

- I. **Call to Order by Board Secretary**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq. On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Vice Chair, expires 2024		
2. Sean Hewitt	Board Trustee, expires 2025		
3. Susan Jackson	Board Chair, expires 2025		
4. Jonina Mazzeo	Board Trustee, expires 2026		
5. Miriam Santana	Board Trustee, expires 2024		
6. Danielle Clement	Board Trustee, expires 2024		
7. Hiyarys Perez	Board Trustee, expires 2026		
8. Elsy Lugo	Board Trustee, expires 2026		
9. Tanesha Lewis	Board Trustee, expires 2025		

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director		
Hector Alvarez	Education Director		
Rosalind Friday	Assistant Education Director		
Dr. Brian Falkowski	SBA		
Joshua Solow	SBO MGMT LLC		
Caitlin Mitchell	Teacher Representative - Alternate		
Latoya Branch	Teacher Representative		
Daisy Amador	Teacher Representative - Alternate		

IV. **Approve Meeting Agenda**

Motion for Greater Brunswick Charter School, Board of Trustees to approve the agenda for the **March 21, 2024** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Sean Hewitt						Hiyarys Perez					

Susan Jackson						Miriam Santana					
Tanisha Lewis											

V. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **January 18, 2024**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Sean Hewitt						Hiyarys Perez					
Susan Jackson						Miriam Santana					
Tanisha Lewis											

VI. Public Comment

VII. Correspondence

VIII. Reports

1. Director’s Report
 - i. Budget Report
2. HIB Update
3. Suspension Update

IX. Adjourn Public Session and Open Closed Session

1. Personnel Evaluation

X. Adjourn Closed and Open Public Session

XI. Motions for Approval

1. Finance

- a. Board Secretary’s and Reconciliation Report: To approve the Secretary’s and Reconciliation Reports for January 2024 & February 2024, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Greater Brunswick Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of January 2024 & February 2024, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: Approve Bills List from January 19, 2024 to March 21, 2024.
- c. Payroll: To approve the following payrolls:

January 30, 2024	\$238,462.87
February 15, 2024	\$243,624.02
February 29, 2024	\$242,401.19
March 15, 2024	\$231,440.52

- d. FY25 Budget: To approve the FY25 Budget and its submission to the NJDOE.
- e. FY23 ACFR and AMR: To accept the FY23 ACFR and AMR with no findings or recommendations and ratify their submission to the NJDOE.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Sean Hewitt						Hiyarys Perez					
Susan Jackson						Miriam Santana					
Tanesha Lewis											

2. Contracts

- a. To approve the following contracts:

Vendor	Scope	Term	Cost
Inspired Instruction, LLC	PD – K-8 ELA and Math Teachers	SY24 (2 Half Days)	\$1,300/Day x 2 = \$2,600
Inspired Instruction, LLC	Curriculum Support – ELA & Math	SY24 (4 Full Days & 16 Half Days)	4 Full Days x \$2,350 = \$9,400 16 Half Days x \$1,300 = \$20,800
Magnolia Consulting Group	Special Education Support/Consultant	March 1, 2024 – June 30, 2024	\$11,000
Prolawn Landscape Management LLC	Lawn Maintenance Contract	April 2023 to December 2024	Varying rates per contract totaling \$24,011

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Sean Hewitt						Hiyarys Perez					
Susan Jackson						Miriam Santana					
Tanesha Lewis											

3. Buildings & Grounds

4. Personnel

- a. To approve the following staff for curriculum writing at the hourly rate of \$45 not to exceed 30 hours each:
- Caitlin Mitchell
 - Amina Chowdhry
 - Eugenia Xarhoulakos
 - Latoya Branch
 - Cynthia Bankowski
- b. To approve the following professional development requests:

Employee	Organization	Title	Date	Cost
Amie Fitzgerald	New Perspectives on Learning	Problem Strings through the Grades for Fluency, Automaticity and Beyond	June 27, 2024	\$200 Lodging & Mileage
Amina Chowdhry	NJ State Bar Foundation	School Climate Conference	April 17, 2024	Free
Jessica Nazario	Rutgers University	Embracing Differences and Diversity in the Clinical Treatment of Children and Adolescence	March 1, 2024	\$60 Conference Fee

Robyn Baus	American Young Voices	American Young Voices Teacher Workshop	March 22, 2024	Mileage
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- c. To approve the resignation of Lourdes O’Neill, due to retirement, effective on or about June 21, 2024.
- d. To approve Nalanie Bedessie as a SPARK Intervention Teacher at the following terms: \$45/hr. for 6 hours/week; commencing March 25, 2024 to Jun 21, 2024.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Sean Hewitt						Hiyarys Perez					
Susan Jackson						Miriam Santana					
Tanesha Lewis											

5. Curriculum/Special Education

- a. To approve the following field trip requests:

Event/Vendor	Location	Attendees	Date	Cost
Pete the Cate at Patriots Theater	Trenton, NJ	88 Students (K-1)/10-12 Chaperones	April 22, 2024	Total Cost: \$1,039

- b. To ratify/approve the following fundraiser requests:

Event/Vendor	Location	Attendees	Date	Goal
Friendship Appreciation Carnations/Student Council	GBCS	N/A	2/7 to 2/14, 2024	Future Student Council Events
Movie Night	GBCS – MS	Middle School Students and Staff	April 26, 2024	Supplement the Cost of Six Flags Trip

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Sean Hewitt						Hiyarys Perez					
Susan Jackson						Miriam Santana					
Tanesha Lewis											

6. Policy/Miscellaneous

XII. Enrollment Report

Grade	FY24	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024	2023/2024
K	44	44	44	44	44							90
1	44	44	44	44	44							35
2	44	44	44	44	44							52
3	44	46	46	46	46							43
4	44	46	46	46	46							35
5	44	44	44	44	44							35
6	44	47	48	46	46							11
7	44	43	43	43	43							22
8	42	44	44	43	43							10

Total	394	402	403	400	400							333
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XIII. Committee Reports

1. SRC
2. Community Outreach/Development
3. Finance and Facilities
4. Governance

XIV. New Business

XV. Action Items

Day	Date	Time	Notes
Saturday	April 20, 2024	8:45 AM	Retreat
Thursday	May 9, 2024	5:30 PM	Regular Meeting

XVI. Closing Comments

XVII. Adjournment

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					
Sean Hewitt						Hiyarys Perez					
Susan Jackson						Miriam Santana					
Tanesha Lewis											