

I. Call to Order By Board Secretary – 5:33 PM
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Trustee, expires 2021	X	
2. Shamara Gatling-Davila	Board Vice Chair, expires 2023	X	
3. Sean Hewitt	Board Trustee, expires 2022	X LA 5:35	
4. Susan Jackson	Board Chair, expires 2021	X	
5. Awilda Marte	Board Trustee, expires June 2022		X
6. Jonina Mazzeo	Board Trustee, expires 2023	X	

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director	X	
Hector Alvarez	Assistant Education Director	X	
Michael Falkowski	SBA / Board Secretary	X	
Caitlin Mitchell	Teacher Representative	X	
Latoya Branch	Teacher Representative		X
Daisy Amador	Teacher Representative - Alternate		X
Sarah Spuhler	School Business Office	X	

IV. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **November 19, 2020** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Jonina Mazzeo	2	X			
Shamara Gatling-Davila	1	X				Susan Jackson		X			
Sean Hewitt		X				Awilda Marte					X

V. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **September 17, 2020 Board Meeting.**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	1	X				Susan Jackson		X			
Sean Hewitt		X				Awilda Marte					X

VI. Public Comment - NONE

VII. Correspondence

VIII. Reports

1. Director’s Report
2. HIB update – Months of September & October 2020 – 0 cases
3. Suspension Update – 0 cases

Motion to accept the Director’s Report, HIB Report, and Suspension.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2	X				Susan Jackson		X			
Sean Hewitt	1	X				Awilda Marte					X

IX. Closed Session - NONE

X. Adjourn Closed and Open Public Session

XI. Motions for Approval

1. Finance

- a. To approve the September & October 2020 Board Secretary Report.
- b. To approve the September & October 2020 Reconciliation Report.
- c. Bills List: Approve Bills List from September 18, 2020 to November 19, 2020.
- d. Payroll: To approve the following payrolls:

September 30, 2020	\$188,194.41
October 15, 2020	\$186,202.66
October 30, 2020	\$186,605.50
November 13, 2020	\$183,696.05

- e. To approve the increase in the instructional supply budget 11-190-100-610-000-000 as follows:

Grade/Subject	Amount
Kindergarten to 8th grade	\$1,000 each (Total \$9,000)
Art	\$2,000
Phys Ed	\$1,000
Music	\$2,000

World Language	\$1,000
Special Ed	\$1,000
Speech/OT	\$750
ESL	\$300
Total:	\$17,050

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2	X				Jonina Mazzeo		X			
Shamara Gatling-Davila		X				Susan Jackson		X			
Sean Hewitt	1	X				Awilda Marte					X

2. Contracts

- a. To approve the snow removal contract with Compass for the 2020/2021 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2	X				Susan Jackson		X			
Sean Hewitt	1	X				Awilda Marte					X

3. Buildings & Grounds - NONE

4. Personnel

- a. To accept the resignation of Ivette Sassone effective January 1, 2021.
- b. To approve an 18-week leave of absence for Alyssa Pazmino with anticipated leave from December 24, 2020 to May 10, 2021.
- c. To approve the following stipends:
- i. RTI Coordinator: Lirizell Johnson - \$4,000
 - ii. RTI Coordinator: Caitlin Mitchell - \$4,000
 - iii. Yearbook Advisor: Latoya Branch - \$1,500
 - iv. Yearbook Advisor: Jessenia Martinez - \$1,500
 - v. Yearbook training/support - Alyssa Pazmino - \$40hr (up to 13-hrs)
- d. To approve the following new staff for FY21:

Name	Title	Salary / Rate	Start Date
Mariam Altairi	Speech-Language Specialist	\$32,542.40 (Level 5 MA Prorated) (\$36.98 per hour * 22 hrs a week = \$813.56 per week * 40 weeks = \$32,542.40)	10/14/2020

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2	X				Susan Jackson		X			
Sean Hewitt	1	X				Awilda Marte					X

5. Curriculum/Special Education

- a. To approve the placement and contract between GBCS and Rutgers Day School for student SID #: 1142626904.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2	X				Jonina Mazzeo		X			
Shamara Gatling-Davila		X				Susan Jackson		X			
Sean Hewitt	1	X				Awilda Marte					X

6. Policy/Miscellaneous

- a. To accept the **HIB report** for September & October 2020, with zero (0) founded cases.
- b. To approve the 1st and final reading of the following **policies**:
 - 1648 RESTART AND RECOVERY PLAN (M) (Revised)
 - 1648.03 RESTART AND RECOVERY PLAN – FULL-TIME REMOTE INSTRUCTION
- c. To approve the 1st reading of the following **policies**:
 - 2431 – Athletic Competition - Policy (M)
 - 2431.1 – Emergency Procedures for Athletic Practices and Competitions - Regulation (M)
 - 2464 – Gifted and Talented Students - Policy (M)
 - 5330.05 – Seizure Action Plan – Policy & Regulation (M) (NEW)
 - 6440 – Cooperative Purchasing - Policy (M)
 - 6470.01 - Electronic Funds Transfer and Claimant Certification – Policy & Regulation (M) (NEW)
 - 7440 - School District Security – Policy & Regulation (M)
 - 7450 – Property Inventory - Policy (M)
 - 7510 – Use of School Facilities – Policy & Regulation (M)
 - 8420 – Emergency and Crisis Situations - Policy (M)
 - 8561 - Procurement Procedures for School Nutrition Programs (M)
- d. To approve “A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials 2019 Revisions*”.
- e. To approve the amendment of the **reentry plan** timeline as follows:
 - Staff returns to work onsite: January 19, 2021
 - Students return to onsite instruction: January 25, 2021

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	1	X				Susan Jackson		X			
Sean Hewitt		X				Awilda Marte					X

XII. Enrollment Report

Grade	FY21 ENR	Aug 15, 2020	Sep 15, 2020	Oct 15, 2020	Nov 15, 2020	Dec 15, 2020	Jan 15, 2021	Feb 15, 2021	Mar 15, 2021	Apr 15, 2021	May 15, 2021	Jun 15, 2021	Wait List 2020/2021
K	44	46	43	44	44								73
1	44	44	46	46	46								30
2	44	44	44	44	44								27
3	44	44	43	44	44								26
4	44	44	44	44	44								21
5	44	44	43	44	44								18
6	44	44	43	44	44								29
7	44	45	44	43	43								14
8	42	43	43	43	43								6
Total	394	398	395	398	398								244

XIII. Committee Reports

- 1. SRC
- 2. Community Outreach – Game Theme night in January; Thanksgiving meal update

3. Development
4. Finance and Facilities
5. Governance – Restructure Committees and make the Committee Reports more efficient

XIV. New Business - NONE

XV. Closing Comments - NONE

XVI. Action Items - Next Board Meetings: January 21, 2021

XVII. Adjournment – 6:23 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2	X				Susan Jackson		X			
Sean Hewitt	1	X				Awilda Marte					X