

I. Call to Order by Board Secretary - @ 5:44 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq. On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Vice Chair, expires 2024	X	
2. Sean Hewitt	Board Trustee, expires 2025		X
3. Susan Jackson	Board Chair, expires 2025	X	
4. Jonina Mazzeo	Board Trustee, expires 2026	X	
5. Miriam Santana	Board Trustee, expires 2024	X	
6. Danielle Clement	Board Trustee, expires 2024	X	
7. Hiyaris Perez	Board Trustee, expires 2026	X	
8. Elsy Lugo	Board Trustee, expires 2026	X	
9. Tanesha Lewis	Board Trustee, expires 2025	X	

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director	X	
Hector Alvarez	Education Director	X	
Rosalind Friday	Assistant Education Director	X	
Dr. Brian Falkowski	SBA		X
Joshua Solow	SBO MGMT LLC	X	
Caitlin Mitchell	Teacher Representative - Alternate	X	
Latoya Branch	Teacher Representative		X
Daisy Amador	Teacher Representative - Alternate		X

IV. Board Business

V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the agenda for the **June 20, 2024** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo		X			
Danielle Clement	2 nd	X				Jonina Mazzeo		X			

Sean Hewitt					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			
Tanisha Lewis		X									

VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **May 9, 2024**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Elsy Lugo		X			
Danielle Clement	1 st	X				Jonina Mazzeo	2 nd	X			
Sean Hewitt					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			
Tanisha Lewis		X									

VII. Public Comment – Carla Haynes stated excitement and congratulations for completing another successful school year.

VIII. Correspondence

IX. Reports

1. Director’s Report – Vannessa Jones and Hector Alvarez led a presentation to the Board on most recent events at the school, including field trips, engagement events with families, and other end of year activities.
2. HIB Update – attached - 1 HIB and 1 was founded.
3. Suspension Update – 3 total suspensions: 2 in-school and 1 out-of-school suspension.

X. Adjourn Public Session and Open Closed Session - @ 6:34 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo		X			
Danielle Clement		X				Jonina Mazzeo	2 nd	X			
Sean Hewitt					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			
Tanisha Lewis		X									

- Negotiations update.
- Personnel discussed.

XI. Adjourn Closed and Open Public Session - @ 7:00 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo		X			
Danielle Clement	2 nd	X				Jonina Mazzeo		X			
Sean Hewitt					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			
Tanisha Lewis		X									

XII. Motions for Approval

1. Finance

- a. **Board Secretary’s and Reconciliation Report:** To approve the Secretary’s and Reconciliation Reports for May 2024, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Greater Brunswick Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of May 2024, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. **Bills List:** Approve Bills List from May 10, 2024 to June 20, 2024.
- c. **Payroll:** To approve the following payrolls:

May 15, 2024	\$240,571.01
May 30, 2024	\$248,750.12
June 15, 2024	\$245,343.47

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Elsy Lugo		X			
Danielle Clement	1 st	X				Jonina Mazzeo		X			
Sean Hewitt					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			
Tanisha Lewis		X									

2. Contracts

- a. To approve the following contracts:

Vendor	Scope	Term	Cost
Linkit	NJTSS Intervention	7/1/2024 to 6/30/2025	\$17,500
Mozaic Mindz	Learning Disabilities Teacher Consultant	7/1/2024 to 6/30/2025	\$450/eval
United Cooling & Refrigeration	HVAC/Maintenance Services	7/1/2024 to 6/30/2025	\$17,500
Fun Fit Therapy LLC	Physical Therapy Evaluation Services	7/1/2024 to 6/30/2025	\$105/hour
Strauss Esmay	School Policy and Regulation Consultants	7/1/2024 to 6/30/2025	\$495 annual fee
Mary E Westhead PsyD	School Psychologist Services	7/1/2024 to 6/30/2025	\$90/consult \$100/doc prep \$250/IEP prep \$475/psych eval
Learning Improvement Associates of NJ	ESSA School-wide Plan Consulting Services	7/1/2024 to 6/30/2025	\$800/day \$80/hour off-site

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Elsy Lugo		X			
Danielle Clement	1 st	X				Jonina Mazzeo		X			
Sean Hewitt					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			
Tanisha Lewis	2 nd	X									

3. Buildings & Grounds

4. Personnel

- a. To ratify the following New Hires for the 2023-2024 school year:

- Trevor Damanski as Long-Term Substitute, Level 1 BA \$55,348, 5/20/2024 to 6/30/2024
- Beatriz Garcia as Long-Term Substitute; Level 1 BA \$55,348, 6/3/2024 to 6/30/2024

b. To approve the following New Hires for the 2024-2025 school year:

Employee	Title	Level	10/12	Salary	Effective
Naomi Stout	Teacher	Level 13 BA	10	\$65,748	July 1, 2024
Beatriz Garcia	Leave Replacement Teacher	Level 6 BA	10	\$59,048	July 1, 2024
Elias Semaan	Teacher	Level 2 BA	10	\$55,848	July 1, 2024
Avery Meyers	Teacher	Level 2 BA	10	\$55,848	July 1, 2024

c. To approve the following non-affiliated staff at their current contract rates for the 2024-2025 school year:

- Amie Fitzgerald
- Bonnie Molina
- Alexa Estrada
- Lilia Fabila-Guilbot
- Kristine Johnson
- George Newton
- Ryan Reyes
- Daniela Suastegui
- Shanina Tavares
- Julio Perez-Arrieto
- Anastacia Ramirez Rojas

d. To ratify/approve the following employee's tuition reimbursement, totaling \$6,146:

- Daisy Amador - \$800
- Yesenia Jimenez - \$800
- Lia Borda - \$800
- Alexandra Aponte - \$2,946
- Alyssa Pazmino - \$800

e. To approve the following resignations effective June 30, 2024:

- Jennifer Banks
- Amina Chowdhry

f. To approve the following professional development:

- Cynthia Bankowski, *Building Powerful Multiplication*, 9/24/2024 to 1/13/2025, \$347
- Neha Punjani, *Building Powerful Multiplication*, 9/24/2024 to 1/13/2025, \$347

g. To ratify/approve the following contracts for the 2023-2024 and 2024-2025 school year concerning all Food Service Staff at a rate of \$16/hour:

- Florinda Jimenez
- Faviola Sanchez
- Magali Ventura
- Carlos Banegas

- h. To ratify the leave of absence request for Alexandra Aponte, starting April 19th and estimated to return December 2024.
- i. To approve the following pay table for Family Learning Night, TA Substitutes, Custodial Substitutes, Food Service Substitutes and Coaching/Sports for the 2024-2025 school year – hours as needed:

Employee	FLN- Rate for Childcare/Sub (ASA Rate)	Summer Custodial	FLN- Rate for Facilitator Interp.	TA Sub Rate	Custodial Sub Rate	Food Service Sub Rate	Office Support
Beatrice Perez	\$18			\$18			
Vanessa Revilla	\$18			\$18			
Edwin Quintanilla	\$18						
Roxana Soza	\$15.13	\$16			\$18	\$15.13	
Ulises Torres	\$18				\$18	\$15.13	
Dilan Galindo						\$15.13	
Yolissa Perez	\$15.13						
Elizer Rodriguez	\$18						
Rubi Rivera Martinez	\$17						
Julio Perez Arrieta	\$27						
Gabriell Alfred	\$18						
Alexa Estrada Flores	\$27						
Samantha Rojas	\$15.13						
Marjori Rivera	\$27		\$45				
Shanina Tavaréz	\$27						
Alejandra Suastegui	\$27		\$45				
Nancy Angelet	\$27		\$45				
Liliana Santos	\$27						
Ashley Ramos	\$18			\$18			
Magali Ventura		\$16			\$18	\$16	
Faviola Sanchez		\$16			\$18	\$16	

Florinda Jimenez		\$16			\$18		
Leyla Haynes-Siglam		\$16		\$27			
Mauricio Banegas		\$16					
Carla La Torre			\$45				
Maria Rivera			\$45				
Caitlin Mitchell			\$45				
Robyn Baus			\$45				
Yesenia Jimenez			\$45				
Michelle Ribadeneira			\$45				
Daniella Suastegui							\$27
Jan Rosenstreich							\$16
Carlos Banegas Sr.		\$16					
Alex Fabila-Guilbot		\$16					
Teressa Gonzalez		\$16					

- j. To approve the following Summer Academy and Camp Staff:
Summer Academy 2024 (20 days) + 1 Planning Day for Teachers
Summer Camp 2024 (20 days)

Name	Position	Rate	Hours/ day
Samantha Rollins	Summer Academy Teacher	\$45	4 hrs/day
Yesenia Jimenez	Summer Academy & Camps Teacher	\$45	7.5 hrs/day
Latoya Branch	Summer Academy Teacher	\$45	4 hrs/day
Robyn Baus	Summer Academy Teacher	\$45	4 hrs/day
Daisy Amador	Summer Academy Teacher	\$45	4 hrs/day
Diana Galindo	Summer Camp Teacher	\$45	3.5 hrs/day (2 weeks)
Patrick Wenz	Summer Camp Teacher	\$45	3.5 hrs/day (2 weeks)
Lia Borda	Summer Academy Teacher	\$45	4 hrs/day
Anthony Hernandez	Summer Academy & Camps Teacher	\$45	7.5 hrs/day
Neha Punjani	Summer Academy Teacher	\$45	4 hrs/day
Stephanie Colley	Summer Academy Teacher	\$45	4 hrs/day

Michelle Ribadeneira	Summer Academy Teacher	\$45	4 hrs/day
Carisma Lambert	Nurse	\$45	7.5 hrs/day
Sheyla Gonzalez	Summer Academy & Camps Teacher	\$45	7.5 hrs/day
Janan Yormaz	Summer Academy & Camps Teacher	\$45	7.5 hrs/day
Nicole Santiago	TA (Academy), Teacher (Camps)	\$27 (acad), \$45 (camp)	4 hrs/day (TA) 3.5 hrs/ day (teacher)
Nancy Angelet	Summer Academy & Camps TA	\$27	7.5 hrs/day
Alejandra Suastegui	Summer Academy & Camps TA	\$27	7.5 hrs/day
Ryan Reyes	TA/ Office Support	\$27	5.5 hrs/day
Daniela Suastegui	Camp Support	\$27	5.5 hrs/day
Marjori Rivera	Group Leader	\$17	4 hrs/day
Samantha Rojas	Group Leader	\$17	4 hrs/day
Ashley Ramos	Group Leader	\$17	4 hrs/day
Gabrielle Alfred	Group Leader	\$17	3.5 hrs/ day
Vanessa Revilla	Group Leader	\$17	3.5 hrs/ day
Esther Aboagye	Group Leader	\$17	3.5 hrs/ day
Edwin Quintanilla	Group Leader	\$17	3.5 hrs/ day
Pedro Suastegui	Group Leader	\$17	3.5 hrs/ day
Vielka Bernardez	Group Leader	\$17	3.5 hrs/ day
Sahara Asad	Group Leader	\$17	3.5 hrs/ day
Larry Camarillo	Student Aide	\$17	4 hrs/ day
Mayrin Reyes-Jackson	Student Aide	\$17	3.5 hrs/ day
	Staffing Total		\$117,248

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo		X			
Danielle Clement		X				Jonina Mazzeo		X			
Sean Hewitt					X	Hiyaris Perez		X			
Susan Jackson		X		X-J		Miriam Santana		X			
Tanisha Lewis	2 nd	X									

5. Curriculum/Special Education

- a. To ratify the following field trip requests:

Event/Vendor	Location	Attendees	Date	Cost
New Brunswick Free Public Library	New Brunswick	2 nd & 3 rd Grade	May 21, 2024	\$0

b. To approve the following summer field trip requests:

Event/Vendor	Location	Attendees	Date	Cost
Zimmerli Museum	New Brunswick	5 th – 7 th Grade	July 12, 2024	\$500
Griggstown Canoe and Kayak	Princeton	KG – 7 th Grade	July 18, 2024	TBD

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Elsy Lugo		X			
Danielle Clement	1 st	X				Jonina Mazzeo	2 nd	X			
Sean Hewitt					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			
Tanisha Lewis		X									

6. Policy/Miscellaneous

a. To abolish Policy 9100 – Public Relations, as attached.

b. To approve the 2nd and final reading of the following policies:

- Policy 2520 – Instructional Supplies – revised
- Policy 2520 R – Instructional Supplies – new
- Policy 5305 P – Health Services Personnel
- Policy 5308 P – Student Health Records
- Policy 5309 R – Student Health Records – revised
- Policy 5310 P – Health Services – revised
- Policy 5310 R – Health Services – revised
- Policy 6112 P – Reimbursement of Federal and Other Grant Expenditures
- Policy 6115.01 – Federal Awards/Funds Internal Controls Allowability of Costs – new
- Policy 6115.04 P – Federal Awards Duplication of Benefits – new
- Policy 6311 P – Contract for Goods or Services Funded by Federal Grants – revised
- Policy 7440 P – School District Security – revised
- Policy 9140 P – Citizens Advisory Committees – revised

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Elsy Lugo		X			
Danielle Clement	1 st	X				Jonina Mazzeo		X			
Sean Hewitt					X	Hiyaris Perez	2 nd	X			
Susan Jackson		X				Miriam Santana		X			
Tanisha Lewis		X									

XIII. Enrollment Report

Grade	FY24	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024	2023/2024
K	44	44	44	44	44	44	44	44	44	44		150
1	44	44	44	44	44	44	44	44	44	43		49
2	44	44	44	44	44	44	44	44	44	44		59

3	44	46	46	46	46	46	46	46	46	46		47
4	44	46	46	46	46	46	46	46	46	46		41
5	44	44	44	44	44	44	44	44	44	44		43
6	44	47	48	46	46	48	48	48	48	48		26
7	44	43	43	43	43	42	42	42	42	42		24
8	42	44	44	43	43	44	44	44	44	44		11
Total	394	402	403	400	400	402	402	402	402	401		450

XIV. Committee Reports

1. SRC – Presented in directors report.
2. Community Outreach/Development – Met to discuss upcoming events.
3. Finance and Facilities – Did not meet.
4. Governance – Presented in directors report.

XV. New Business

1. To accept the resignation of Sean Hewitt, Board of Trustee, effective July 1, 2024.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo		X			
Danielle Clement		X				Jonina Mazzeo		X			
Sean Hewitt					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			
Tanisha Lewis	2 nd	X									

XVI. Action Items

Day	Date	Time	Notes
Thursday	July 18, 2024	5:30 PM	Regular Meeting/Reorg - Virtual

XVII. Closing Comments – Each Board member shared a closing thought/statement.

XVIII. Adjournment - @ 7:39 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo		X			
Danielle Clement	2 nd	X				Jonina Mazzeo		X			
Sean Hewitt					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			
Tanisha Lewis		X									