

I. Call to Order by Board Secretary: 5:36 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Vice Chair, expires 2024	X	
2. Shamara Gatling-Davila	Board Trustee, expires 2023	X	
3. Sean Hewitt	Board Trustee, expires 2025	X, 5:52	
4. Susan Jackson	Board Chair, expires 2023	X	
5. Jonina Mazzeo	Board Trustee, expires 2023	X	
6. Miriam Santana	Board Trustee, expires 2024	X, 5:52	
7. Danielle Clement	Board Trustee, expires 2024	X	
8. Kenneth King	Board Trustee, expires 2025	X	
9. Arthur J. Tippin	Board Trustee, expires 2025	X	

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director		X
Hector Alvarez	Education Director	X	
Rosalind Friday	Assistant Education Director	X	
Dr. Brian Falkowski	SBA		X
Caitlin Mitchell	Teacher Representative - Alternate		X
Latoya Branch	Teacher Representative	X	
Daisy Amador	Teacher Representative - Alternate		X
Kristina Edgar	SBO	X	

IV. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the agenda for the **March 16, 2023**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King		X			
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila		X				Miriam Santana				X	
Sean Hewitt					X	Arthur J. Tippin	2 nd	X			
Susan Jackson		X									

V. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **January 19, 2023**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King		X			
Danielle Clement		X				Jonina Mazzeo	2 nd				
Shamara Gatling-Davila		X				Miriam Santana		X			
Sean Hewitt					X	Arthur J. Tippin		X			
Susan Jackson		X									

VI. Public Comment: None

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

VII. Correspondence

VIII. Reports

1. Director’s Report: present by Hector Alvarez
2. HIB update
3. Suspension Update
4. Budget Presentation

Motion to accept the Director’s Report, HIB Report, and Suspension Update.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Kenneth King		X			
Danielle Clement	2 nd	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	1 st	X				Miriam Santana		X			
Sean Hewitt		X				Arthur J. Tippin		X			
Susan Jackson		X									

IX. Closed Session: 6:51 PM

***Moved to closed to discuss legal matters**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King		X			
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Miriam Santana		X			
Sean Hewitt		X				Arthur J. Tippin		X			
Susan Jackson		X									

X. Adjourn Closed and Open Public Session: 7:40 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King					X
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila		X				Miriam Santana		X			
Sean Hewitt		X				Arthur J. Tippin	2 nd	X			
Susan Jackson		X									

XI. Motions for Approval

1. Finance

- a. To approve the January & February 2023 Board Secretary Report.
- b. To approve the January & February 2023 Reconciliation Report.
- c. Bills List: Approve Bills List from January 20, 2023, to March 16, 2023.
- d. Payroll: To approve the following payrolls:

January 30, 2023	\$230,934.55
February 15, 2023	\$231,273.81
February 28, 2023	\$232,554.45

- e. To approve the FY24 Budget for submittal to the NJDOE.
- f. To accept the 2021-2022 ACFR (Annual Comprehensive Financial Report) & AMR (Auditor’s Management Report).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King					X
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Miriam Santana		X			
Sean Hewitt		X				Arthur J. Tippin		X			
Susan Jackson		X									

2. Contracts

- a. To approve the attached contract with NJ Commission for the Blind and Visually Impaired.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Kenneth King					X
Danielle Clement	1 st	X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Miriam Santana		X			
Sean Hewitt		X				Arthur J. Tippin		X			
Susan Jackson		X									

3. Buildings & Grounds

a. To approve/Ratify the following fundraiser/facility usage request:

- Snack Sale – March 8, 2023
- Snack Sale – March 1, 2023
- Movie Night – April 21, 2023
- MS Dance – April 28, 2023

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Kenneth King					X
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila	2 nd	X				Miriam Santana		X			
Sean Hewitt		X				Arthur J. Tippin	1 st	X			
Susan Jackson		X									

4. Personnel

a. To approve the following resignations:

- Kristin Linderman – Revised from January 13, 2023, to January 27, 2023, to February 28, 2023
- Carla La Torre – Revised from February 7, 2023 to March 10, 2023
- Alize Duncan – Effective April 17, 2023

b. To approve the following new hires/position changes for the 2022-2023 school year:

Name	Position	Level	Months	Start Date	Salary
Lia Borda	Long Term Substitute	1BA	10	01/23/2023	\$54,148.00
Beatriz Garcia	Part-Time Student Aide	N/A	N/A	01/30/2023	\$19.74/hr
Daniela Suastegui	Long Term Substitute Teaching Assistant and After School Academy Receptionist	N/A	10	03/06/2023	\$38,024.00

c. To approve the Graduate Coursework:

Name	School	Course
Amie Fitzgerald	Rutgers	Curriculum Development in Elementary School, Summer 2024
Amie Fitzgerald	Rutgers	Administration and Supervision of Elem. and Second. Schools, Summer 2024

d. To approve the following professional development:

- Amie Fitzgerald - ASCD Whole Child Conference, Monroe Twp on 3/16/2023
- Fran Snowise - ASCD Whole Child Conference, Monroe Twp on 3/16/2023

e. To approve the temporary leave for Alexandra Aponte starting March 6, 2023 with an expected return of April 10, 2023.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King					X
Danielle Clement	2 nd	X				Jonina Mazzeo		X			
Shamara Gatling-Davila		X				Miriam Santana		X			
Sean Hewitt		X				Arthur J. Tippin		X			
Susan Jackson		X									

5. Curriculum/Special Education

a. To approve the following field trip requests w/attached details:

- Roller Magic, South Amboy – June 9, 2023
- Sea Quest Woodbridge Mall – March 14, 2023
- Students 2 Science, East Hanover – June 5, 2023
- Students 2 Science, East Hanover – June 9, 2023

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Kenneth King					X
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila		X				Miriam Santana		X			
Sean Hewitt		X				Arthur J. Tippin	1 st	X			
Susan Jackson		X									

6. Policy/Miscellaneous

a. To approve the **HIB report** for January 2023, with zero (0) founded cases.

b. To approve the 2nd and Final Reading of the following policies/regulations:

- Policy #2422 - Programs, Comprehensive Health and Physical Education
- Policy #2467 - Programs, Surrogate Parents and Resource Family Parents
- Policy #7432 - Eye Protection(M) Revised
- Regulation #7432 - Eye Protection(M) New to GBCS
- Policy #8420 - EMERGENCY AND CRISIS SITUATIONS
- Policy #3142 - Non-Renewal of Non-Tenured Teacher Staff Member Revised
- Regulation #3142 Regulation - Non-Renewal of Non-Tenured Teacher Staff Member Revised
- Policy #1649 - Administration, Federal Families First Coronavirus - ABOLISH (In Strauss)
- Policy #6471 - Finance, School District Travel
- Regulation #6471- Finance, School District Travel (new to GBCS)
- Policy #8561 - Operations, PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King					X
Danielle Clement		X				Jonina Mazzeo	2 nd	X			
Shamara Gatling-Davila		X				Miriam Santana		X			
Sean Hewitt		X				Arthur J. Tippin		X			
Susan Jackson		X									

XII. Enrollment Report

Grade	FY23	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	2022	2022	2022	2022	2022	2023	2023	2023	2023	2023	2023	2022/2023
K	44	41	44	43	44	44	44	44	44				51
1	44	40	44	44	44	44	44	44	44				40
2	44	46	46	46	46	46	46	46	46				41
3	44	45	46	46	46	46	46	46	46				46
4	44	42	44	44	44	44	44	44	44				25
5	44	44	44	44	44	43	44	44	43				18
6	44	41	46	45	46	46	46	46	46				35
7	44	43	44	44	44	44	44	44	44				10
8	42	39	38	36	38	38	38	38	38				21
Total	394	383	396	397	399	398	399	399	398				287

XIII. Committee Reports

1. SRC – Reported in ED report
2. Community Outreach: Did not meet
3. Development: Did not meet
4. Finance and Facilities Met reviewed the budget
5. Governance: Reminder to complete your Ethics Disclosure. Susan will send out evaluation documentation. Upcoming recruitment meetings for prospective BOT members.

XIV. New Business: None

XV. Action Items - Next Board Meetings:

Day	Date	Time	Notes
Thursday	May 11, 2023	5:30 PM	Regular Meeting/FY23 Staff Renewal
Thursday	June 15, 2023	5:30 PM	Regular Meeting
Thursday	July 20, 2023	5:30 PM	Regular Meeting/Re-Org Meeting

Board Retreat Dates:

- April 22, 2023

XVI. Closing Comments:

Susan - reported on governance, board retreat plan, and agenda. Thank you everyone for participation.
 Hector -Thanked everyone for their hard work and support. Thank you to the teachers for their hard work.
 Thank Rosalind, for helping this week.
 Rosalind – Shout out to Fran from language arts. Thank you, parents, stakeholders, and the middle school team.
 Jonina – thanked the staff for participation and for Black History Month
 AJ – appreciates the continued support provided to the staff.
 Lynell – thanked the administration for recognizing the staff and teachers.
 Shamara – Keep up the great work.
 Danielle – Great work with student activities. Keep up the great work in having difficult conversations.
 Sean- thank you for continuing to support students and families. Education, your work is much appreciated.
 Miriam – I appreciate the teacher’s hard work. In addition, she thanked the staff for their hard work and dedication to student success.
 Layota – Thanked BOT and administration for efforts towards employee satisfaction.

XVII. Adjournment: 8:07 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Kenneth King					X
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila		X				Miriam Santana		X			
Sean Hewitt		X				Arthur J. Tippin	1 st	X			
Susan Jackson		X									