

I. Call to Order By Board Secretary – 5:36 PM
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

| Voting Members | Role | Present | Absent |
|---------------------------|--------------------------------|------------|--------|
| 1. Claudia Avarado | Board Trustee, expires 2019 | X, 5:41 pm | |
| 2. Lynell Burgos | Board Trustee, expires 2021 | X | |
| 3. Shamara Gatling-Davila | Board Vice Chair, expires 2020 | X | |
| 4. Evan Gentry | Board Trustee, expires 2019 | X | |
| 5. Indira Grullon | Board Trustee, expires 2021 | X | |
| 6. Sean Hewitt | Board Trustee, expires 2019 | X, 5:42 pm | |
| 7. Susan Jackson | Board Chair, expires 2021 | X | |
| 8. Mariu Reynoso | Board Trustee, expires 2019 | | X |
| 9. Anju Thomas | Board Trustee, expires 2020 | X | |

Also Present

| Non-Voting | Role | Present | Absent |
|-------------------|------------------------------|---------|--------|
| Vanessa Jones | Education Director | X | |
| Hector Alvarez | Assistant Education Director | X | |
| Michael Falkowski | SBA / Board Secretary | X | |
| Daniela Garay | Teacher Representative | X | |
| Chad Schubert | Teacher Representative | X | |

IV. Pledge of Allegiance
V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **September 27, 2018** meeting.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Claudia Avarado | | | | | X | Sean Hewitt | | | | | X |
| Lynell Burgos | | X | | | | Susan Jackson | | X | | | |
| Shamara Gatling-Davila | | X | | | | Mariu Reynoso | | | | | X |

| | | | | | | | | | | | |
|----------------|-----------------|---|--|--|--|-------------|-----------------|---|--|--|--|
| Evan Gentry | 1 st | X | | | | Anju Thomas | 2 nd | X | | | |
| Indira Grullon | | X | | | | | | | | | |

VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **August 16, 2018**.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------------|-----------------|-----|----|---------|--------|----------------|-----------------|-----|----|---------|--------|
| Claudia Avarado | | | | | X | Sean Hewitt | | | | | X |
| Lynell Burgos | | X | | | | Susan Jackson | | X | | | |
| Shamara Gatling-Davila | | X | | | | Mariu Reynoso | | | | | X |
| Evan Gentry | 1 st | X | | | | Anju Thomas | 2 nd | X | | | |
| Indira Grullon | | | | X | | | | | | | |

VII. Public Comment – NONE

VIII. Correspondence

IX. Reports

1. Director’s Report
2. September HIB report

Motion to accept Director’s Report and September HIB Report (no HIB cases):

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------------|-----------------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Claudia Avarado | 2 nd | X | | | | Sean Hewitt | | X | | | |
| Lynell Burgos | | X | | | | Susan Jackson | | X | | | |
| Shamara Gatling-Davila | | X | | | | Mariu Reynoso | | | | | X |
| Evan Gentry | 1 st | X | | | | Anju Thomas | | X | | | |
| Indira Grullon | | X | | | | | | | | | |

X. Closed Session - NONE

XI. Adjourn Closed and Open Public Session

XII. Motions for Approval

1. Finance

- a. To approve the July & August 2018 Board Secretary Report.
- b. To approve the July & August 2018 Reconciliation Report.
- c. Bills List: Approve Bills List from August 17, 2018 to September 27, 2018.
- d. Payroll: To approve the following payrolls:

| | |
|--------------------|--------------|
| August 15, 2018 | \$49,988.01 |
| August 30, 2018 | \$35,631.49 |
| September 15, 2018 | \$187,354.64 |

- e. To approve the contract with **Border Crossers** to provide professional development for the 2018/2019 school year at a cost of \$5000.

- f. To approve the contract with **Learning Improvement Associates** to provide ESEA Grant administration services at the following rates, not to exceed 5% of Grant:
- i. \$650/day On-site
 - ii. \$60/hr off-site

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------------|-----------------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Claudia Avarado | 2 nd | X | | | | Sean Hewitt | | X | | | |
| Lynell Burgos | | X | | | | Susan Jackson | | X | | | |
| Shamara Gatling-Davila | | X | | | | Mariu Reynoso | | | | | X |
| Evan Gentry | 1 st | X | | | | Anju Thomas | | X | | | |
| Indira Grullon | | X | | | | | | | | | |

2. Buildings & Grounds

- a. To approve the architectural proposal by **The Reynolds Group, Inc.** to prepare plans to remediate the flooding issues on the northeast side of the building at a cost of \$11,500.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------------|-----------------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Claudia Avarado | 2 nd | X | | | | Sean Hewitt | | X | | | |
| Lynell Burgos | | X | | | | Susan Jackson | | X | | | |
| Shamara Gatling-Davila | | X | | | | Mariu Reynoso | | | | | X |
| Evan Gentry | 1 st | X | | | | Anju Thomas | | X | | | |
| Indira Grullon | | X | | | | | | | | | |

3. Personnel

- a. To re-approve the salary for **George Newton** salary at \$87,000.00 for the FY19 school year, which was previously approved for \$86,571.50 at the July 19, 2018 Board Meeting.
- b. To approve the 2018/2019 school year stipend for **Maria Torres** as the **Group Leader - Specials/Success/ESL** program at an amount of \$2,772.
- c. To approve the following updated job description:
 - i. **Coordinator for Title I and Title III Funded Activities.**
- d. To approve **substitute nurse** daily rate up to \$300/day.
- e. To approve the following leaves of absence:
 - i. **Jennifer Banks**, approximately November 2018 to March 2019
 - ii. **Hila Reich**, extends to January 2019
- f. To approve the following resignation:
 - i. **Jessica Kurc Joudrey**, effective November 7, 2018
- g. To approve the following After School staff for the 2018-2019 school year:

| Name | Description | Hourly Rate |
|-------------------------|-------------|-------------|
| Guadalupe Dominguez | | \$ 12.00 |
| Sarita Taylor | | \$ 14.49 |
| Francis Peralta | Sub | \$ 12.42 |
| Susan Alexander | Sub | \$ 15.00 |
| Alexa Estrada | | \$ 10.00 |
| Leyla Haynes-Siglam | | \$ 12.00 |
| Nya Johnson | Sub | \$ 10.00 |
| Elaine Rodriguez | Sub | \$ 10.00 |
| Daisy Amador | Sub | \$ 14.00 |
| Maria Jose Reyes Santos | | \$ 12.00 |
| Viviana Ortega | | \$ 13.00 |

- h. To approve the Cafeteria Staff for the 2018-2019 school year:

| Name | Hourly Rate |
|-----------------|-------------|
| Magali Ventura | \$ 13.25 |
| Gloria Gonzalez | \$ 13.25 |
| Carlos Banegas | \$ 14.32 |

- i. To approve the following new hire for the 2018-2019 school year:

| Name | Position | Salary | Effective |
|---------------|---|------------|--------------------|
| Nancy Angelet | Student Aid Leave Replacement for Lourdes | \$15.20/hr | September 25, 2018 |
| TBD | Student Aid (New) | | Immediately |

- j. To approve the Request for Approval of **College Coursework** for **Alejandra Suastegui** at Middlesex County College for the Fall 2018 Semester.

- k. To approve the following Professional Development:

| Who | When | Where | Topics | Cost + Allowed Travel |
|-----------------------------------|------------|------------------------------|--|-----------------------|
| Lyubov Dubinina | 11/1/18 | NJ Law Center, New Brunswick | The Role of the School Climate Team | No Cost |
| Martha Goz | 10/19/18 | Bridgewater, NJ | Strengthening our Schools | No Cost |
| Victor Calderon | 10/6/18 | Branchburg, NJ | Code Compliance Update | \$245 Registration |
| Victor Calderon | 10/20/18 | Rutgers, New Brunswick | Workplace Communication | \$132 Registration |
| Nancy Bergen | 9/23/18 | ESCNJ, Piscataway | Prevent Opioid Overdose | No Cost |
| Nancy Bergen | 11/15/2018 | ESCNJ, Piscataway | Social Media & Internet Safety | No Cost |
| Nancy Bergen | 09/27/2018 | ESCNJ, Piscataway | Trends in Substance Abuse/Vaping | No Cost |
| Martha Goz & Lilia Fabila-Guilbot | 10/26/2018 | Piscataway, NJ | Working with African American Clients & Families | \$150 Registration |

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------------|-----------------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Claudia Avarado | 2 nd | X | | | | Sean Hewitt | | X | | | |
| Lynell Burgos | | X | | | | Susan Jackson | | X | | | |
| Shamara Gatling-Davila | | X | | | | Mariu Reynoso | | | | | X |
| Evan Gentry | 1 st | X | | | | Anju Thomas | | X | | | |
| Indira Grullon | | X | | | | | | | | | |

4. Curriculum/Special Education

- a. To approve the participation of two (2) students in the Middlesex County Arts Middle School at a cost of \$845/student for a total of \$1690.
- b. To approve the following field trips:

| Who | When | Where | Cost + Allowed Travel |
|--|----------|---|----------------------------|
| 2 nd Grade, 44 Students, 6 Chaperones | 2/22/18 | Liberty Science Center, Jersey City, NJ | \$10/student |
| 132, Grades 6-8 Students, 10 Chaperones | 11/27/18 | State Theatre, New Brunswick, NJ | \$8/student |
| 88 Students, Grades 4/5, 9 Chaperones | 11/16/18 | NJ State Museum, Trenton NJ | \$3 Lab \$3 Planetarium |
| 44 Students, Grade 4, 5 Chaperones | 5/29/19 | Drumthwacket, Princeton, NJ | N/A |
| 44 Students, Kindergarten, 4 Chaperones | 10/23/18 | New Brunswick Library | N/A |

| | | | |
|---|---------|--|-------------------|
| Grade 4 | 10/3/18 | RWJ Wellness on Wheels Mobile Unit, Drift Street, New Brunswick, NJ | N/A |
| Grade 3, 44 Students, 6 Chaperones | 12/7/18 | Camden Aquarium | No Cost to School |
| Grade 2 & 3, 88 Students, 12 Chaperones | 4/15/19 | Philadelphia Zoo | No Cost to School |

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------------|-----------------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Claudia Avarado | 2 nd | X | | | | Sean Hewitt | | X | | | |
| Lynell Burgos | | X | | | | Susan Jackson | | X | | | |
| Shamara Gatling-Davila | | X | | | | Mariu Reynoso | | | | | X |
| Evan Gentry | 1 st | X | | | | Anju Thomas | | X | | | |
| Indira Grullon | | X | | | | | | | | | |

5. Policy/Miscellaneous

- a. To approve the first reading of the following policies and regulations:
 - i. 1613 – Disclosure and Review of Applicant’s Employment History – Policy & Regulation (M)
 - ii. 5561 - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities – Policy & Regulation (M)
 - iii. 8561 - Procurement Procedures for School Nutrition Programs Policy (M)
 - iv. 1550 – Equal Employment/Anti-Discrimination Practices – Policy & Regulation (M)
 - v. 5350 – Student Suicide Prevention – Policy and Regulation (M)
 - vi. 8462 – Reporting Potentially Missing or Abused Children – Policy (M)
 - vii. 7440 – School Security – Policy & Regulation (M)
 - viii. 7441 – Electronic Surveillance in School Buildings and on School Grounds – Policy & Regulation (M)

- b. To approve the first and final reading of the following policies and regulations:
 - i. 5512 - Harassment, Intimidation, and Bullying (HIB) – Policy (M)
 - ii. 5512 - Harassment, Intimidation, or Bullying Investigation Procedure – Regulation (M)

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------------|-----------------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Claudia Avarado | 2 nd | X | | | | Sean Hewitt | | X | | | |
| Lynell Burgos | | X | | | | Susan Jackson | | X | | | |
| Shamara Gatling-Davila | | X | | | | Mariu Reynoso | | | | | X |
| Evan Gentry | 1 st | X | | | | Anju Thomas | | X | | | |
| Indira Grullon | | X | | | | | | | | | |

XIII. Enrollment Report

| Grade | FY19 ENR | Aug 15, 2018 | Sep 15, 2018 | Oct 15, 2018 | Nov 15, 2018 | Dec 15, 2018 | Jan 15, 2019 | Feb 15, 2019 | Mar 15, 2019 | Apr 15, 2019 | May 15, 2019 | Jun 15, 2019 | Wait List 2018/2019 |
|-------|-------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------------|
| K | 44 | 45 | 44 | | | | | | | | | | 100 |
| 1 | 44 | 43 | 45 | | | | | | | | | | 49 |
| 2 | 44 | 44 | 44 | | | | | | | | | | 42 |
| 3 | 44 | 43 | 44 | | | | | | | | | | 37 |
| 4 | 44 | 42 | 44 | | | | | | | | | | 41 |
| 5 | 44 | 44 | 44 | | | | | | | | | | 37 |
| 6 | 44 | 42 | 47 | | | | | | | | | | 21 |
| 7 | 44 | 42 | 43 | | | | | | | | | | 22 |
| 8 | 42 | 40 | 42 | | | | | | | | | | 16 |

| | | | | | | | | | | | | |
|--------------|------------|------------|------------|--|--|--|--|--|--|--|--|------------|
| Total | 394 | 385 | 397 | | | | | | | | | 365 |
|--------------|------------|------------|------------|--|--|--|--|--|--|--|--|------------|

***Totals include 4 Out of District Students, 1 in 3rd, 1 in 6th and 2 in 8th Grade.

XIV. Committee Reports

1. SRC – Lynell Burgos, Susan Jackson
2. Community Outreach – Claudia Avarado, Anju Thomas
3. Development – Shamara Gatling-Davila, Indira Grullon
4. Finance and Facilities – Evan Gentry, Mariu Reynoso
5. Governance – Sean Hewitt, Susan Jackson

XV. New Business

XVI. Closing Comments

Many thanks to everyone, welcome to new teacher representatives, etc.

XVII. Action Items

- Next Board Meeting: November 29, 2018, January 17, 2019, March 21, 2019, May 09, 2019, June 20, 2019
- Board Retreat Dates: October 27, 2018 & April 6, 2019, from 9am to 3pm
- GALA – Thursday, November 15, 2018 at 6:30 pm

XVIII. Adjournment – 7:07 pm

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------------|-----------------|------------|-----------|----------------|---------------|-----------------------|---------------|------------|-----------|----------------|---------------|
| Claudia Avarado | 2 nd | X | | | | Sean Hewitt | | X | | | |
| Lynell Burgos | | X | | | | Susan Jackson | | X | | | |
| Shamara Gatling-Davila | | X | | | | Mariu Reynoso | | | | | X |
| Evan Gentry | 1 st | X | | | | Anju Thomas | | X | | | |
| Indira Grullon | | X | | | | | | | | | |