

- I. **Call to Order by Board Secretary**  
 II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq. On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Trustee, expires 2027		
2. Susan Jackson	Board Chair, expires 2025		
3. Jonina Mazzeo	Board Vice Chair, expires 2026		
4. Miriam Santana	Board Trustee, expires 2027		
5. Danielle Clement	Board Trustee, expires 2027		
6. Hiyaris Perez	Board Trustee, expires 2026		
7. Elsy Lugo	Board Trustee, expires 2026		
8. Tanesha Lewis	Board Trustee, expires 2025		

**Also Present**

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director		
Hector Alvarez	Education Director		
Caitlin Mitchell	Assistant Education Director		
Dr. Brian Falkowski	SBA		
Joshua Solow	SBO MGMT LLC		
Latoya Branch	Teacher Representative		
Daisy Amador	Teacher Representative - Alternate		

IV. **Approve Meeting Agenda**

Motion for Greater Brunswick Charter School, Board of Trustees to approve the agenda for the **August 15, 2024** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Tanesha Lewis						Hiyaris Perez					
Susan Jackson						Miriam Santana					

**V. Acceptance of Meeting Minutes**

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **July 18, 2024**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Tanisha Lewis						Hiyaris Perez					
Susan Jackson						Miriam Santana					

**VI. Safe Return Plan – LEA Plan for Safe Return to In-person instruction and continuity of Services – open for public comment**

**VII. Public Comment**

**VIII. Correspondence**

**IX. Reports**

1. Director’s Report
2. HIB update
3. Suspension Update

Motion to accept the Director’s Report, HIB Report, and Suspension Update.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Tanisha Lewis						Hiyaris Perez					
Susan Jackson						Miriam Santana					

**X. Adjourn Public Session and Open Closed Session**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Tanisha Lewis						Hiyaris Perez					
Susan Jackson						Miriam Santana					

1. Discussion

**XI. Adjourn Closed and Open Public Session**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Tanisha Lewis						Hiyaris Perez					
Susan Jackson						Miriam Santana					

**XII. Motions for Approval**

**1. Finance**

- a. Bills List: Approve Bills List from July 19, 2024 to August 15, 2024.
- b. Payroll: To approve the following payrolls:

July 30, 2024	\$ 105,913.18
August 15, 2024	\$135,325.70

- c. To approve the FY25 IDEA Application:
  - i. Basic - \$103,769.00
  - ii. Preschool - \$1,885.00
- d. To approve the FY25 ESEA Application:
  - i. Title I-A - \$177,849.00
  - ii. Title II-A - \$18,120.00
  - iii. Title III - \$14,778.00
  - iv. Title IV Part A - \$12,341.00 Reallocated to Title I
- e. To approve the Grant in the amount of \$9,000 for the GBCS Summer Academy: Roots & Canvas from the Rutgers Community Health Foundation.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Tanisha Lewis						Hiyaris Perez					
Susan Jackson						Miriam Santana					

**2. Contracts**

- a. To ratify/approve the following contracts:

Vendor	Scope	Term	Cost
File Bank	Records Management	7/1/2024 to 6/30/2029	\$6,900
BSI	Fence Installation	September 2024	\$925
Soliant	Recruitment	8/1/2024 to 6/30/2025	\$80/hour

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Tanisha Lewis						Hiyaris Perez					
Susan Jackson						Miriam Santana					

**3. Buildings & Grounds**

**4. Personnel**

- a. To approve the following new hire:

Employee	Title	Level	10/12	Salary	Effective
Karen Tremaria	Long Term Substitute Teacher	Level 10 MA	10	\$63,398	July 29, 2024
Sheneil Riley	Long Term Substitute Teacher	Level 9 BA	10	\$66,413	August 2, 2024
Roxana Soza	Custodian		12	\$34,000	August 15, 2024
Marjory Rivera	Teacher Assistant	TA Level 4	10	\$39,664	August 7, 2024
Nalanie Bedessie	Long Term Substitute Teacher	Level 10	10	\$69,363	August 9, 2024

- b. To approve the following resignation:
  - i. Deloris Coleman effective August 27, 2024
- c. To approve the July 1, 2024 to June 30, 2027 **CBA Salary Guide** agreed to by the Greater Brunswick Charter School and the Brunswick Charter Education Association.
- d. To approve the FY25-FY27 contract for Vanessa Jones as attached.
- e. To approve the FY25-FY27 contract for Hector Alvarez as attached.
- f. To approve the Long term sub contract for Sehrish Taqweem, as attached.
- g. To approve the request for the following graduate coursework:
  - i. Alyssa Pazmino – Fall Semester – TCNJ – ESLM 587 Curriculum Methods & Assessment for TESL
  - ii. Alyssa Pazmino – Fall Semester – William Paterson University – SPC 5010 Intro to Special Education
- h. To approve the following FY25 stipends:

Name	Position	Stipend
Kristine Johnson	SEMI Specialist	\$5,250.00
Lilia Fabila-Guilbot	Enrichment Cluster Coordinator	\$3,150.00
Lilia Fabila-Guilbot	FLN Coordinator	\$6,300.00
Martha Goz	Anti-Bullying Specialist	\$5,775.00

- i. To approve the stipends for the hours worked at the 2024 ADTLE Conference:

Name	Stipend
Bonnie Molina	\$1,020.00
Carla La Torre	\$1,288.00
Eugenia Xarhoulakos	\$1,288.00
Daisy Amador	\$1,288.00
Diana Galindo	\$1,288.00

- j. To approve the rehire of the following Non-Affiliated Staff for the 2024- 2025 School Year:

Name	Position	10/12	Salary
Estrada, Alexa	Receptionist	12	\$46,308
Fabila-Guilbot, Lilia	Family Coordinator	11	\$62,931
Fitzgerald, Amie	Instructional Math Coach	10	\$95,222
Johnson, Kristine	Asst. to the Business Administrator	12	\$71,656
Molina, Bonnie	Instructional Literacy and Data Coach	12	\$97,650
Newton, George	Director of Technology	12	\$114,392
Perez-Arrieto, Julio	Head Custodian	12	\$65,684
Reyes, Ryan	School Safety Officer	10	\$40,145
Rojas, Anastacia Ramirez	Custodian	12	\$39,060
Suastegui, Daniela	AS Academy Coordinator & Admin Asst.	12	\$54,684
Tavarez, Shanina	Executive Secretary	12	\$61,845

- k. To approve the following GBCS After School Academy Hires for the 2024-2025 School Year:

Name	Position	Rate
Conception Castillos	Group T.A.	\$15.50
Oscar Madrid	Group T.A.	\$15.50

Ivelys Rodriguez	Group T.A.	\$15.50
Bianca Suastegui	Floater	\$18.00
Gabrielle Alfred	Group Leader	\$18.00
Johoney Medrano Matos	Group Leader	\$18.00
Diana Miranda	Group Leader	\$18.00
Dania Peralta	Group Leader	\$18.00
Beatriz Perez	Group Leader	\$18.00
Edwin Quintanilla	Group Leader	\$18.00
Vanessa Revilla	Group Leader	\$18.00
Rubi Rivera	Group Leader	\$18.00
Pedro Suastegui	Group Leader	\$18.00
Carmen Espinal	Group Leader (Specialized)	\$20.00
Julio Perez-Arrieta	Sports Leader	\$28.35
Nancy Angelet	Teaching Leader	\$28.35
Lilia Fabila-Guilbot	Cooking Leader	\$28.35
Alejandra Suastegui	Receptionist/Floater	\$28.35
Marjori Rivera	Receptionist	\$28.35

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Tanisha Lewis						Hiyaris Perez					
Susan Jackson						Miriam Santana					

**5. Curriculum/Special Education**

- a. To approve the Charter School Athletic League Application, as attached for Middle School Basketball, Cross Country Track, Middle School Soccer, Spring Track and Volleyball, total \$2,850.
- b. To approve the contract with Fresh Theatre Arts, LLC total \$8,640.
- c. To approve the following Affirmative Action Team:

Name	Position	Grade
Vanessa Jones	Affirmative Action Officer, Executive Director	K-8
Hector Alvarez	Education Director	K-8
Martha Goz	School Social Worker	K-5
Samantha Rollins	English World Kindergarten Teacher	K-1
Caitlin Mitchell	Special Education Middle School Teacher	4-5, 6-8
Allie Aponte	MS Mathematics/Special Education	6-8
Rosalind Friday	Assistant Education Director	K-8

- d. To approve the authorization of the Affirmative Action Team to conduct the Needs Assessment and develop a Comprehensive Equity Plan.
- e. To approve the following field trip request:

Event/Vendor	Location	Attendees	Date	Cost
Museum of Math	NYC	7th Grade	September 20, 2024	\$TBD

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Tanisha Lewis						Hiyaris Perez					
Susan Jackson						Miriam Santana					

**6. Policy/Miscellaneous**

- a. To approve the adoption of the Marshall Teacher Evaluation Model for the 2024-2025 school year.
- b. To approve the Title 1 Plan for 2024-2025 Annual School Planning Process, as attached.
- c. To approve the submission of the 2023-2024 Annual Report to the NJDOE, as attached.
- d. To approve the Emergency Virtual Instruction Plan for the 2024-2025 school year as attached.
- e. To approve the first reading of the following policies:
  - i. Policy 2200 – Curriculum Content (M)
  - ii. Policy 2361 – Acceptable Use of Computer Networks/Computers and Resources (M)
  - iii. Policy 2415 – Every Student Succeeds Act
  - iv. Policy 2416 – Programs For Pregnant Students (M)
  - v. Policy 2622 – Student Assessment (M)
  - vi. Policy 3125 – Employment of Teaching Staff Members (M)
  - vii. Policy 5512 – Harassment, Intimidation, or Bullying (M)
  - viii. Policy 5751 – Sexual Harassment of Student
- f. To approve the LEA Plan for Safe Return to In-Person Instruction and Continuity of Service, as attached.
- g. To approve the submission of the proposed Comprehensive Equity Plan.

Voting Members		Motion	Yes	No	Abstain	Absent	Voting Members		Motion	Yes	No	Abstain	Absent
Lynell Burgos							Elsy Lugo						
Danielle Clement							Jonina Mazzeo						
Tanesha Lewis							Hiyaris Perez						
Susan Jackson							Miriam Santana						

**XIII. Enrollment Report**

Grade	FY25	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	2024	2024	2024	2024	2024	2025	2025	2025	2025	2025	2025	2024/2025
K	44												
1	44												
2	44												
3	44												
4	44												
5	44												
6	44												
7	44												
8	42												
<b>Total</b>	<b>394</b>												

**XIV. Committee Reports**

- 1. SRC
- 2. Community Outreach
- 3. Development
- 4. Finance and Facilities
- 5. Governance

**XV. New Business**

**XVI. Action Items**

Day	Date	Time	Notes
Thursday	September 19, 2024	5:30 PM	Regular Meeting – In Person

**XVII. Closing Comments**

**XVIII. Adjournment**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Tanesha Lewis						Hiyaris Perez					
Susan Jackson						Miriam Santana					