

- I. **Call to Order By Board Secretary – 5:43**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Vice Chair, expires 2024	X	
2. Shamara Gatling-Davila	Board Trustee, expires 2023	X	
3. Sean Hewitt	Board Trustee, expires 2025		X
4. Susan Jackson	Board Chair, expires 2023	X	
5. Jonina Mazzeo	Board Trustee, expires 2023	X	
6. Miriam Santana	Board Trustee, expires 2024		X
7. Danielle Clement	Board Trustee, expires 2024	X	
8. Kenneth King	Board Trustee, expires 2025		X
9. Arthur J. Tippin	Board Trustee, expires 2025	X	

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director	X	
Hector Alvarez	Education Director	X	
Rosalind Friday	Assistant Education Director		X
Michael Falkowski	Acting Board Secretary	X	
Caitlin Mitchell	Teacher Representative	X	
Latoya Branch	Teacher Representative		X
Daisy Amador	Teacher Representative - Alternate		X
Lirizell Bello – Johnson	Teacher	X	

IV. **Board Appointments**

- 1. To appoint **Shamara Gatling-Davila** as a Community Board Trustee, formerly a Parent Board Trustee effective immediately with a term expiring June 2023.
- 2. To appoint **Arthur J. Tippin** as a Parent Board Trustee for a 3-year term expiring June 2025.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement	2 nd	X				Kenneth King					X
Shamara Gatling-Davila		X				Jonina Mazzeo		X			
Sean Hewitt					X	Miriam Santana					X

V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the agenda for the **August 18, 2022** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement	2 nd	X				Kenneth King					X
Shamara Gatling-Davila		X				Jonina Mazzeo		X			
Sean Hewitt					X	Miriam Santana					X
Arthur J. Tippin		X									

VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **July 14, 2022** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Susan Jackson		X			
Danielle Clement		X				Kenneth King					X
Shamara Gatling-Davila	1 st	X				Jonina Mazzeo		X			
Sean Hewitt					X	Miriam Santana					X
Arthur J. Tippin		X									

VII. Public Comment - NONE

VIII. Correspondence

IX. Reports

1. Director's Report
2. Summer Academy Presentation
3. HIB update
4. Suspension Update

Motion to accept the Director's Report, HIB Report, and Suspension.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement		X				Kenneth King					X
Shamara Gatling-Davila	2 nd	X				Jonina Mazzeo		X			
Sean Hewitt					X	Miriam Santana					X
Arthur J. Tippin		X									

X. Closed Session – 7:14 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Susan Jackson		X			
Danielle Clement		X				Kenneth King					X
Shamara Gatling-Davila	1 st	X				Jonina Mazzeo		X			
Sean Hewitt					X	Miriam Santana					X
Arthur J. Tippin		X									

Board adjourns to closed session to discuss a staff evaluation and job description.

XI. Adjourn Closed and Open Public Session – Lynell, Shamara – 7:44pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement		X				Kenneth King					X
Shamara Gatling-Davila	2 nd	X				Jonina Mazzeo		X			
Sean Hewitt					X	Miriam Santana					X
Arthur J. Tippin		X									

XII. Motions for Approval

1. Finance

- a. To approve the Preliminary June 2022 Board Secretary Report.
- b. To approve the Preliminary June 2022 Reconciliation Report.
- c. Bills List: Approve Bills List from July 14, 2022 to August 18, 2022.
- d. Payroll: To approve the following payrolls:

July 15, 2022	\$68,297.15
July 29, 2022	\$107,237.80
August 15, 2022	\$93,209.26

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Susan Jackson		X			
Danielle Clement		X				Kenneth King					X
Shamara Gatling-Davila	1 st	X				Jonina Mazzeo		X			
Sean Hewitt					X	Miriam Santana					X
Arthur J. Tippin		X									

2. Contracts

- a. To approve the contract with Fresh Theater Arts at a class rate of \$120, not to exceed \$21,000.
- b. To approve the 2022-2023 school year contract with BAYADA Home Health Care to provide substitute school nursing services at a rate of \$65/hr.
- c. To approve the 2022-2023 school year rate sheet with Delta-T to provide staffing service as needed.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement		X				Kenneth King					X
Shamara Gatling-Davila	2 nd	X				Jonina Mazzeo		X			

Sean Hewitt					X	Miriam Santana						X
Arthur J. Tippin		X										

3. Buildings & Grounds

4. Personnel

- a. To accept the following resignations:
 - Connor Lindsay, effective July 18, 2022
 - Mariam Altairi, effective September 19, 2022
- b. To approve the following new hires for the 2022-2023 school year:

Name	Position	Level	Months	Start Date	Salary
Patrick Wenz	Teacher	2BA	10	09/01/2022	\$54,648.00
Neha Punjani	Teacher	12BA	10	09/01/2022	\$63,123.00
David Jorge	Teacher	2BA	10	09/01/2022	\$54,648.00

- c. To approve the graduate coursework per the attached for Amie Fitzgerald.
- d. To approve the following FY23 stipends:

Name	Title	Salary / Rate
Caitlin Mitchell	Co-After School RTI Coordinator	\$15,660
Lirzell Johnson	Co-After School RTI Coordinator	\$15,660
Samantha Rolliins	Group Leader - K-1	\$3,000
Eugenia Xarhoulakos	Group Leader - 2-3	\$3,000
Amina Chowdhry	Group Leader - 4-5	\$3,000
Alyssa Pazmino	Group Leader - 6-8	\$3,000
Martha Goz	Group Leader - Special Ed	\$3,000
Robyn Baus	Group Leader - Specials	\$3,000
Alyssa Pazmino	Curriculum - Science Implementation	\$45/hr up to \$3,000
Sarah Feldman	Curriculum - Language Arts Implementation	\$45/hr up to \$3,000

- e. To approve the hiring of Sandra Tejada, through the US Medical Staffing Plus agency at a rate of \$39.25/hr up to 650 hours.
- f. To approve the School Safety Officer job description.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement	2 nd	X				Kenneth King					X
Shamara Gatling-Davila		X				Jonina Mazzeo		X			
Sean Hewitt					X	Miriam Santana					X
Arthur J. Tippin		X									

5. Curriculum/Special Education

6. Policy/Miscellaneous

- a. To approve the **HIB report** for July 2022, with zero (0) founded cases.
- b. To approve the 2021-2022 Annual Report.
- c. To approve the 2022-2023 Teacher Evaluation System – Marshall Model.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement		X				Kenneth King					X

Shamara Gatling-Davila	2 nd	X					Jonina Mazzeo		X			
Sean Hewitt						X	Miriam Santana					X
Arthur J. Tippin		X										

XIII. Enrollment Report

Grade	FY23	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2022	2022	2022	2022	2022	2023	2023	2023	2023	2023	2023	2022/2023
K	44	41											34
1	44	40											30
2	44	46											35
3	44	45											35
4	44	42											20
5	44	44											24
6	44	41											37
7	44	43											21
8	42	39											19
Total	394	383											255

XIV. Committee Reports

1. SRC - given during Director’s Report
2. Community Outreach – no meeting
3. Development – no meeting
4. Finance and Facilities – Set September date for meeting
5. Governance – given during Director’s Report

XV. New Business - NONE

XVI. Closing Comments

XVII. Action Items - Next Board Meetings:

Day	Date	Time	Notes
Thursday	September 15, 2022	5:30 PM	Regular Meeting
Thursday	November 17, 2022	5:30 PM	Regular Meeting
Thursday	January 19, 2023	5:30 PM	Regular Meeting
Thursday	March 16, 2023	5:30 PM	Regular Meeting/Budget Approval
Thursday	May 11, 2023	5:30 PM	Regular Meeting/FY23 Staff Renewal
Thursday	June 15, 2023	5:30 PM	Regular Meeting
Thursday	July 20, 2023	5:30 PM	Regular Meeting/Re-Org Meeting

Board Retreat Dates:

- October 22, 2022
- April 22, 2023

XVIII. Adjournment – 7:58 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Susan Jackson		X			
Danielle Clement	2 nd	X				Kenneth King					X
Shamara Gatling-Davila	1 st	X				Jonina Mazzeo		X			

Sean Hewitt					X	Miriam Santana					X
Arthur J. Tippin		X									