

I. Call to Order By Board Secretary – 5:45 pm
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Trustee, expires 2021	X	
2. Shamara Gatling-Davila	Board Vice Chair, expires 2023	X	
3. Sean Hewitt	Board Trustee, expires 2022		X
4. Susan Jackson	Board Chair, expires 2021	X	
5. Awilda Marte	Board Trustee, expires June 2022	X, 6:33 pm	
6. Jonina Mazzeo	Board Trustee, expires 2023	X	

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director	X	
Hector Alvarez	Assistant Education Director	X	
Michael Falkowski	SBA / Board Secretary	X	
Caitlin Mitchell	Teacher Representative	X	
Latoya Branch	Teacher Representative		X
Daisy Amador	Teacher Representative - Alternate		X

IV. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **June 17, 2021** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Jonina Mazzeo	2 nd	X			
Shamara Gatling-Davila	1 st	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte					X

V. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **May 13, 2021 Meeting.**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Jonina Mazzeo	2 nd	X			
Shamara Gatling-Davila	1 st	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte					X

VI. Public Comment

VII. Correspondence

VIII. Reports

1. Director’s Report
2. HIB update – Months of May 2021 & June 2021 – 0 cases
3. Suspension Update – 0 cases

Motion to accept the Director’s Report, HIB Report, and Suspension.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Jonina Mazzeo	2 nd	X			
Shamara Gatling-Davila	1 st	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte					X

IX. Closed Session – 6:07 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Jonina Mazzeo	2 nd	X			
Shamara Gatling-Davila	1 st	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte					X

Board adjourned to closed session to discuss a student matter, structure of leadership flow chart, and Assistant Education Director.

X. Adjourn Closed and Open Public Session – 7:08 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Jonina Mazzeo		X			
Shamara Gatling-Davila	1 st	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte	2 nd	X			

XI. Motions for Approval

1. Finance

- a. To approve the May 2021 Board Secretary Report.
- b. To approve the May 2021 Reconciliation Report.
- c. Bills List: Approve Bills List from May 14, 2021 to June 17, 2021.
- d. Payroll: To approve the following payrolls:

May 14, 2021	\$198,179.43
May 27, 2021	\$197,034.66
June 15, 2021	\$190,923.91

- e. RESOLVED: that Greater Brunswick Charter School, upon the recommendation of the School Director, hereby approves the renewal of the contract with **Preferred Meals**. for the 2021-2022 school year.
- Breakfast: \$1.5887
 - Lunch: \$2.6137
 - Snack: \$0.70

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	1 st	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte		X			

2. Contracts

- a. To approve contract with **LinkIt!** for the 2021-2022 school year to provide Data Warehousing and Reporting, Analytics, Assessment Solutions and Support at \$11,561/year.
- b. To approve the contract with **Naomi Isaac-Simpson** for the 2021-2022 school year to provide math staff development for the elementary/middle level teachers at \$1,200/day for 40 days, up to \$48,000/year.
- c. To approve the contract with **Learning Improvement Associates of New Jersey** for the 2021-2022 school year to provide Federal Grant consulting services at a cost not to exceed 5% of grant award at the following rates:
- i. \$650 per day, up to 7 hours, for services provided on-site @ GBCS
 - ii. \$65 per hour for services provided off-site or beyond 8 hours in one day on-site
- d. To approve the contract with **Mary Elizabeth Westhead PsyD** for the 2021-2022 school year to provide School Psychologist services at the following rates:
- i. Consultation and Meeting Attendance (per hour) \$90.00
 - ii. Special Education Eligibility Document Preparation \$100.00
 - iii. IEP Document Preparation \$250.00
 - iv. Psychological Evaluations \$450.00
- e. To approve the service contract with **UNITED COOLING & REFRIGERATION INC.** for the 2021-2022 school year to provide HVAC services at a cost not to exceed \$18,900/year.
- f. To approve the contract with **School Business Office** for the 2021-2022 school year to provide School Business Administrator services at \$8,007/month.
- g. To approve the contract with **Johnston Law Firm LLC** for the 2021-2022 school year to provide legal services at the following rates: Principals & Counsel - \$275/hr; Associated - \$245/hr; Paralegals and Law Students - \$115/hr
- h. To approve the contract with **Invo HealthCare Associates** to provide specialized therapeutic services at the following rates for the 2021-2022 school year:
- i. Occupational Therapy \$85.68/hr
 - ii. Physical Therapy \$85.68/hr

- i. To approve the contract with **Good Grief Schools** for the 2021-2022 school year to provide social and emotional learning curriculum and training at a price of \$5,500.
- j. To approve the contract with **Care Solace** for the July 1, 2021 to June 30, 2024 to provide a web-based navigation system to assist its school district clients and the districts' students and parents in locating and connecting with mental health treatment providers at a cost of \$4,116.
- k. To approve the contract with **Mozaic Mindz, Marla Burns MAT/LDT-C** for the 2021-2022 school year to provide special education services to certain disabled students at the following rates:
 - \$425 per evaluation conducted (including writing necessary evaluation reports)
 - \$100 per Eligibility Determination
 - \$250 per IEP
 - \$90 per hour for attendance at meetings, in-person or telephone consultations with the Education Director or other school staff, or in-service professional development and preparation therefor.
 - \$1,000 – Retainer
- l. To approve the **George Street Playhouse**, two-week, in person theatre arts program from August 9, 2021 to August 20, 2021 at a cost of \$14,750.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	1 st	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte		X			

3. Buildings & Grounds

4. Personnel

- a. To approve the following resignations effective June 30, 2021:
 - i. Serina Grasso
 - ii. Nancy Bergen
- b. To approve the rehire of the following staff members for the 2021-2022 school year:

Name	Position	Salary
Yaniris Flores	Custodian	\$40,544.92
Francisca Rodriguez	Custodian	\$36,264.24

- c. To re-appoint/approve **Hector Alvarez** as the **School Safety Specialist** effective July 1, 2021.
- d. To approve hiring the following Summer Academy staff:

Name	Position	Salary
Lirizell Johnson	Teacher	\$3927 (+ virtual hours at \$46.75)
Nya Johnson	TA	\$2360 + summer camps 4 weeks \$2360
Michelle Ribadeneira	Teacher	\$3927
Carla La Torre	Teacher & TA	Summer Camp (Spanish-2 weeks) \$1,964 Virtual hours at \$46.75 TA Summer academy \$2360
Samantha Rollins	Teacher	\$3927
Dana Garriga	TA	\$2360
Diana Galindo	Teacher	\$3927 (+ virtual hours \$46.75)

Lyuba Dubinina	Teacher	\$3927
Katrina Quaglietta	Teacher	\$3927 & +summer camp - Basketball - 1 week, \$982.00
Caitlin Mitchell	Teacher	\$3927
Sarah Feldman	Teacher	\$3927 (+virtual hours at \$46.75)
Amina Chowdry	Teacher	Virtual hours ONLY at \$46.75
Alyssa Pazmino	Teacher	Virtual hours at \$46.75 and Summer Camp (Science 2 weeks) \$1,964
Yesenia Jimenez	Teacher	\$3927
Connor Lindsay	Teacher	Summer camp (four weeks) \$3927
Robyn Stein	Teacher	Summer Camp (GSP-2 weeks) \$1,964
Daniela Suastegui	TA/Receptionist	\$2360
Amie Fitzgerald	Director/Coordinator	\$6174

- e. To approve the new administrative structure for GBCS effective July 1, 2021 per the attached.
- f. To approve the following new hires for the 2021-2022 school year:

Name	Position	Level	Months	Start Date	Salary
Rosalind Friday	Assistant Executive Director	N/A	12	July 1, 2021	\$110,000

- g. To approve a 3-year contract for **Hector Alvarez** as Education Director at salary of \$125,000 in the 2021-2022 school year.
- h. To approve a 3-year contract for **Vanessa Jones** as Executive Director at salary of \$150,000 in the 2021-2022 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	1 st	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte		X			

5. Curriculum/Special Education

6. Policy/Miscellaneous

- a. To approve the **HIB report** for March 2021 & April 2021, with zero (0) founded cases.
- b. To approve the **LEA Plan for Safe Return to In-Person Instruction and Continuity of Service.**
- c. To approve the **“Declaration of Racism as a Public Health Crisis”** as amended.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	1 st	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte		X			

XII. Enrollment Report

Grade	FY21	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2020	2020	2020	2020	2020	2021	2021	2021	2021	2021	2021	2020/2021
K	44	46	43	44	44	44	44	44	44	44	44	44	24
1	44	44	46	46	46	46	46	46	46	46	46	46	39
2	44	44	44	44	44	44	44	44	44	44	44	44	19
3	44	44	43	44	44	44	44	44	44	44	43	43	23
4	44	44	44	44	44	44	43	44	44	44	44	44	21
5	44	44	43	44	44	44	44	44	44	44	44	44	23

6	44	44	43	44	44	44	44	44	44	44	44	44	17
7	44	45	44	43	43	43	43	42	42	42	42	42	6
8	42	43	43	43	43	43	43	43	43	43	43	43	6
Total	394	398	395	398	398	398	397	398	398	398	397	397	178

XIII. Committee Reports

1. SRC – give during Director’s Report
2. Community Outreach – full report in Dropbox – Mr. Alvarez commented on YMCA Counselor in training for students, soccer academy, DOA to come during summer academy
3. Development – no report
4. Finance and Facilities – no report
5. Governance – Ms. Jackson commented on leadership structure for GBCS, school culture survey and adding community finance member

XIV. New Business - NONE

XV. Closing Comments – comments on making it through the year, and many thanks for the hard work, graduation on Tuesday, June 22

XVI. Action Items - Next Board Meetings: July 15, 2021 – 5:30 pm

XVII. Adjournment – 7:42 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	1 st	X				Susan Jackson		X			
Sean Hewitt					X	Awilda Marte		X			