

I. Call to Order By Board Secretary – 5:36 pm
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Joseph Alderman	Board Trustee, expires 2021		X
2. Lynell Burgos	Board Trustee, expires 2021	X	
3. Shamara Gatling-Davila	Board Vice Chair, expires 2020	X	
4. Indira Grullon	Board Trustee, expires 2021		X
5. Sean Hewitt	Board Trustee, expires 2022		X
6. Susan Jackson	Board Chair, expires 2021	X	
7. Anju Thomas	Board Trustee, expires 2020	X	

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director	X	
Hector Alvarez	Assistant Education Director	X	
Michael Falkowski	SBA / Board Secretary	X	
Zoe Coleman Teressa Hermans	Teacher Representative		X

IV. Pledge of Allegiance
V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **November 21, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Indira Grullon					X
Lynell Burgos	1 st	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Anju Thomas	2 nd	X			
Sean Hewitt					X						

VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **September 19, 2019 Board Meeting.**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Indira Grullon					X
Lynell Burgos	2 nd	X				Susan Jackson		X			
Shamara Gatling-Davila	1 st	X				Anju Thomas	2 nd	X			
Sean Hewitt					X						

VII. Public Comment - None

VIII. Correspondence

IX. Reports

1. Director’s Report
2. Board Retreat Follow-up
 - i. Strategic Plan Activity
 - ii. Review Board Self Evaluation
3. HIB Report – September 20th through November 21st
4. Suspension Report – September 20th through November 21st

Motion to accept Director’s Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Indira Grullon					X
Lynell Burgos	1 st	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Anju Thomas	2 nd	X			
Sean Hewitt					X						

X. Closed Session – 6:42 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Indira Grullon					X
Lynell Burgos		X				Susan Jackson		X			
Shamara Gatling-Davila	1 st	X				Anju Thomas	2 nd	X			
Sean Hewitt					X						

Board adjourns to closed session to discuss a student matters, staff matters and Director contract.

XI. Adjourn Closed and Open Public Session – 7:11 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Indira Grullon					X
Lynell Burgos	1 st	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Anju Thomas	2 nd	X			
Sean Hewitt					X						

XII. Motions for Approval

1. Finance

- a. To approve the September & October 2019 Board Secretary Report.

- b. To approve the September & October 2019 Reconciliation Report.
- c. Bills List: Approve Bills List from September 20, 2019 to November 21, 2019.
- d. Payroll: To approve the following payrolls:

September 30, 2019	185,739.64
October 15, 2019	184,975.18
October 30, 2019	189,242.31
November 15, 2019	190,735.14

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Indira Grullon					X
Lynell Burgos		X				Susan Jackson		X			
Shamara Gatling-Davila	1 st	X				Anju Thomas	2 nd	X			
Sean Hewitt					X						

2. Contracts

- a. To approve the snow removal contract with **Yager Lawn Maintenance** for the 2019/2020 school year.
- b. To approve the contract with **YMCA** to provide a **basketball program** for Greater Brunswick Charter School for the 2019/2020 school year.
- c. To approve the **YPAR** proposal not to exceed \$4,000.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Indira Grullon					X
Lynell Burgos	1 st	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Anju Thomas	2 nd	X			
Sean Hewitt					X						

3. Buildings & Grounds

- a. To approve the following facility use:

Who	When	Room	Participants	Cost
PTO/Ann Norris	12/7/19 9:00 am – 12:00 pm	Gym	300	No Cost
Garden of Healing/Carla Haynes	11/5,/19 11/12/19, 11/19/19 & 11/26/19 6:30 PM – 9:00 PM	Spanish Room	5-10	No Cost
Garden of Healing/Carla Haynes	12/3/19, 12/10/19, 12/17/19 7-8PM Yoga – 8-8:30 Crystal Healing	Seminar Setup	5-10	No Cost

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Indira Grullon					X
Lynell Burgos	2 nd	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Anju Thomas	1 st	X			
Sean Hewitt					X						

4. Personnel

- a. To accept the following retirement:
 - i. Patricia Mollema – effective 12/31/2019
- b. To approve the following resignations:
 - i. Heather Cutchin – Special Education Teacher – effective 12/20/2019
 - ii. Jesse Lewis III – 8th Grade Math Teacher – effective 12/20/2019

iii. Maria Cabrera – 2nd Grade Spanish Teacher – effective 11/15/2019

c. To approve the following new staff:

Name	Title	Salary / Rate	Start Date
Elvin Porrata	Teacher	\$60,773 (Level 1 MA)	11/26/2019
Deloris Coleman	Student Aide	\$18.82/hr	11/19/2019
Yesenia Jimenez-Dominguez	Teacher Assistant	\$33,766 (Level 5)	11/01/2019
Nancy Angelet	Part time Student Aide	\$18.82/hr	11/01/2019

d. To approve the following Professional Development:

Who	When	Where	Topics	Registration Cost + Allowed Travel
MS Staff	4 Sessions through Year	GBCS (in-House)	Youth Participatory Action Research (YPAR) Design Principles Developed by YPAR in the Classroom Think Tank Montclair State University	up to \$4000
Amina Chowdhry	10/15/19	Atlantic City, NJ	Charter Community Policies, and an opportunity to attend breakout sessions	TBD
Martha Goz	12/4/19	New Brunswick	Impact of various types of trauma on school functioning ways schools can respond and build resilience in students and staff	\$129
Judy Kutin	11/12/19	NJ State Bar Foundation	Per Ms. Carmen	FREE
James Long	10/5/19 & 10/7/19	Long Branch, NJ	To attend the annual conference for Art in NJ	\$285
Jesse Lewis	10/2/19	Monroe Township, NJ	Attain knowledge on how to make classrooms more racially equitable	\$149
Sarah Feldman	10/31/19	NJ State Bar Foundation		FREE
Linda Seidenstein Julie Einstein Eugenia Xarhoulakos Daisy Amador	10/25/19	New Brunswick, NJ	To deepen awareness and knowledge of current literacy research and methodologies	\$165
Kelly Sadowski	10/16/19	Trenton, NJ	Learn about important program updated and to have the opportunity to collaborate with other school districts	Free
Ivonne Gallego	10/25/19	Edison, NJ	Recommended by Vanessa Jones. Currently facilitating boys group for middle school	Free
Robyn Stein	10/28/19	Monroe, NJ	Strategies needed to integrate arts into other subjects (English, Math, Science and Social Studies)	TBD
Kristina Markel	12/4/19	Bay Head, NJ	Find better ways to support Special Education Students in Math	\$179
Caitlin Mitchell	1/16/20	New Brunswick, NJ	To learn the role as a member of the school climate committee and to better implement ideas/activities with grade level team	FREE
George Newton	1/30/20 & 1/31/20	Atlantic City, NJ	Stay up to date with Education Technology, Network Security.	\$475
Carmen Rine	11/13/19	Bordentown, NJ	Completion of verification process for USDA Benefits Program	FREE
Kelly Sadowski	11/13/19	Bordentown, NJ	To provide insight into the process of verification as well as guidance for completing Part II of the verification Collection Report required by NJ DOA in SNEARS. This workshop provides an opportunity for hands on, one-on-one assistance.	FREE
Robyn Stein James Long E. Yvonnet	10/28/19 & 3/2/2020	Monroe, NJ	Developing Impactful Arts Integration	FREE (Grant Covered)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Indira Grullon					X
Lynell Burgos	1 st	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Anju Thomas	2 nd	X			
Sean Hewitt					X						

5. Curriculum/Special Education

- a. To approve the following field trips:

Who	When	Where	Cost + Allowed Travel
1 st Grade, 46 students plus 5 chaperones	12/31/19	New Brunswick Library	Free
5 th Grade, 44 students plus 4-8 chaperones	12/12/19	Liberty Science Center	\$12 per child
1 st Grade, 46 students plus 4 chaperones	3/3/20	NJ State Museum	\$3.00 per child

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Indira Grullon					X
Lynell Burgos		X				Susan Jackson		X			
Shamara Gatling-Davila	1 st	X				Anju Thomas	2 nd	X			
Sean Hewitt					X						

6. Policy/Miscellaneous

- a. To approve Nicole Rodriguez to collect data ESL Student Data per attached proposal.
 b. To approve the tricky tray fundraising request on 11/16/2019 to fund field trips.
 c. To approve the removal of Indira Grullon as a parent member of the Board effective immediately.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Indira Grullon					X
Lynell Burgos		X				Susan Jackson		X			
Shamara Gatling-Davila	2 nd	X				Anju Thomas	1 st	X			
Sean Hewitt					X						

XIII. Enrollment Report

Grade	FY20 ENR	Aug 15, 2019	Sep 15, 2019	Oct 15, 2019	Nov 15, 2019	Dec 15, 2019	Jan 15, 2020	Feb 15, 2020	Mar 15, 2020	Apr 15, 2020	May 15, 2020	Jun 15, 2020	Wait List 2019/2020
K	44	40	44	46	46								81
1	44	41	43	44	44								14
2	44	44	44	44	44								31
3	44	44	44	44	44								37
4	44	43	44	44	44								18
5	44	44	44	44	44								39
6	44	45	48	48	48								20
7	44	43	43	43	43								11
8	44	39	38	37	37								10
Total	396	386*	392*	396*	396*								261

*2 Student out of district, no funding – Actual Enrollment - 394

XIV. Committee Reports

1. SRC – part of Director’s report.

2. Community Outreach
3. Development – update on grants, soccer tournament and marketing material.
4. Finance and Facilities
5. Governance – discussion of adding new Board members.

XV. New Business - NONE

XVI. Closing Comments

XVII. Action Items

- Next Board Meetings: January 16, 2020

XVIII. Adjournment – 7:41 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Indira Grullon					X
Lynell Burgos		X				Susan Jackson		X			
Shamara Gatling-Davila	2 nd	X				Anju Thomas	1 st	X			
Sean Hewitt					X						