

**I. Call to Order By Board Secretary – 5:35 pm**
**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

**III. Roll Call**

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Vice Chair, expires 2024		X
2. Shamara Gatling-Davila	Board Trustee, expires 2023	X	
3. Sean Hewitt	Board Trustee, expires 2025	X	
4. Susan Jackson	Board Chair, expires 2023	X, 6:30pm	
5. Jonina Mazzeo	Board Trustee, expires 2023	X	
6. Miriam Santana	Board Trustee, expires 2024	X	
7. Danielle Clement	Board Trustee, expires 2024	X	
8. Kenneth King	Board Trustee, expires 2025	X	
9. Arthur J. Tippin	Board Trustee, expires 2025	X	

**Also Present**

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director	X	
Hector Alvarez	Education Director	X	
Rosalind Friday	Assistant Education Director	X	
Michael Falkowski	Acting Board Secretary	X	
Caitlin Mitchell	Teacher Representative - Alternate		X
Latoya Branch	Teacher Representative		X
Daisy Amador	Teacher Representative - Alternate	X	

**IV. Approve Meeting Agenda**

Motion for Greater Brunswick Charter School, Board of Trustees to approve the agenda for the **January 19, 2023** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Kenneth King		X			
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila		X				Miriam Santana		X			
Sean Hewitt	2 <sup>nd</sup>	X				Arthur J. Tippin	1 <sup>st</sup>	X			
Susan Jackson					X						

**V. Acceptance of Meeting Minutes**

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **November 17, 2022** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Kenneth King		X			
Danielle Clement	1 <sup>st</sup>	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 <sup>nd</sup>			X		Miriam Santana		X			
Sean Hewitt				X		Arthur J. Tippin		X			
Susan Jackson					X						

**VI. Public Comment - NONE**

**VII. Correspondence**

**VIII. Reports**

1. Director’s Report
2. HIB update
3. Suspension Update
4. Start Strong Assessments

Motion to accept the Director’s Report, HIB Report, and Suspension and Start Strong Assessment presentation.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Kenneth King	1 <sup>st</sup>	X			
Danielle Clement	2 <sup>nd</sup>	X				Jonina Mazzeo		X			
Shamara Gatling-Davila		X				Miriam Santana		X			
Sean Hewitt		X				Arthur J. Tippin		X			
Susan Jackson				X							

**IX. Closed Session - NONE**

**X. Adjourn Closed and Open Public Session**

**XI. Motions for Approval**

**1. Finance**

- a. To approve the November & December 2022 Board Secretary Report.
- b. To approve the November & December 2022 Reconciliation Report.
- c. Bills List: Approve Bills List from November 18, 2022 to January 19, 2023.

d. Payroll: To approve the following payrolls:

November 30, 2022	\$294,031.17
December 15, 2022	\$222,367.26
December 23, 2022	\$226,439.13
January 13, 2023	\$232,772.05

- e. To approve the ACES (Alliance for Competitive Energy Services) resolutions (per the attached) for Natural Gas and Electric through May 2028.
- f. To approve the submittal of the revised FY23 Budget to the DOE.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Kenneth King		X			
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila	1 <sup>st</sup>	X				Miriam Santana		X			
Sean Hewitt	2 <sup>nd</sup>	X				Arthur J. Tippin		X			
Susan Jackson		X									

**2. Contracts**

- a. To approve the contract with Speech Therapy Consultants for the 2022-2023 school year to provide Speech-Language Pathology Evaluation Services at a rate of \$550 per monolingual speech-language evaluation, \$650 per bilingual speech-language evaluation (Spanish) and \$750 for other languages.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Kenneth King		X			
Danielle Clement	1 <sup>st</sup>	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 <sup>nd</sup>	X				Miriam Santana		X			
Sean Hewitt		X				Arthur J. Tippin		X			
Susan Jackson		X									

**3. Buildings & Grounds**

- a. To approve the following fundraiser/facility usage request:
- Dolphin Night – 02-16-2023
  - Student Snack Shop – 2-1-2023

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Kenneth King		X			
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 <sup>nd</sup>	X				Miriam Santana		X			
Sean Hewitt	1 <sup>st</sup>	X				Arthur J. Tippin		X			
Susan Jackson		X									

**4. Personnel**

- a. To approve the following resignations:
- Sarah Feldman – Effective January 23, 2023
  - Carla La Torre – Effective February 7, 2023
  - Kristen Linderman – Revised from January 13, 2023, now effective January 27, 2023
- b. To approve the 18-week Maternity Leave Request for Alexandra Aponte as per attached.

- c. To approve the following new hires for the 2022-2023 school year:

Name	Position	Level	Months	Start Date	Salary
Maria Isabel Villavizar	Part-Time Student Aide	N/A	10	11/28/2022	\$21.48/hr
Cheryl Schwab	Teacher	8MA	10	12/19/2022	\$61,073.00
Larry Camarillo	Part-Time Student Aide	N/A	10	01/23/2023	\$19.74/hr
Sarah Levy	Long Term Substitute Teacher	1MA	10	12/19/2022	\$55,398.00
Vanessa Revilla	After School Academy Staff	N/A	N/A	1/19/2023	\$17/hr

- d. To approve the Graduate Coursework:

Name	School	Course
Amie Fitzgerald	Rutgers	Curriculum & Instruction
Amina Chowdhry	NJ Excel	EDL 0011, 0012, 0013

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Kenneth King	1 <sup>st</sup>	X			
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila		X				Miriam Santana		X			
Sean Hewitt	2 <sup>nd</sup>	X				Arthur J. Tippin		X			
Susan Jackson		X									

## 5. Curriculum/Special Education

- a. To accept the invitation to participate in the DREAMS (Developing Resiliency with Engaging Approaches to Maximize Success) program for the 2023/2024 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Kenneth King		X			
Danielle Clement	2 <sup>nd</sup>	X				Jonina Mazzeo		X			
Shamara Gatling-Davila		X				Miriam Santana		X			
Sean Hewitt	1 <sup>st</sup>	X				Arthur J. Tippin		X			
Susan Jackson		X									

## 6. Policy/Miscellaneous

- a. To approve the **HIB report** for November 2022, with zero (0) founded cases.
- b. To approve the 1<sup>st</sup> Reading of the following policies/regulations:
- Policy #2422 - Programs, Comprehensive Health and Physical Education
  - Policy #2467 - Programs, Surrogate Parents and Resource Family Parents
  - Policy #7432 - Eye Protection(M) Revised
  - Regulation #7432 - Eye Protection(M) New to GBCS
  - Policy #8420 - EMERGENCY AND CRISIS SITUATIONS
  - Policy #3142 - Non-Renewal of Non-Tenured Teacher Staff Member Revised
  - Regulation #3142 Regulation - Non-Renewal of Non-Tenured Teacher Staff Member Revised
  - Policy #1649 - Administration, Federal Families First Coronavirus - ABOLISH (In Strauss)
  - Policy #6471 - Finance, School District Travel
  - Regulation #6471- Finance, School District Travel (new to GBCS)
  - Policy #8561 - Operations, PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS
- c. To approve the revised Safe Opening Plan.
- d. To approve the Charter School Board Recognition Resolution.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Kenneth King		X			
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila		X				Miriam Santana		X			
Sean Hewitt	1 <sup>st</sup>	X				Arthur J. Tippin	2 <sup>nd</sup>	X			
Susan Jackson		X									

## XII. Enrollment Report

Grade	FY23	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	2022	2022	2022	2022	2022	2023	2023	2023	2023	2023	2023	2022/2023
K	44	41	44	43	44	44	44						43
1	44	40	44	44	44	44	44						35
2	44	46	46	46	46	46	46						39
3	44	45	46	46	46	46	46						44
4	44	42	44	44	44	44	44						23
5	44	44	44	44	44	43	44						31
6	44	41	46	45	46	46	46						33
7	44	43	44	44	44	44	44						10
8	42	39	38	36	38	38	38						21
<b>Total</b>	<b>394</b>	<b>383</b>	<b>396</b>	<b>397</b>	<b>399</b>	<b>398</b>	<b>399</b>						<b>279</b>

## XIII. Committee Reports

1. SRC – presented during Director’s Report
2. Community Outreach – Did not meet
3. Development – Did not meet
4. Finance and Facilities – internal meeting regarding kitchen project
5. Governance – worked on Policies, evaluations

## XIV. New Business

### XV. Action Items - Next Board Meetings:

Day	Date	Time	Notes
Thursday	March 16, 2023	5:30 PM	Regular Meeting/Budget Approval
Thursday	<b>May 11, 2023</b>	<b>5:30 PM</b>	Regular Meeting/FY23 Staff Renewal
Thursday	June 15, 2023	5:30 PM	Regular Meeting
Thursday	July 20, 2023	5:30 PM	Regular Meeting/Re-Org Meeting

Board Retreat Dates:

- April 22, 2023

## XVI. Closing Comments

Many thank you statement regarding the hard work of the Board, upcoming events and Happy New Year.

**XVII. Adjournment – 7:29 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Kenneth King	1 <sup>st</sup>	X			
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 <sup>nd</sup>	X				Miriam Santana		X			
Sean Hewitt		X				Arthur J. Tippin		X			
Susan Jackson		X									