

- I. **Call to Order by Board Secretary**  
 II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq. On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Vice Chair, expires 2024		
2. Shamara Gatling-Davila	Board Trustee, expires 2023		
3. Sean Hewitt	Board Trustee, expires 2025		
4. Susan Jackson	Board Chair, expires 2023		
5. Jonina Mazzeo	Board Trustee, expires 2023		
6. Miriam Santana	Board Trustee, expires 2024		
7. Danielle Clement	Board Trustee, expires 2024		
8. Kenneth King	Board Trustee, expires 2025		
9. Arthur J. Tippin	Board Trustee, expires 2025		

**Also Present**

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director		
Hector Alvarez	Education Director		
Rosalind Friday	Assistant Education Director		
Dr. Brian Falkowski	SBA		
Caitlin Mitchell	Teacher Representative - Alternate		
Latoya Branch	Teacher Representative		
Daisy Amador	Teacher Representative - Alternate		

IV. **Approve Meeting Agenda**

Motion for Greater Brunswick Charter School, Board of Trustees to approve the agenda for the **May 11, 2023** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Kenneth King					
Danielle Clement						Jonina Mazzeo					
Shamara Gatling-Davila						Miriam Santana					
Sean Hewitt						Arthur J. Tippin					
Susan Jackson											

**V. Acceptance of Meeting Minutes**

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **March 16, 2023**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Kenneth King					
Danielle Clement						Jonina Mazzeo					
Shamara Gatling-Davila						Miriam Santana					
Sean Hewitt						Arthur J. Tippin					
Susan Jackson											

- VI. Public Comment**
- VII. Correspondence**
- VIII. Reports**

1. Director’s Report
2. HIB update
3. Suspension Update

Motion to accept the Director’s Report, HIB Report, and Suspension Update.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Kenneth King					
Danielle Clement						Jonina Mazzeo					
Shamara Gatling-Davila						Miriam Santana					
Sean Hewitt						Arthur J. Tippin					
Susan Jackson											

**IX. Adjourn Public Session and Open Closed Session**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Kenneth King					
Danielle Clement						Jonina Mazzeo					
Shamara Gatling-Davila						Miriam Santana					
Sean Hewitt						Arthur J. Tippin					
Susan Jackson											

**X. Adjourn Closed and Open Public Session**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Kenneth King					
Danielle Clement						Jonina Mazzeo					
Shamara Gatling-Davila						Miriam Santana					
Sean Hewitt						Arthur J. Tippin					
Susan Jackson											

**XI. Motions for Approval**

- 1. Finance**
  - a. To approve the March & April 2023 Board Secretary Report.
  - b. To approve the March & April 2023 Reconciliation Report.

- c. Bills List: Approve Bills List from March 17, 2023 to May 11, 2023.
- d. Payroll: To approve the following payrolls:

March 15, 2023	\$230,328.87
March 30, 2023	\$222,848.53
April 06, 2023	\$230,659.69
April 30, 2023	\$232,626.52

- e. To approve the NJSIG Safety Grant 2023 application in the amount of \$1,083.
- f. To Vended Meals Renewal: BE IT RESOLVED: that Greater Brunswick Charter School, upon the recommendation of the School Director, hereby approves the renewal of the contract with Whitsons Culinary Group. for the 2023-2024 school year.

- Breakfast: \$2.43
- Lunch: \$3.94
- Snack: \$1.13

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Kenneth King					
Danielle Clement						Jonina Mazzeo					
Shamara Gatling-Davila						Miriam Santana					
Sean Hewitt						Arthur J. Tippin					
Susan Jackson											

**2. Contracts**

- a. To approve the lawn maintenance contract with Prolawn Landscape Management LLC from 4/2023 to 12/2023 per pricing schedule in contract attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Kenneth King					
Danielle Clement						Jonina Mazzeo					
Shamara Gatling-Davila						Miriam Santana					
Sean Hewitt						Arthur J. Tippin					
Susan Jackson											

**3. Buildings & Grounds**

- a. To the following fundraiser requests/facility usage:
  - 4<sup>th</sup>/5<sup>th</sup> Grade Movie Night – 5/18/2023

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Kenneth King					
Danielle Clement						Jonina Mazzeo					
Shamara Gatling-Davila						Miriam Santana					
Sean Hewitt						Arthur J. Tippin					
Susan Jackson											

**4. Personnel**

- a. To approve the rehire of GBCS staff as attached for the 2023-2024 school year.
- b. To approve the following resignations:
  - Fran Snowise – effective June 22, 2023

- Rebecca Batista – effective June 30, 2023

c. To approve the following new hires/position changes for the 2022-2023 school year:

Name	Position	Level	Months	Start Date	Salary
Jessica Nazario	School Social Worker	15MA	10	9/01/2023	\$71,273
Carlos Banegas-Santos	Long Term Substitute	1BA	10	5/1 – 6/30/2023	\$54,148

d. To approve the Graduate Coursework:

Name	School	Course
Amina Chowdhry	NJ Excel	Multiple Courses towards Certification for Principal/Supervisors or School Admin

e. To approve the following professional development:

- Amie Fitzgerald – The Landscape of Place Valve K-4, New London, CT on 7/31 to 8/2/2023
- Amie Fitzgerald – Routings and Games to Support Early Numeracy K-1, New London, CT on 8/8/2023
- Amina Chowdhry – the Role of The School Climate Team, Virtual on 5/18/2023

f. To approve the rehire of the following staff members for the 2023-2024 school year:

Name	Position	Salary
Kristine Johnson	Asst. to the SBA	\$66,042.18
Alexa Estrada	Receptionist	\$40,267.50
George Newton	Technology Specialist	\$105,430.00
Lilia Fabila Guilbot	Family Coordinator (11-months)	\$59,368.75
Julio Perez-Arrieto	Head Custodian	\$60,538.67
Yaniris Flores	Custodian	\$43,328.08
Francisca Rodriguez	Custodian	\$38,753.55
Amie Fitzgerald	Instructional Math Coach	\$87,762.50

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Kenneth King					
Danielle Clement						Jonina Mazzeo					
Shamara Gatling-Davila						Miriam Santana					
Sean Hewitt						Arthur J. Tippin					
Susan Jackson											

## 5. Curriculum/Special Education

a. To approve the following field trip requests w/attached details:

- Turtleback Zoo, Camden, NJ – April 4, 2023, Grades 2 & 3
- NJ State Museum, Trenton, NJ – June 9, 2023, Grades 4 & 5

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Kenneth King					
Danielle Clement						Jonina Mazzeo					
Shamara Gatling-Davila						Miriam Santana					
Sean Hewitt						Arthur J. Tippin					
Susan Jackson											

**6. Policy/Miscellaneous**

- a. To approve the **HIB report** for March 2023.
- b. To approve the **2023/2024 school year calendar**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Kenneth King					
Danielle Clement						Jonina Mazzeo					
Shamara Gatling-Davila						Miriam Santana					
Sean Hewitt						Arthur J. Tippin					
Susan Jackson											

**XII. Enrollment Report**

Grade	FY23	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	2022	2022	2022	2022	2022	2023	2023	2023	2023	2023	2023	2022/2023
<b>K</b>	44	41	44	43	44	44	44	44	44	44	44		51
<b>1</b>	44	40	44	44	44	44	44	44	44	44	44		41
<b>2</b>	44	46	46	46	46	46	46	46	46	46	45		41
<b>3</b>	44	45	46	46	46	46	46	46	46	46	45		46
<b>4</b>	44	42	44	44	44	44	44	44	44	44	44		26
<b>5</b>	44	44	44	44	44	43	44	44	43	44	43		13
<b>6</b>	44	41	46	45	46	46	46	46	46	46	46		35
<b>7</b>	44	43	44	44	44	44	44	44	44	44	44		10
<b>8</b>	42	39	38	36	38	38	38	38	38	38	38		21
<b>Total</b>	<b>394</b>	<b>383</b>	<b>396</b>	<b>397</b>	<b>399</b>	<b>398</b>	<b>399</b>	<b>399</b>	<b>398</b>	<b>399</b>	<b>397</b>		<b>284</b>

**XIII. Committee Reports**

- 1. SRC
- 2. Community Outreach
- 3. Development
- 4. Finance and Facilities
- 5. Governance

**XIV. New Business**

**XV. Action Items - Next Board Meetings:**

Day	Date	Time	Notes
Thursday	June 15, 2023	5:30 PM	Regular Meeting
Thursday	July 20, 2023	5:30 PM	Regular Meeting/Re-Org Meeting

**XVI. Closing Comments**

**XVII. Adjournment**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Kenneth King					
Danielle Clement						Jonina Mazzeo					
Shamara Gatling-Davila						Miriam Santana					
Sean Hewitt						Arthur J. Tippin					
Susan Jackson											