

I. Call to Order by Board Secretary – 5:36 PM
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq. On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Vice Chair, expires 2024	X	
2. Shamara Gatling-Davila	Board Trustee, expires 2023	X	
3. Sean Hewitt	Board Trustee, expires 2025	X LA 5:56 PM	
4. Susan Jackson	Board Chair, expires 2023	X	
5. Jonina Mazzeo	Board Trustee, expires 2023	X	
6. Miriam Santana	Board Trustee, expires 2024	X	
7. Danielle Clement	Board Trustee, expires 2024	X	
8. Kenneth King	Board Trustee, expires 2025		X
9. Arthur J. Tippin	Board Trustee, expires 2025		X

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director	X	
Hector Alvarez	Education Director	X	
Rosalind Friday	Assistant Education Director	X	
Dr. Brian Falkowski	SBA	X	
Sarah Spuhler	SBOffice	X	
Caitlin Mitchell	Teacher Representative - Alternate		X
Latoya Branch	Teacher Representative	X LA 6:08 PM	
Daisy Amador	Teacher Representative - Alternate	X LA 5:56 PM	

IV. Board Business

To accept the resignation of Arthur J. Tippin from the Board of Trustees effective June 12, 2023.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1	X				Kenneth King					X
Danielle Clement	2	X				Jonina Mazzeo		X			
Shamara Gatling-Davila		X				Miriam Santana		X			
Sean Hewitt					X	Susan Jackson		X			

V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the agenda for the **June 15, 2023** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1	X				Kenneth King					X
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2	X				Miriam Santana		X			
Sean Hewitt					X	Susan Jackson		X			

VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **May 11, 2023**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1	X				Kenneth King					X
Danielle Clement	2	X				Jonina Mazzeo		X			
Shamara Gatling-Davila		X				Miriam Santana		X			
Sean Hewitt					X	Susan Jackson		X			

VII. Public Comment - NONE

VIII. Correspondence - NONE

IX. Reports

1. Director’s Report – Vanessa and Hector provided school updates to the Board
2. HIB update – Rosalind provided update to the Board
3. Suspension Update – Rosalind provided update to the Board

Motion to accept the Director’s Report, HIB Report, and Suspension Update.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1	X				Kenneth King					X
Danielle Clement		X				Jonina Mazzeo	2	X			
Shamara Gatling-Davila		X				Miriam Santana		X			
Sean Hewitt		X				Susan Jackson		X			

X. Adjourn Public Session and Open Closed Session – 6:10 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Kenneth King					X
Danielle Clement	2	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	1	X				Miriam Santana		X			
Sean Hewitt		X				Susan Jackson		X			

1. Discussion – Personnel discussed

XI. Adjourn Closed and Open Public Session – 6:46 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2	X				Kenneth King					X
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila	1	X				Miriam Santana		X			
Sean Hewitt		X				Susan Jackson		X			

XII. Motions for Approval

1. Finance

- a. To approve the May 2023 Board Secretary Report.
- b. To approve the May 2023 Reconciliation Report.
- c. To approve line item transfers up to May 31, 2023.
- d. Bills List: Approve Bills List from May 12, 2023 to June 15, 2023.
- e. Payroll: To approve the following payrolls:

May 15, 2023	\$218,804.33
May 26, 2023	\$222,090.45

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2	X				Kenneth King					X
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila	1	X				Miriam Santana		X			
Sean Hewitt		X				Susan Jackson		X			

2. Contracts

- a. To approve contract with **LinkIt!** for the 2023-2024 school year to provide Data Warehousing and Reporting, Analytics, Assessment Solutions and Support at \$16,400.
- b. To approve the contract with **Learning Improvement Associates of New Jersey** for the 2023-2024 school year to provide Federal Grant consulting services at a cost not to exceed 5% of grant award at the following rates:
 - \$800 per day, up to 7 hours, for services provided on-site @ GBCS
 - \$80 per hour for services provided off-site or beyond 8 hours in one day on-site
- c. To approve the contract with **Mary Elizabeth Westhead PsyD** for the 2023-2024 school year to provide School Psychologist services at the following rates:
 - Consultation and Meeting Attendance (per hour) \$90.00
 - Special Education Eligibility Document Preparation \$100.00
 - IEP Document Preparation \$250.00
 - Psychological Evaluations \$475.00
- d. To approve the service contract with **UNITED COOLING & REFRIGERATION INC.** for the 2023-2024 school year to provide HVAC services at a cost not to exceed \$17,500.
- e. To approve the contract with **SBO Management LLC** for the 2023-2024 school year to provide School Business Administrator services at \$8,828/month.
- f. To approve the contract with **Johnston Law Firm LLC** for the 2023-2024 school year to provide legal services at the following rates: Principals & Counsel - \$285/hr; Associated - \$255/hr; Paralegals and Law Students - \$115/hr
- g. To approve the contract with **Invo HealthCare Associates** to provide specialized therapeutic services at the following rates for the 2023-2024 school year:

- Occupational Therapy \$90.82/hr
 - Physical Therapy \$90.82/hr
- h. To approve **Inspired Instruction LLC** to provide curriculum support to provide curriculum writing, support and PD at a cost not to exceed \$41,450 for the 2023-2024 school year.
- i. To approve **Speech Therapy Consultants** to provide speech-language pathology therapy services at the following rates for the 2023-2024 school year:
- Speech Therapy \$93.00/hr
- j. To approve the contract with **Mozaic Mindz, Marla Burns MAT/LDT-C** for the 2023-2024 school year to provide special education services to certain disabled students at the following rates:
- \$450 per evaluation conducted (including writing necessary evaluation reports)
 - \$100 per Eligibility Determination
 - \$250 per IEP
 - \$90 per hour for attendance at meetings, in-person or telephone consultations with the Education Director or other school staff, or in-service professional development and preparation.
 - \$1,000 – Retainer

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1	X				Kenneth King					X
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2	X				Miriam Santana		X			
Sean Hewitt		X				Susan Jackson		X			

3. Buildings & Grounds

4. Personnel

- a. To confirm current appointment of Brian Falkowski as School Business Administrator/Board Secretary for the 2022-2023 School Year.
- b. To approve the re-hiring of Francisca Rodriquez as custodian for the 2023-2024 School Year at a salary of \$38,753.55.
- c. To approve the updated contract with Julio Perez for the 2023-2024 school year.
- d. To approve the following resignations:
- Kelly Nuzzo, Teacher of Special Education, effective June 30, 2023
 - Elena Rossano, ELL Teacher, effective June 30, 2023
 - Theresa La Rocca, effective June 23, 2023
- e. To approve the following new hires/position changes for the 2023-2024 school year:

Name	Position	Level	Months	Start Date	Salary
Bonnie Molina	Instructional Literacy and Data Coach	N/A	10	Sep 1, 2023	\$90,000

- f. To approve a job description for an athletic coordinator stipend.
- g. To re-appoint/approve **Hector Alvarez** as the **School Safety Specialist** effective July 1, 2023.
- h. To approve the following professional development:
- Amie Fitzgerald – Intensive Instructional Coaching Institute, Lawrence, Kansas on October 2-October 6, 2023, Fee: 1,995.00, Travel: TBD per GSA.gov.

- Bonnie Molina – Intensive Instructional Coaching Institute, Lawrence, Kansas on October 2-October 6, 2023, Fee: 1,995.00, Travel: TBD per GSA.gov.

i. To approve hiring the following Summer Academy staff:

Summer Academy 2023 (20 days) + 1 Planning Day for Teachers

	Name	Position	Salary
1	Lirizell Johnson	Coordinator	\$2,950 (10 days)
2	Caitlin Mitchell	Coordinator	\$2,950 (10 days)
1	Carisma	Nurse	\$3,600 (20 days)
2	Daniela Suastegui	Receptionist/Floater/Sub/ Food Service	\$2,160 @ \$27/hour
1	Yesenia Jimenez	Teacher	\$3,780 @ \$45/hour
2	Samantha Rollins	Teacher	\$3,780 @ \$45/hour
3	Daisy Amador	Teacher	\$3,780 @ \$45/hour
4	Diana Galindo	Teacher	\$3,780 @ \$45/hour
5	Latoya Branch	Teacher	\$3,780 @ \$45/hour
6	Lyubov Dubinina	Teacher	\$3,780 @ \$45/hour
7	Lia Borda	Teacher	\$2,880 (15 days) @ \$45/hour
8	Robyn Baus	Teacher	\$3,780 @ \$45/hour
9	Anthony Hernandez	Teacher	\$3,780 @ \$45/hour
10	Alyssa Pazmino	Teacher	\$3,780 @ \$45/hour
11	Jasmine Marcus	Teacher	\$3,780 @ \$45/hour
12	Carla LaTorre	Teacher	\$3,780 @ \$45/hour
		<i>Subtotal:</i>	\$56,120
1	Liliana Santos	Teaching Assistant	\$2,160 @ \$27/hour
2	Nancy Angelet	Teaching Assistant	\$2,160 @ \$27/hour
3	Dana Garriga	Teaching Assistant	\$2,160 @ \$27/hour
4	Sandra Tejada	Teaching Assistant	\$2,160 @ \$27/hour
5	Alejandra Suastegui	Teaching Assistant	\$1,620 (15 days) @ \$27/hour
6	Nya Johnson	Teaching Assistant	\$1,620 (15 days) @ \$27/hour
1	Maria Jose	Sub/ Support	\$1,360 @ \$17.00hr
2	Rubi Rivera	Group Leader	\$1,360 @ \$17.00hr
3	Samantha Rojas	Group Leader	\$1,360 @ \$17.00hr
4	Gabriella Alfred	Group Leader	\$1,360 @ \$17.00hr
5	Marjori Rivera	Student aide	\$1,360 @ \$17.00hr
6	Ashley Ramos	Group Leader	\$1,360 @ \$17.00hr
		<i>Subtotal:</i>	\$ 20,040
		Total:	\$76,160

Summer Camps 2023 (8 days = 3 full days + 5 half days - 8:00am- 3:00pm)

	Name	Position	Salary
1	Lirizell Johnson	Coordinator	\$ 1,401.25
2	Caitlin Mitchell	Coordinator	\$ 1,622.50
1	Daniela Suastegui	Receptionist/Sub/ Food Service	\$27/hour: \$1,107
2	Carissma	Nurse	\$1,665 Full days (8:30am-3:00pm) Half days (8:30-12:00 pm)

1	Alyssa Pazmino	Teacher	\$1,845 @ \$45/hour
2	Anthony Hernandez	Teacher	\$1,845 @ \$45/hour
3	Michelle Ribadinera	Teacher	\$1,845 @ \$45/hour
4	Robyn Baus	Teacher	\$945 @ \$45/hour
5	Kevin Kozic	Teacher	\$900 @ \$45/hour
6	Connor Lindsay	Teacher	\$945 @ \$45/hour
7	Dana Garriga	Teacher	\$1,845 @ \$45/hour
8	Yesenia Jimenez	Teacher	\$1,845 @ \$45/hour
1	Sandra Tejeda	Teaching Assistant	\$540 @ \$27/hour
2	Liliana Santos	Teaching Assistant	\$540 @ \$27/hour
3	Maria Jose	Group Leader	\$340 @ \$17/hour
4	Marjori Rivera	Group Leader	\$697 @ \$17/hour
5	Vanessa Revilla	Group Leader	\$697 @ \$17/hour
6	Rubi Rivera	Group Leader	\$697 @ \$17/hour
7	Samantha Rojas	Group Leader	\$357 @ \$17/hour
8	Nancy Angelet	Teaching Assistant	\$567 @ \$27/hour
9	Yolisa Perez	Group Leader	\$357 @ \$17/hour
10	Alejandra Suasegui	Teaching Assistant	\$567 @ \$27/hour
11	Gabrielle Alfred	Group Leader	\$697 @ \$17/hour
		Total:	\$23,866.75

Summer Academy and Camps Staffing Total: \$100,026.75

j. To approve the following staff to be hired to work on curriculum during the summer at a rate of \$45/hr:

- Amina Chowdhry
- Lirizell Johnson
- Alyssa Pazmino
- Latoya Branch
- Kevin Kozic
- Caitlin Mitchell
- Eugenia Xarhoulakos
- Patrick Wenz

k. To approve Kiian Bell to work from July 1, 2023 through August 31, 2023, at a rate of \$4,732.29/month.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1	X				Kenneth King					X
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2	X				Miriam Santana		X			
Sean Hewitt		X				Susan Jackson		X			

5. Curriculum/Special Education

a. To approve the following field trip requests w/attached details:

- New Brunswick Free Public Library, June 6, 2023, Grades 2 & 3

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Kenneth King					X
Danielle Clement	2	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	1	X				Miriam Santana		X			
Sean Hewitt		X				Susan Jackson		X			

6. Policy/Miscellaneous

- a. To approve the **HIB report** for April & May 2023.
- b. To approve the amended SY24 School Calendar.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Kenneth King					X
Danielle Clement	2	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	1	X				Miriam Santana		X			
Sean Hewitt		X				Susan Jackson		X			

XIII. Enrollment Report

Grade	FY23	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	2022	2022	2022	2022	2022	2023	2023	2023	2023	2023	2023	2022/2023
K	44	41	44	43	44	44	44	44	44	44	44	44	51
1	44	40	44	44	44	44	44	44	44	44	44	44	41
2	44	46	46	46	46	46	46	46	46	46	45	46	34
3	44	45	46	46	46	46	46	46	46	46	45	46	45
4	44	42	44	44	44	44	44	44	44	44	44	44	26
5	44	44	44	44	44	43	44	44	43	44	43	44	13
6	44	41	46	45	46	46	46	46	46	46	46	46	35
7	44	43	44	44	44	44	44	44	44	44	44	44	10
8	42	39	38	36	38	38	38	38	38	38	38	38	21
Total	394	383	396	397	399	398	399	399	398	399	397	399	276

XIV. Committee Reports

1. SRC – provided during the Director Report
2. Community Outreach - none
3. Development - none
4. Finance and Facilities - none
5. Governance – Susan provided upcoming deadlines for Board members

XV. New Business - none

XVI. Action Items - Next Board Meetings:

Day	Date	Time	Notes
Thursday	July 20, 2023	5:30 PM	Regular Meeting/Re-Org Meeting

XVII. Closing Comments – each board member provided their own individual closing comments; make note of Shamara Gatling-Davila’s last meeting as a board member.

XVIII. Adjournment – 7:33 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2	X				Kenneth King					X

Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila	1	X				Miriam Santana		X			
Sean Hewitt		X				Susan Jackson		X			