

I. Call to Order By Board Secretary -5:37 PM
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq. On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Vice Chair, expires 2024	X	
2. Shamara Gatling-Davila	Board Trustee, expires 2023		X
3. Sean Hewitt	Board Trustee, expires 2022	X	
4. Susan Jackson	Board Chair, expires 2023	X	
5. Jonina Mazzeo	Board Trustee, expires 2023		X
6. Miriam Santana	Board Trustee, expires 2024		X
7. Danielle Clement	Board Trustee, expires 2024	X	
8. Kenneth King	Board Trustee, expires 2022	X	

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director	X	
Hector Alvarez	Education Director	X	
Rosalind Friday	Assistant Education Director	X	
Michael Falkowski	Acting Board Secretary	X	
Caitlin Mitchell	Teacher Representative	X, 5:46 pm	
Latoya Branch	Teacher Representative		X
Daisy Amador	Teacher Representative - Alternate		X

IV. Board Business

1. To approve Dr. Brian Falkowski as the SBA/Board Secretary and QPA effective January 25, 2022 under the School Business Office LLC contract with all other terms remaining the same.
2. To approve the following bank signors:
 - i. Susan Jackson, Board Chair
 - ii. Kenneth King, Finance Committee Chair
 - iii. Dr. Brian Falkowski, SBA

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement		X				Kenneth King	2 nd	X			

Shamara Gatling-Davila					X	Jonina Mazzeo					X
Sean Hewitt		X				Miriam Santana					X

V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **March 17, 2022** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement		X				Kenneth King		X			
Shamara Gatling-Davila					X	Jonina Mazzeo					X
Sean Hewitt	2 nd	X				Miriam Santana					X

VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from the **January 20, 2022** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement		X				Kenneth King		X			
Shamara Gatling-Davila					X	Jonina Mazzeo					X
Sean Hewitt	2 nd	X				Miriam Santana					X

VII. Public Comment - NONE

VIII. Correspondence - NONE

IX. Reports

1. Director’s Report
2. HIB update
3. Suspension Update

Motion to accept the Director’s Report, HIB Report and Suspension Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Susan Jackson		X			
Danielle Clement		X				Kenneth King	1 st	X			
Shamara Gatling-Davila					X	Jonina Mazzeo					X
Sean Hewitt	2 nd	X				Miriam Santana					X

X. Adjourn Public Session and Open Closed Session – 6:37 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement		X				Kenneth King		X			
Shamara Gatling-Davila					X	Jonina Mazzeo					X
Sean Hewitt	2 nd	X				Miriam Santana					X

Board adjourned to closed session to discuss a personnel matter.

XI. Adjourn Closed and Open Public Session – 6:45 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Susan Jackson	1 st	X			
Danielle Clement		X				Kenneth King		X			
Shamara Gatling-Davila					X	Jonina Mazzeo					X
Sean Hewitt	1 st	X				Miriam Santana	2 nd	X			

XII. Motions for Approval

1. Finance

- a. To approve the January & February 2022 Board Secretary Report.
- b. To approve the January & February 2022 Reconciliation Report.
- c. To approve line item transfers up to February 28, 2022.
- d. Bills List: Approve Bills List from January 21, 2022 to March 15, 2022.
- e. To approve the FY23 Budget for submittal to the NJDOE.
- f. To accept the 2020-2021 CAFR (Comprehensive Annual Financial Report) & AMR (Auditor’s Management Report).
- g. To approve the NJ Schools Insurance Group Resolution to Join / Renew Membership per attached.
- h. Payroll: To approve the following payrolls:

January 28, 2022	\$214,791.25
February 15, 2022	\$204,520.41
February 28, 2022	\$227,447.31
March 15, 2022	\$212,446.57

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement		X				Kenneth King	2 nd	X			
Shamara Gatling-Davila					X	Jonina Mazzeo					X
Sean Hewitt		X				Miriam Santana					X

2. Contracts

- a. To approve the Rutgers School of Health Professions Clinical Affiliation Agreement.
- b. To approve a Kelly Sadowski to provide consulting services at \$125/hr up to \$2,500.
- c. To approve the following After School Academy enrichment classes:
 - **Fresh Theater Arts**- \$2,250: 3 classes per day for 5 days
 - **Abakadoodle**- \$900 - \$1,596 (depending upon how many students attend): 2 classes per day for 2 days
 - **Code Advantage**- \$1,140: 4 classes per day for 3 days

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement		X				Kenneth King		X			
Shamara Gatling-Davila					X	Jonina Mazzeo					X
Sean Hewitt	2 nd	X				Miriam Santana					X

3. Buildings & Grounds

4. Personnel

- a. To approve the following stipend updates effective January 31, 2022 for the 2021-2022 school year:
 - Caitlin Mitchell assumes Lirzell Bello Johnson’s stipend of \$10,000 for Co-After School RTI Coordinator, pro-rated
 - Kristine Johnson assumes Kelly Sadowski’s stipend of \$5,000 for SEMI Coordinator, pro-rated
- b. To approve the following After School Academy Staff:
 - Deborah Lopez- \$15
 - Yolisa Perez- \$15
 - Josue Hernandez- \$15
 - Leyla Siglam- \$15
- c. To approve the following new hires for the 2021-2022 school year:

Name	Position	Level	Months	Start Date	Salary
Liliana P. Santos	Teaching-Assistant	5	10	2/11/2022	\$35,489
Rebecca Batista	Executive Secretary – Administrative Assistant	N/A	12	2/22/2022	\$57,000
Lia Borda	Part-Time Student Aide (29 hrs week)	2	10	2/22/2022	\$16.55/hr
Kiian Bell	Data Specialist	N/A	12	2/14/2022	\$55,000

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement		X				Kenneth King		X			
Shamara Gatling-Davila					X	Jonina Mazzeo					X
Sean Hewitt	2 nd	X				Miriam Santana					X

5. Curriculum/Special Education

- a. To approve the following Field Trip requests with the details attached:
 - Hungarian Historical Society
 - Zimmerli Art Museum

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Susan Jackson		X			
Danielle Clement		X				Kenneth King	1 st	X			
Shamara Gatling-Davila					X	Jonina Mazzeo					X
Sean Hewitt		X				Miriam Santana					X

6. Policy/Miscellaneous

- a. To approve the **HIB report** for January 2022, with zero (0) founded cases.
- b. To approve the **HIB Self-Assessment** for the 2020-2021 school year.
- c. To approve the revised LEA Plan for Safe Return to In-Person Instruction and Continuity of Service pursuant to the Federal American Rescue Plan Act, Section 2001(i).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement		X				Kenneth King		X			
Shamara Gatling-Davila					X	Jonina Mazzeo					X
Sean Hewitt	2 nd	X				Miriam Santana					X

XIII. Enrollment Report

Grade	FY22	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2021	2021	2021	2021	2021	2022	2022	2022	2022	2022	2022	2021/2022
K	44	44	44	44	44	44	43	43	44				29
1	44	44	45	46	46	46	46	46	46				60
2	44	46	45	46	46	46	46	46	46				39
3	44	44	44	44	44	44	44	44	44				41
4	44	43	44	44	44	44	44	44	44				2
5	44	44	44	44	44	44	44	45	45				34
6	44	44	42	42	41	41	42	43	43				1
7	44	41	41	41	44	43	41	41	41				7
8	42	42	44	44	44	44	44	44	44				10
Total	394	392	396	398	400	399	397	399	400				223

XIV. Committee Reports

1. SRC – in Executive Report
2. Community Outreach – No meeting, but had bingo night
3. Development – No meeting
4. Finance and Facilities – quick update by SBA
5. Governance – highlights in Executive Session

XV. New Business - NONE

XVI. Adjourn Public Session and Open Closed Session - NONE

XVII. Adjourn Closed and Open Public Session

XVIII. Closing Comments

Thanks to Mike Falkowski for SBA work, thanks to everyone, update on Black History month programs, etc.

XIX. Action Items - Next Board Meetings:

Day	Date	Time	Notes
Thursday	May 12, 2022	5:30 PM	Regular Meeting/FY23 Staff Renewal
Thursday	June 16, 2022	5:30 PM	Regular Meeting
Thursday	July 14, 2022	5:30 PM	Regular Meeting/Re-Org Meeting

Board Retreat Dates:

- April 30, 2022 – 12-3 pm

XX. Adjournment – 7:03 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Susan Jackson	1 st	X			
Danielle Clement	2 nd	X				Kenneth King		X			
Shamara Gatling-Davila					X	Jonina Mazzeo					X
Sean Hewitt					X	Miriam Santana					X

