

I. Call to Order By Board Secretary – 5:34 pm

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Vice Chair, expires 2024	X	
2. Shamara Gatling-Davila	Board Trustee, expires 2023	X	
3. Sean Hewitt	Board Trustee, expires 2022		X
4. Susan Jackson	Board Chair, expires 2023	X	
5. Awilda Marte	Board Trustee, expires June 2022	X, 5:30 pm	
6. Jonina Mazzeo	Board Trustee, expires 2023	X	Departed 7:02pm

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director	X	
Hector Alvarez	Education Director	X	
Rosalind Friday	Assistant Education Director	X	
Michael Falkowski	SBA / Board Secretary	X	
Caitlin Mitchell	Teacher Representative	X	
Latoya Branch	Teacher Representative		X
Daisy Amador	Teacher Representative - Alternate		X
Danielle Clement	Parent	X	

IV. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **August 19, 2021** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte					X

V. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **July 15, 2021 Meeting.**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	1 st	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte					X

VI. Public Comment - NONE

VII. Correspondence

VIII. Reports

1. Director’s Report
2. HIB update – No updates
3. Suspension Update – No updates

Motion to accept the Director’s Report, HIB Report, and Suspension.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte		X			

IX. Closed Session – 6:40 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte		X			

Board adjourns to closes session to discuss personnel matters and negotiations update.

X. Adjourn Closed and Open Public Session – 7:02 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte		X			

Danielle Clement was introduced to the Board as a possible Board Member.

XI. Motions for Approval

1. Finance

- a. Bills List: Approve Bills List from July 16, 2021 to August 19, 2021.
- b. Payroll: To approve the following payrolls:

July 15, 2021	\$73,970.62
July 30, 2021	\$73,164.81
August 13, 2021	\$56,156.19

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila					X	Susan Jackson		X			
Sean Hewitt					X	Awilda Marte	2 nd	X			

2. Contracts

- To approve the 2021-2022 school year contract with **BAYADA** Home Health Care to provide substitute school nursing services at a rate of \$60/hr.
- To approve the 2021-2022 school year rate sheet with **Delta-T** to provide staffing service as needed.
- To approve the 2021-2022 school year contract with **Houghton Mifflin Harcourt** for math coaching services at a cost of \$49,050.
- To approve the 2021-2022 school year contract **Speech Therapy Consultants** to provide speech-language pathology supervision services at a rate of \$70/hr not to exceed 36hrs.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila					X	Susan Jackson		X			
Sean Hewitt					X	Awilda Marte	2 nd	X			

3. Buildings & Grounds

4. Personnel

- To approve the **After School RTI and Enrichment Coordinator** job description.
- To approve the following new hires for the 2021-2022 school year:

Name	Position	Level	Months	Start Date	Salary
Aixa Tello	Teacher	11BA	10	09/01/2021	\$60,123
Ambika Sharma	School Nurse	15BA	10	09/01/2021	\$66,423
Theresa Larocca	Teacher	6BA	10	09/01/2021	\$56,948
Paul Lund	Special Education Teacher	13BA	10	09/01/2021	\$63,123
Kevin Kozic	Substitute Physical Education and Health Teacher	1MA	10	09/01/2021	\$52,398
Sylvia Kay	Special Education Teacher	13MA	10	09/01/2021	\$64,373

- To approve the following resignations:
 - Maria Jose Spender – effective 08/3/2021
- To approve the following FY22 stipends:

Name	Title	Salary / Rate
Caitlin Mitchell	Co-After School RTI Coordinator	\$10,000
Lirizell Johnson	Co-After School RTI Coordinator	\$10,000

- To approve the **Memorandum of Agreement** with the Brunswick Charter Education Association for the 2021-2022 SY through 2023-2024 SY.
- To approve all staff to be utilized for **Home Instruction** for quarantined students.

- g. To approve the revision of the 3-year contract for Hector Alvarez as Education Director at salary of \$130,000 in the 2021-2022 school year, formerly approved at \$125,000 at the June 17, 2021 Board Meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila					X	Susan Jackson		X			
Sean Hewitt					X	Awilda Marte	2 nd	X			

5. Curriculum/Special Education

6. Policy/Miscellaneous

- To approve the **HIB report** for July 2021 & August 2021, with zero (0) founded cases.
- To approve the revised Safe Opening Plan.
- To approve the 2020-2021 Annual Report.
- To approve the 2021-2022 Teacher Evaluation System – Marshall Model.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila					X	Susan Jackson		X			
Sean Hewitt					X	Awilda Marte	2 nd	X			

XII. Enrollment Report

Grade	FY22	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2021	2021	2021	2021	2021	2022	2022	2022	2022	2022	2022	2021/2022
K	44	44											28
1	44	44											41
2	44	46											19
3	44	44											21
4	44	43											22
5	44	44											21
6	44	44											1
7	44	41											8
8	42	42											6
Total	394	392											167

XIII. Committee Reports

- SRC – communicating a re-entry team
- Community Outreach – meetings to be held in September
- Development – no meetings
- Finance and Facilities – update on shade structures
- Governance – worked on Annual Report, annual evaluation needs to be filled out for Ms. Jones review, Charter Renewal application due Oct 15th.

XIV. New Business - NONE

XV. Closing Comments – Thanks to Jonina for participating in meeting while on vacation, thanks for everyone participating and hard work, looking forward to new school year, successful summer academy.

XVI. Action Items - Next Board Meetings:

Day	Date	Time	Notes
Thursday	September 23, 2021	5:30 PM	Regular Meeting
Thursday	November 18, 2021	5:30 PM	Regular Meeting
Thursday	January 20, 2022	5:30 PM	Regular Meeting
Thursday	March 17, 2022	5:30 PM	Regular Meeting/Budget Approval
Thursday	May 12, 2022	5:30 PM	Regular Meeting/FY23 Staff Renewal
Thursday	June 16, 2022	5:30 PM	Regular Meeting
Thursday	July 14, 2022	5:30 PM	Regular Meeting/Re-Org Meeting

Board Retreat Dates:

- October 23, 2021
- April 30, 2022

XVII. Adjournment – 7:37 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila					X	Susan Jackson		X			
Sean Hewitt					X	Awilda Marte	2 nd	X			