

I. Call to Order by Board Secretary - @ 5:36 PM
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq. On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Vice Chair, expires 2024	X	
2. Sean Hewitt	Board Trustee, expires 2025		X
3. Susan Jackson	Board Chair, expires 2025	X	
4. Jonina Mazzeo	Board Trustee, expires 2026	X	
5. Miriam Santana	Board Trustee, expires 2024	X	
6. Danielle Clement	Board Trustee, expires 2024	X	
7. Hiyarys Perez	Board Trustee, expires 2026		X (LA 5:45 PM)
8. Elsy Lugo	Board Trustee, expires 2026		X

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director	X	
Hector Alvarez	Education Director	X	
Rosalind Friday	Assistant Education Director		X (LA 5:55 PM)
Dr. Brian Falkowski	SBA		X
Joshua Solow	SBO MGMT LLC	X	
Caitlin Mitchell	Teacher Representative - Alternate		X
Latoya Branch	Teacher Representative		X
Daisy Amador	Teacher Representative - Alternate	X	

IV. Board Business

To approve the resignation of Kenneth King from the Board of Trustees effective October 2, 2023.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo					X
Danielle Clement	2 nd	X				Jonina Mazzeo		X			
Sean Hewitt					X	Hiyarys Perez					X
Susan Jackson		X				Miriam Santana		X			

V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the agenda for the **November 16, 2023** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo					X
Danielle Clement		X				Jonina Mazzeo	2 nd	X			
Sean Hewitt					X	Hiyarys Perez					X
Susan Jackson		X				Miriam Santana		X			

VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **September 14, 2023**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo					X
Danielle Clement	2 nd	X				Jonina Mazzeo		X			
Sean Hewitt					X	Hiyarys Perez					X
Susan Jackson		X				Miriam Santana		X			

VII. Public Comment – None

VIII. Correspondence

IX. Reports

1. Director’s Report (Inclusive of NJSLA Performance Update) - Vanessa Jones and Hector Alvarez led a presentation to the board updating them on current on goings and events at the school. School testing results were also presented to the board.
2. HIB update – 2 HIB Reports – 1 proven, 1 not proven
3. Suspension Update - Total of 5 suspensions

X. Adjourn Public Session and Open Closed Session

XI. Adjourn Closed and Open Public Session

XII. Motions for Approval

1. Finance

- a. Board Secretary’s and Reconciliation Report: To approve the Secretary’s and Reconciliation Reports for September & October 2023, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Greater Brunswick Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September & October 2023, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: Approve Bills List from September 15, 2023 to November 16, 2023.
- c. Payroll: To approve the following payrolls:

September 15, 2023	\$ 239,286.83
September 30, 2023	\$ 244,949.16

October 15, 2023	\$ 235,667.69
October 30, 2023	\$ 242,930.88

d. To approve the Annual Fiscal Questionnaire for submittal to the NJDOE.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo					X
Danielle Clement	2 nd	X				Jonina Mazzeo		X			
Sean Hewitt					X	Hiyarys Perez		X			
Susan Jackson		X				Miriam Santana		X			

2. Contracts

a. To approve the following contracts:

Vendor	Scope	Term	Cost
Fun Fit Therapy LLC	Physical Therapy (PT) and PT Evaluation Services	7/1/2023 – 6/30/2024	\$105/hr PT & \$400/evaluation & \$125/hr for Homebased Services
Fresh Start Theatre Arts LLC	Teacher Artist for Residencies – For the After School Academy	9/2023 – 6/30/2024	\$120/class & \$240/week for Wed. Classes
T-Mobile Renewal Agreement	Amendment to 15 Lines of Service - Hotspots	10/19/2023 – 10/18/2024	\$15.17/plan; \$2,730.60 annually
ESCNJ	Services for Students with Hearing Disabilities	11/6/2023 – 6/30/2024	\$147/hour

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo					X
Danielle Clement	2 nd	X				Jonina Mazzeo		X			
Sean Hewitt					X	Hiyarys Perez		X			
Susan Jackson		X				Miriam Santana		X			

3. Buildings & Grounds

4. Personnel

- To approve all full-time employees receiving a one-time \$1,000 retention bonus to each returning employee. Part-time employees and mid-year hires shall have bonus pro-rated.
- To approve Amina Chowdhry and Caitlin Mitchell as SPARK after-school coordinators with a shared compensation of \$5,000.00.
- To approve a Curriculum and Program Implementation Stipend for Lirizell Johnson at the following rate: \$45/hour not to exceed \$3,150.
- To approve a coaching stipend for Kevin Kozic at the following terms: 8 weeks, 33 hours, totaling \$1,485.
- To approve the following staff members as teachers in the after-school tutoring program, SPARK, with a compensation of \$45.00/hour.

Teachers		
Aixa Tello	Michelle Ribadeneira	Patrick Wenz
Samantha Rollins	Lia Borda	Rocio Delgado
Latoya Brunch	Maria Rivera	Alexandra Aponte
Yesenia Jimenez	Rasheeda Wilkins	Cynthia Bankowski
Carla La Torre	Alyssa Pazmino	Anthony Hernandez
Diana Galindo	Neha Punjani	

- f. To approve the following professional development:
 - Kristine Johnson – Frontline: Best Practices Workshop – 11/21/2023
- g. To approve Larry Camarillo as After School Academy non-certified Group Leader from 10/2/2023 to 6/21/2024 at a rate of \$18/hr.
- h. To approve Elizer Rodriquez as After School Academy non-certified Group Leader from 10/23/2023 to 6/21/2024 at a rate of \$18/hr.
- i. To approve Ulises Torres as After School Academy non-certified Group Leader from 10/9/2023 to 6/21/2024 at a rate of \$18/hr.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo					X
Danielle Clement	2 nd	X				Jonina Mazzeo		X			
Sean Hewitt					X	Hiyarys Perez		X			
Susan Jackson		X				Miriam Santana		X			

5. Curriculum/Special Education

- a. To approve the following field trip requests:

Event/Vendor	Location	Attendees	Date	Cost
South Amboy Roller Magic	South Amboy, NJ	Grades 6-8 (130 students) + Chaperones	11/27/2023	\$1,315
Metropolitan Museum of Art	New York, NY	Grade 8 - 43 Students and Chaperones	TBD – 3/28; 4/8; 5/23 2024	\$0
Metropolitan Museum of Art	New York, NY	Grade 7	11/13/2023	\$0
Drumthwacket	Princeton, NJ	Grade 4 - 46 Student and Chaperones	3/13/2024	TBD
NJ State Museum	Trenton, NJ	Grades 4-5 - 90 Students and Chaperones	11/2/2023	\$50 + Transportation TBD
Planetarium	Raritan Valley CC	Grade 1 - 44 Students and Chaperones	2/9/2024	Transportation TBD
Franklin Institute	Philadelphia, PA	Grade 6 - 46 Students and Chaperones	12/4/2023	Transportation TBD
Statue of Liberty/Ellis Island	New York	Grades 7 – 43 Students and Chaperones	6/10/2024	Transportation TBD

- b. To approve the following fundraiser requests:

Event/Vendor	Location	Attendees	Date	Goal
Franklin Institute Snack Sale	GBCS	6 th Grade	TBD	TBD
MS Movie Night	GBCS	8 th Grade	11/17/2023	\$400

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Elsy Lugo					X
Danielle Clement	1 st	X				Jonina Mazzeo		X			
Sean Hewitt					X	Hiyarys Perez		X			
Susan Jackson		X				Miriam Santana		X			

6. Policy/Miscellaneous

- a. To approve the 2nd and final reading of Policy #5111 – Eligibility of Resident and Nonresident Students.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Elsy Lugo					X
Danielle Clement	1 st	X				Jonina Mazzeo		X			
Sean Hewitt					X	Hiyarys Perez		X			
Susan Jackson		X				Miriam Santana		X			

XIII. Enrollment Report

Grade	FY24	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024	2023/2024
K	44	44	44									79
1	44	44	44									34
2	44	44	44									53
3	44	46	46									38
4	44	46	46									30
5	44	44	44									30
6	44	47	48									10
7	44	43	43									22
8	42	44	44									10
Total	394	402	403									306

XIV. Committee Reports

1. SRC – Presented in the Director’s Report
2. Community Outreach/Development – Fundraising Gala – Friday, April 12th at The Heldrich in New Brunswick.
3. Finance and Facilities
4. Governance – Reminder to all Board Members to check their emails for the link to governance training.

XV. New Business

XVI. Action Items – January and June Board Meetings will be in person

Day	Date	Time	Notes
Thursday	January 18, 2023	5:30 PM	Regular Meeting

XVII. Closing Comments – Each board member shared a closing comment.

XVIII. Adjournment - @ 7:48 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Elsy Lugo					X
Danielle Clement	1 st	X				Jonina Mazzeo		X			
Sean Hewitt					X	Hiyarys Perez		X			
Susan Jackson		X				Miriam Santana		X			