

- I. Call to Order By Board Secretary**  
**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

**III. Roll Call**

Voting Members	Role	Present	Absent
1. Claudia Avarado	Board Trustee, expires 2019		
2. Lynell Burgos	Board Trustee, expires 2021		
3. Shamara Gatling-Davila	Board Vice Chair, expires 2020		
4. Evan Gentry	Board Trustee, expires 2019		
5. Indira Grullon	Board Trustee, expires 2021		
6. Sean Hewitt	Board Trustee, expires 2019		
7. Susan Jackson	Board Chair, expires 2021		
8. Mariu Reynoso	Board Trustee, expires 2019		
9. Anju Thomas	Board Trustee, expires 2020		

**Also Present**

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director		
Hector Alvarez	Assistant Education Director		
Michael Falkowski	SBA / Board Secretary		
Daniela Garay	Teacher Representative		
Chad Schubert	Teacher Representative		

- IV. Pledge of Allegiance**  
**V. Approve Meeting Agenda**

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **January 17, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					

Evan Gentry						Anju Thomas					
Indira Grullon											

**VI. Acceptance of Meeting Minutes**

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **November 29, 2018**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

**VII. Public Comment**

**VIII. Correspondence**

**IX. Reports**

1. Director’s Report
2. HIB Report – December 2018 & January 2019
3. Suspension Report – December 2018 & January 2019
4. Bus Evacuation Report

Motion to accept Director’s Report, HIB Reports, Suspension Reports and Bus Evacuation Report:

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

**X. Closed Session**

**XI. Adjourn Closed and Open Public Session**

**XII. Motions for Approval**

**1. Finance**

- a. To approve the November & December 2018 Board Secretary Report.
- b. To approve the November & December 2018 Reconciliation Report.
- c. Bills List: Approve Bills List from November 30, 2018 to January 17, 2019.
- d. Payroll: To approve the following payrolls:

November 30, 2018	\$183,274.90
December 15, 2019	\$186,930.46
December 20, 2019	\$180,518.44

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

**2. Buildings & Grounds**

**3. Personnel**

- a. To approve the following new hire for the 2018-2019 school year:

Name	Position	Salary	Effective
Alyssa Alfred	MS Science – Long Term Sub	\$50,023 (Pro Rated)	1/02/2019
Connor Lindsay	Health & Physical Ed. Teacher	\$50,023 (Pro Rated)	1/02/2019
Ivonne Gallego	PT School Social Work – MS	\$29,962	1/02/2019
Michelle Riboadeira	Dual Language Teacher	\$55,973 (Pro Rated)	1/02/2019
Nancy Angelet	PT Student Aide Leave Replacement	\$17.94/hr	12/03/2018
Katrina Gerlach	Maternity Leave Replacement	\$17,432.82	1/02 to 4/30/2019
Orandy Torres	After school program	\$12/hr	1/18/2019
Daniela Suastegui	After school sub	\$15/hr	1/18/2019

- b. To approve a maternity leave for **Francis Peralta**, expected to begin February 15<sup>th</sup> through the remainder of the 2018/2019 school year.
- c. To accept the resignation of **Danielle Rourke** effective immediately.
- d. To approve the hiring of the following staff at \$40/hr (up to 20 hrs each) to provide staff training:
- i. Jessica Kurc Joudrey
  - ii. Angelique Sheehan
- e. To approve the **TCNJ Graduate Coursework**, held in Spring 2019, Course: SELL Program (ESLM 545), for the following employees:
- i. Daniel Cyckowski
  - ii. Kristina Markel
  - iii. Victoria Salamone
  - iv. Natalia Arbelaez
- f. To approve the following Professional Development:

Who	When	Where	Topics	Cost + Allowed Travel
Erica Yvonne/Sarah Feldman	1/9/19	East Brunswick at the New Jersey State Bar Foundation.	Let's Talk About Race-Unconscious Bias	No Cost
Brendan Salazar	1/11/19	East Brunswick at the New Jersey State Bar Foundation.	Elementary Conflict Resolution	No Cost
Maria Rivera	1/17/19	East Brunswick at the New Jersey State Bar Foundation.	Elementary Peer Mediation	No Cost
Robyn Stein/Joelle Mah	1/30/19	East Brunswick at the New Jersey State Bar Foundation.	School Climate Team Training	No Cost

Brendan Salazar	2/18/19	TCNJ	Fundations Level K	\$395
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Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

#### 4. Curriculum/Special Education

- a. To approve the following field trips:

Who	When	Where	Cost + Allowed Travel
8 <sup>th</sup> Grade, 40 Students, 6 Chaperones	6/5 to 6/7/19	Fairview Lake YMCA	No Cost to School

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

#### 5. Policy/Miscellaneous

- a. To approve the second and final reading of the following policies and regulations:
- i. 1613 – Disclosure and Review of Applicant’s Employment History – Policy & Regulation (M)
  - ii. 5561 - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities – Policy & Regulation (M)
  - iii. 8561 - Procurement Procedures for School Nutrition Programs Policy (M)
  - iv. 1550 – Equal Employment/Anti-Discrimination Practices – Policy & Regulation (M)
  - v. 5350 – Student Suicide Prevention – Policy and Regulation (M)
  - vi. 8462 – Reporting Potentially Missing or Abused Children – Policy (M)
  - vii. 7440 – School Security – Policy & Regulation (M)
  - viii. 7441 – Electronic Surveillance in School Buildings and on School Grounds – Policy & Regulation (M)
- b. To approve the Winter Dance **Fundraiser Request** by Dianna Hess Schmitt for PTO on 2/08/2019.
- c. To approve the Taco Sale for 8<sup>th</sup> grade trip **Fundraiser Request** by Amie Fitzgerald to be held on 2/14/2019.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											

**XIII. Enrollment Report**

Grade	FY19 ENR	Aug 15, 2018	Sep 15, 2018	Oct 15, 2018	Nov 15, 2018	Dec 15, 2018	Jan 15, 2019	Feb 15, 2019	Mar 15, 2019	Apr 15, 2019	May 15, 2019	Jun 15, 2019	Wait List 2018/2019
K	44	45	44	44	44								109
1	44	43	45	45	45								51
2	44	44	44	44	44								43
3	44	43	44	44	44								37
4	44	42	44	44	44								42
5	44	44	44	44	44								37
6	44	42	47	46	46								20
7	44	42	43	43	43								22
8	42	40	42	42	42								15
<b>Total</b>	<b>394</b>	<b>385</b>	<b>397</b>	<b>396</b>	<b>396</b>								<b>376</b>

\*\*\*Totals include 4 Out of District Students, 1 in 3rd, 1 in 6th and 2 in 8th Grade.

**XIV. Committee Reports**

1. SRC
2. Community Outreach
3. Development
4. Finance and Facilities
5. Governance

**XV. New Business**

**XVI. Closing Comments**

**XVII. Action Items**

- Next Board Meeting: March 21, 2019, May 09, 2019, June 20, 2019
- Board Retreat Dates: April 6, 2019, from 9am to 3pm

**XVIII. Adjournment**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Sean Hewitt					
Lynell Burgos						Susan Jackson					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anju Thomas					
Indira Grullon											