

- I. Call to Order By Board Secretary - 5:35pm**
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Joseph Alderman	Board Trustee, expires 2021	X	
2. Lynell Burgos	Board Trustee, expires 2021	X	
3. Shamara Gatling-Davila	Board Vice Chair, expires 2020	X	
4. Indira Grullon	Board Trustee, expires 2021		X
5. Sean Hewitt	Board Trustee, expires 2022	X	
6. Susan Jackson	Board Chair, expires 2021	X	
7. Anju Thomas	Board Trustee, expires 2020	X, 5:37 pm	

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director	X	
Hector Alvarez	Assistant Education Director	X	
Michael Falkowski	SBA / Board Secretary	X	
Zoe Coleman	Teacher Representative	X	

- IV. Pledge of Allegiance**
V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **September 19, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman		X				Indira Grullon					X
Lynell Burgos	2 nd	X				Susan Jackson		X			
Shamara Gatling-Davila	1 st	X				Anju Thomas		X			
Sean Hewitt		X									

VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **August 15, 2019 Board Meeting.**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman		X				Indira Grullon					X
Lynell Burgos	2 nd	X				Susan Jackson		X			
Shamara Gatling-Davila	1 st	X				Anju Thomas				X	
Sean Hewitt		X									

VII. Public Comment - NONE

VIII. Correspondence

IX. Reports

1. Director’s Report
2. Summer Academy Presentation.

Motion to accept Director’s Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman		X				Indira Grullon					X
Lynell Burgos		X				Susan Jackson		X			
Shamara Gatling-Davila	2 nd	X				Anju Thomas		X			
Sean Hewitt	1 st	X									

X. Closed Session

XI. Adjourn Closed and Open Public Session

XII. Motions for Approval

1. Finance

- a. To approve the July & August 2019 Board Secretary Report.
- b. To approve the July & August 2019 Reconciliation Report.
- c. Bills List: Approve Bills List from August 16, 2019 to September 19, 2019.
- d. Payroll: To approve the following payrolls:

August 15, 2019	\$54,499.20
August 30, 2019	\$35,176.37
September 15, 2019	\$178,450.83

- e. To approve the **exterior landscaping restoration/irrigation project** for an amount up to \$25,000, which will include the restoration of the property disturbed by the flood remediation project, playground soil replacement and seeding, and addition of irrigation to exterior gardens and playground area.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman		X				Indira Grullon					X
Lynell Burgos		X				Susan Jackson		X			
Shamara Gatling-Davila	1 st	X				Anju Thomas		X			
Sean Hewitt	2 nd	X									

2. Contracts

- a. To approve the contract with **Dual Educational Resources** for PD and technical support not to exceed \$9,000 (\$900 per diem).
- b. To approve the contract with **Learning Improvement Associates** to provide ESEA Grant administration services at the following rates, not to exceed 5% of Grant:
 - i. \$650/day on-site
 - ii. \$60/hr off-site
- c. To approve the contract with **Fresh Theatre Arts LLC** for a Teaching Artist in the amount of \$2,250.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman		X				Indira Grullon					X
Lynell Burgos	1 st	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Anju Thomas		X			
Sean Hewitt	2 nd	X									

3. Buildings & Grounds

- a. To approve the following facility use:

Who	When	Room	Participants	Cost
Girl Scouts	9/19/19 to 6/18/20, Thursday's 3-4pm	Spanish Room #142	14	No Cost

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman		X				Indira Grullon					X
Lynell Burgos	1 st	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Anju Thomas	2 nd	X			
Sean Hewitt		X									

4. Personnel

- a. To approve the following new staff:

Name	Title	Salary / Rate	Start Date
Shirley Palacios Romero	PT Long-Term Substitute Special Education Teacher	\$53,623 (Level 6BA)	9/1/19
Yollia Cameron	Long Term Substitute Teacher	\$51,148 (Level 1 BA)	9/1/19
Nancy Angelet	Teacher Assistant Leave Replacement	\$31,997 (Level 1 TA)	9/1/19
Kiara Rafael	After School Staff	\$13/hr	9/1/19

- b. To approve the following FY20 stipends:

Name	Title	Salary / Rate
Amina Chowdhry	Group Leader - 4-5	\$2,772
Malak Fakhry	Yearbook	\$1,500

- c. To approve the following Professional Development:

Who	When	Where	Topics	Registration Cost + Allowed Travel
Marth Goz	1/17/20	Rutgers, New Brunswick	Let's Talk About Opposition in Adolescence	\$129
Julio Perez Arrieta	9/27/19	Sayreville, NJ	Environmental Outreach for Air Permits	Free Registration
Dori Toth	9/6/19	New Brunswick, NJ	Conflict Resolution	Free Registration
Ivonne Gallego	10/22/19	Monroe Twp., NJ	Effective School Counseling Fall Workshop	\$125
Carmen Rine Jesse Lewis	10/2/19	Monroe Twp., NJ	Fighting Racial Slurs and Other Common Acts of Student Aggression	\$149

- d. To approve the annual evaluation of Ms. Vanessa Jones, Education Director.
- e. To approve the 3 - year (2019-2020 to 2021-2022) contract for Ms. Vanessa Jones, Education Director with yearly 3% increases, with all terms of prior remaining same.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman		X				Indira Grullon					X
Lynell Burgos	2 nd	X				Susan Jackson		X			
Shamara Gatling-Davila	1 st	X				Anju Thomas		X			
Sean Hewitt		X									

5. Curriculum/Special Education

- a. To approve the following field trips:

Who	When	Where	Cost + Allowed Travel
4 th Grade, 44 students plus chaperones	6/3/2020	Governor’s Mansion – Princeton	Free
Kindergarten, 44 students plus chaperones	4/7/2020	Turtle Back Zoo – West Oranges	\$10 each
Kindergarten + 1 st Grade, 88 students plus chaperones	2/6/2020	NJ State Theatre	\$8 each
Kindergarten + 1 st Grade, 88 students plus chaperones	3/1/2020	NJ State Theatre	\$8 each
Kindergarten, 44 students plus chaperones	11/14/2019	New Brunswick Library	Free

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman		X				Indira Grullon					X
Lynell Burgos	2 nd	X				Susan Jackson		X			
Shamara Gatling-Davila	1 st	X				Anju Thomas		X			
Sean Hewitt		X									

6. Policy/Miscellaneous

- a. To approve the second and final reading of the 5-Year (2019-20 to 2023-24) Strategic Plan.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman		X				Indira Grullon					X
Lynell Burgos	2 nd	X				Susan Jackson		X			
Shamara Gatling-Davila	1 st	X				Anju Thomas		X			
Sean Hewitt		X									

XIII. Enrollment Report

Grade	FY20 ENR	Aug 15, 2019	Sep 15, 2019	Oct 15, 2018	Nov 15, 2018	Dec 15, 2018	Jan 15, 2020	Feb 15, 2020	Mar 15, 2020	Apr 15, 2020	May 15, 2020	Jun 15, 2020	Wait List 2019/2020
K	44	40	44										78
1	44	41	43										13
2	44	44	44										28
3	44	44	44										34
4	44	43	44										13
5	44	44	44										40
6	44	45	48										18
7	44	43	43										12
8	44	39	38										10
Total	396	386*	392*										246

*2 Student out of district, no funding – Actual Enrollment - 394

XIV. Committee Reports

1. SRC – part of Director Report
2. Community Outreach – recruiting going on, review of the goals
3. Development – discussion on fund raising ideas
4. Finance and Facilities – facility updates
5. Governance – policy, Director evaluation, Board calendar, and other items

XV. New Business – NONE

XVI. Closing Comments – many thanks for food, completed remediation project, good start to school year, etc.

XVII. Action Items

- Retreat – October 26, 2019
- Next Board Meetings: November 21, 2019

XVIII. Adjournment – 7:25 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman		X				Indira Grullon					X
Lynell Burgos	1 st	X				Susan Jackson		X			
Shamara Gatling-Davila	2 nd	X				Anju Thomas		X			
Sean Hewitt		X									