the following resignations:
 - Fran Snowise – effective June 22, 2023
 - Rebecca Batista – effective June 30, 2023

- c. To approve the following new hires/position changes for the 2022-2023 school year:

Name	Position	Level	Months	Start Date	Salary
Jessica Nazario	School Social Worker	15MA	10	9/01/2023	\$71,273
Carlos Banegas-Santos	Long Term Substitute	1BA	10	5/1 – 6/30/2023	\$54,148

- d. To approve the Graduate Coursework:

Name	School	Course
Amina Chowdhry	NJ Excel	Multiple Courses towards Certification for Principal/Supervisors or School Admin

- e. To approve the following professional development:

- Amie Fitzgerald – The Landscape of Place Valve K-4, New London, CT on 7/31 to 8/2/2023
- Amie Fitzgerald – Routings and Games to Support Early Numeracy K-1, New London, CT on 8/8/2023
- Amina Chowdhry – the Role of The School Climate Team, Virtual on 5/18/2023

- f. To approve the rehire of the following staff members for the 2023-2024 school year:

Name	Position	Months Employed	Salary
Kristine Johnson	Asst. to the SBA	12	\$66,042.18
Alexa Estrada	Receptionist	12	\$40,267.50
George Newton	Technology Specialist	12	\$105,430.00
Lilia Fabila Guilbot	Family Coordinator	11	\$59,368.75
Julio Perez-Arrieto	Head Custodian	12	\$60,538.67
Amie Fitzgerald	Instructional Math Coach	11	\$87,762.50

- g. To approve the retirement of Yaniris Flores effective July 1, 2023.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King		X			
Danielle Clement	2 nd	X				Jonina Mazzeo					X
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt					X	Arthur J. Tippin					X
Susan Jackson		X									

5. Curriculum/Special Education

- a. To approve the following field trip requests w/attached details:
 - Turtleback Zoo, West Orange, NJ – April 4, 2023, Grades 2 & 3

- NJ State Museum, Trenton, NJ – June 9, 2023, Grades 4 & 5

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Kenneth King	1 st	X			
Danielle Clement		X				Jonina Mazzeo					X
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt					X	Arthur J. Tippin					X
Susan Jackson		X									

6. Policy/Miscellaneous

- To approve the **HIB report** for March 2023.
- To approve the 2023/2024 school year calendar.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King		X			
Danielle Clement	2 nd	X				Jonina Mazzeo					X
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt					X	Arthur J. Tippin					X
Susan Jackson		X									

XII. Enrollment Report

Grade	FY23	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	2022	2022	2022	2022	2022	2023	2023	2023	2023	2023	2023	2022/2023
K	44	41	44	43	44	44	44	44	44	44	44		51
1	44	40	44	44	44	44	44	44	44	44	44		41
2	44	46	46	46	46	46	46	46	46	46	45		41
3	44	45	46	46	46	46	46	46	46	46	45		46
4	44	42	44	44	44	44	44	44	44	44	44		26
5	44	44	44	44	44	43	44	44	43	44	43		13
6	44	41	46	45	46	46	46	46	46	46	46		35
7	44	43	44	44	44	44	44	44	44	44	44		10
8	42	39	38	36	38	38	38	38	38	38	38		21
Total	394	383	396	397	399	398	399	399	398	399	397		284

XIII. Committee Reports

- SRC – Hector discussed earlier during directors report.
- Community Outreach - None
- Development - None
- Finance and Facilities – Finance surveys have been sent to all board members.
- Governance – Retreat discussed.

XIV. New Business

XV. Action Items - Next Board Meetings:

Day	Date	Time	Notes
Thursday	June 15, 2023	5:30 PM	Regular Meeting
Thursday	July 20, 2023	5:30 PM	Regular Meeting/Re-Org Meeting

XVI. Closing Comments

- Lynell – Thanked all teachers and at the school and stated her appreciation for all they do.

- Vanessa – Grateful for such an amazing staff, admin team, and supportive board.
- Kenny – Wished a Happy Mother’s Day and expressed admiration for the info in the directors report.
- Danielle – Stated she had a great time at the volunteer breakfast she attended. Thanked all teachers and admin staff at the school.
- Miriam – Wished a Happy Mother’s Day and her appreciation for all staff at the school.
- Susan – Thanked the admin team for all their hard work and organizing all school functions.
- Hector – Invited the board to the 8th Grade Awards Dinner. Thanked all staff members at the school for all their hard work and thank the board for always being supportive.

XVII. Adjournment - @ 7:51 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Kenneth King	1 st	X			
Danielle Clement		X				Jonina Mazzeo					X
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt					X	Arthur J. Tippin					X
Susan Jackson		X									