

I. Call to Order By Board Secretary – 5:35 PM
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Vice Chair, expires 2024	X	
2. Shamara Gatling-Davila	Board Trustee, expires 2023	X	
3. Sean Hewitt	Board Trustee, expires 2022		X
4. Susan Jackson	Board Chair, expires 2023	X	
5. Jonina Mazzeo	Board Trustee, expires 2023	X	

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director	X	
Hector Alvarez	Education Director	X	
Rosalind Friday	Assistant Education Director	X	
Michael Falkowski	SBA / Board Secretary	X	
Caitlin Mitchell	Teacher Representative		X
Latoya Branch	Teacher Representative		X
Daisy Amador	Teacher Representative - Alternate		X

IV. Board Business

Motion to accept the resignation of Awilda Marte from the Board of Trustees effective September 23, 2021.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Susan Jackson		X			
Sean Hewitt					X						

V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **September 23, 2021** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Susan Jackson		X			
Sean Hewitt					X						

VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **August 19, 2021 Meeting**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Susan Jackson		X			
Sean Hewitt					X						

VII. Public Comment

Miriam Santana, interested in the joining the Board, gave a short biography of herself and her reasons for joining the Board.

VIII. Correspondence

IX. Reports

1. Director’s Report
2. HIB update
3. Suspension Update

Motion to accept the Director’s Report, HIB Report, and Suspension.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Susan Jackson		X			
Sean Hewitt					X						

X. Closed Session – 6:48 pm

XI. Adjourn Closed and Open Public Session – 7:23 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	1 st	X				Susan Jackson		X			
Sean Hewitt					X						

XII. Motions for Approval

1. Finance

- a. To approve the July & August 2021 Board Secretary Report.
- b. To approve the July & August 2021 Reconciliation Report.
- c. Bills List: Approve Bills List from August 20, 2021 to September 23, 2021.
- d. Payroll: To approve the following payrolls:

August 27, 2021	\$53,694.60
September 15, 2021	\$211,737.86

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Susan Jackson		X			
Sean Hewitt					X						

2. Contracts

- a. To approve the contract with **Houghton Mifflin Harcourt** to provide coaching services at a cost of \$29,500.
- b. To approve the contract with **Fresh Theatre Arts, LLC** to provide introduction to theatre workshops for the afterschool program at a cost of \$220/day not to exceed \$10,000.
- c. To approve **Carmen Rine** to provide Food Service Management services at a cost of \$3,000/month.
- d. To approve the using **Arista** and **ServPro** to repair flood damage caused by Hurricane IDA, with a deductible paid by the school in the amount of \$10,000 and balance covered by insurance.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Susan Jackson		X			
Sean Hewitt					X						

3. Buildings & Grounds

4. Personnel

- a. To approve the following new hires for the 2021-2022 school year:

Name	Position	Level	Months	Start Date	Salary
Yesenia Jimenez-Dominguez	Substitute Dual Language Teacher	Level 1 BA	10	9-1-2021	\$52,723
Nancy Angelet	Teaching Assistant Leave Replacement	Level 4	10	9-1-2021	\$34,516
Carlos Calderon	Food Service/Custodial	N/A	N/A	9-20-2021	\$15/hr
Maria Jose Reyes-Santos	Office Support/Floater	N/A	N/A	7-1-2021	\$15/hr
Alexa Estrada	Office Support/Floater	N/A	N/A	7-1-2021	\$15/hr
Carlos Banegas	Kitchen Staff	N/A	N/A	9-1-2021	\$15/hr
Gloria Gonzalez	Kitchen Staff	N/A	N/A	9-1-2021	\$15/hr
Magali Ventura	Kitchen Staff	N/A	N/A	9-1-2021	\$15/hr
Fran Snowise	Instructional Literacy and Data Coach	N/A	11	2021/22 SY	\$85,000 (Correction)

- b. To approve the following FY22 stipends:

Name	Title	Salary / Rate
Samantha Rolliins	Group Leader - K-1	\$2,772
Eugenia Xarhoulakos	Group Leader - 2-3	\$2,772
Amina Chowdhry	Group Leader - 4-5	\$2,772
Sarah Feldman	Group Leader - 6-8	\$2,772
Martha Goz	Group Leader - Special Ed	\$2,772
Robyn Baus	Group Leader - Specials	\$2,772
Amie Fitzgerald	Math/Science Head Teacher	\$5,000
Jennifer Banks	Language Arts/Social Studies Head Teacher	\$5,000

Note: Group Leader Stipends subject to rate adjustment pending ratification of new collective bargaining agreement.

- c. To approve the following **After School staff** for the 2021-2022 school year:

Name	Rate		Name	Rate
Daisy Amador	\$40		Kevin Kozic	\$40
Nancy Angelet	\$25		Carla La Torre	\$40
Alexandra Aponte	\$40		Connor Lindsay	\$40
Alexa Estrada	\$15		Jessenia Martinez	\$40
Robyn Baus	\$40		Kiara Rafael (Sub)	\$15
Amina Chowdhry	\$40		Maria Jose Reyes-Santos	\$15
Mollie De Jesus Goz	\$15		Maria Rivera	\$40
Julie Einstein	\$40		Samantha Rollins	\$40
Ashley Acher	\$15		Kelly Sadowski	\$40
Lilia Fabila	\$25		Alejandra Suastegui	\$25
Diana Galindo	\$40		Daniela Suastegui	\$15
Dana Garriga	\$25		Katrina Quaglietta	\$40
Yesenia Jimenez	\$40		Henri Rosario	\$25
Sylvia Kay	\$40		Julio Perez	\$25
Aixa Tello	\$40			

- d. To approve the revised **Executive Director job description**.
 e. To approve the revised **Education Director job description**.
 f. To approve the **Executive Director Contract** for Vanessa Jones
 g. To approve the **Education Director Contract** for Hector Alvarez.
 h. To approve Linda Seidenstein for curriculum work at \$67/hr, not to exceed \$2,000.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Susan Jackson		X			
Sean Hewitt					X						

5. Curriculum/Special Education

6. Policy/Miscellaneous

- a. To approve the **HIB report** for September 2021, with zero (0) founded cases.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo	2 nd	X			
Shamara Gatling-Davila		X				Susan Jackson		X			
Sean Hewitt					X						

XIII. Enrollment Report

Grade	FY22	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2021	2021	2021	2021	2021	2022	2022	2022	2022	2022	2022	2021/2022
K	44	44	44										30
1	44	44	45										48
2	44	46	45										22
3	44	44	44										24
4	44	43	44										2
5	44	44	44										20
6	44	44	42										0
7	44	41	41										11
8	42	42	44										8
Total	394	392	396										183

XIV. Committee Reports

1. SRC – was in Ms. Jones report.
2. Community Outreach – Mr. Alvarez they met to determine goals for the year.
3. Development – Did not meet.
4. Finance and Facilities – Did not meet.
5. Governance – No update

XV. New Business

Discussion on dashboard regarding COVID and testing.

XVI. Closing Comments

Many thanks for making school safe, dealing with flood damage, working on renewal. Comments on working relationships, students and families affected by Hurricane IDA and community care.

XVII. Action Items - Next Board Meetings:

Day	Date	Time	Notes
Thursday	November 18, 2021	5:30 PM	Regular Meeting
Thursday	January 20, 2022	5:30 PM	Regular Meeting
Thursday	March 17, 2022	5:30 PM	Regular Meeting/Budget Approval
Thursday	May 12, 2022	5:30 PM	Regular Meeting/FY23 Staff Renewal
Thursday	June 16, 2022	5:30 PM	Regular Meeting
Thursday	July 14, 2022	5:30 PM	Regular Meeting/Re-Org Meeting

Board Retreat Dates:

- October 23, 2021
- April 30, 2022

XVIII. Adjournment – 8:01 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Jonina Mazzeo		X			

Shamara Gatling-Davila	2 nd	X				Susan Jackson		X			
Sean Hewitt					X						