

I. Call to Order By Board Secretary – 5:38 pm
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Vice Chair, expires 2024	X	
2. Shamara Gatling-Davila	Board Trustee, expires 2023		X
3. Sean Hewitt	Board Trustee, expires 2025	5:52 pm	X
4. Susan Jackson	Board Chair, expires 2023	X	
5. Jonina Mazzeo	Board Trustee, expires 2023	X	Departed 6:28 pm
6. Miriam Santana	Board Trustee, expires 2024	X	
7. Danielle Clement	Board Trustee, expires 2024	X	
8. Kenneth King	Board Trustee, expires 2025	X	
9. Arthur J. Tippin	Board Trustee, expires 2025	X	

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director	X	
Hector Alvarez	Education Director	X	
Rosalind Friday	Assistant Education Director	X	
Michael Falkowski	Acting Board Secretary	X	
Caitlin Mitchell	Teacher Representative - Alternate		X
Latoya Branch	Teacher Representative	X	
Daisy Amador	Teacher Representative - Alternate		X

IV. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the agenda for the **November 17, 2022** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King		X			
Danielle Clement		X				Jonina Mazzeo		X			
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt					X	Arthur J. Tippin	2 nd	X			
Susan Jackson		X									

V. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **September 15, 2022** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King		X			
Danielle Clement		X				Jonina Mazzeo	2 nd	X			
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt					X	Arthur J. Tippin		X			
Susan Jackson		X									

VI. Public Comment

VII. Correspondence

VIII. Reports

1. Director’s Report
2. NJSLA Test Results
3. HIB update
4. Suspension Update

Motion to accept the Director’s Report, NJSLA Test Results, HIB Report, and Suspension.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Kenneth King		X			
Danielle Clement		X				Jonina Mazzeo					X
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt	1 st	X				Arthur J. Tippin	2 nd	X			
Susan Jackson		X									

IX. Closed Session – NONE

X. Adjourn Closed and Open Public Session

XI. Motions for Approval

1. Finance
 - a. To approve the September & October 2022 Board Secretary Report.
 - b. To approve the September & October 2022 Reconciliation Report.
 - c. Bills List: Approve Bills List from September 16 to November 17, 2022.

d. Payroll: To approve the following payrolls:

September 15, 2022	224,604.44
September 30, 2022	228,368.49
October 14, 2022	235,897.30
October 28, 2022	229,577.91
November 15, 2022	235,466.06

e. To approve the submission of the Annual Charter/Renaissance School Fiscal Questionnaire.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Kenneth King	2 nd	X			
Danielle Clement		X				Jonina Mazzeo					X
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt	1 ^t	X				Arthur J. Tippin		X			
Susan Jackson		X									

2. Contracts

a. To approve the following contracts/purchases:

- Compass Landscape – Paver/Grading Repair - \$4,200
- Yager Lawn Maintenance – Snow Clearing – Pricing per Agreement

b. To approve the Independent Contractor Agreement/Service Agreement with Mariam Altairi to provide speech and language therapy services at \$75 per hour, language evaluations at \$500, and speech-only evaluations at \$400.

c. To approve the School District Participation Agreement with the Arts & Education Center at a cost of \$855/student not to exceed \$4,275.

d. To approve the contract with Parette Somjen Architects for the GBCS Kitchen Alterations project to prepare plans at a cost of \$16,000.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King	2 nd	X			
Danielle Clement		X				Jonina Mazzeo					X
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt		X				Arthur J. Tippin		X			
Susan Jackson		X									

3. Buildings & Grounds

a. To approve the following fundraiser/facility usage request:

- Movie Night – 10-20-22
- Movie Night – 12-16-22

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King		X			
Danielle Clement	2 nd	X				Jonina Mazzeo					X
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt		X				Arthur J. Tippin		X			
Susan Jackson		X									

4. Personnel

- a. To approve the following resignations:
 - Jennifer Burke – Effective October 14, 2022
 - Kristin Lindemann – Effective January 13, 2023
- b. To approve \$1,000 Bonus Payments for returning employees who were employed June 30, 2022, or earlier. Part-time employees and mid-year hires in the 2021/2022 school year shall have bonus pro-rated.
- c. To approve the following new hires for the 2022-2023 school year:

Name	Position	Level	Months	Start Date	Salary
Wendy Seigel	Speech-Language Specialist	15MA	10	11/7/2022	\$70,073
Alexa Estrada-Flores	Receptionist	N/A	12	10/03/2022	\$39,000

- d. To approve the following hourly staff for the 2022-2023 school year:

Name	Position	Level	Months	Start Date	Salary
Alexandra Aponte	After School Academy	N/A	N/A	9-1-2022	\$45/hr
Rubi Rivera	Group Leader, After School Academy	N/A	N/A	9-1-2022	\$17/hr

- e. To approve the following professional development:
 - Amie Fitzgerald & Cynthia Bankowski, NCTM Regional Conference
 - Robyn Baus, Hook, Line and Sinkers, NJSMA
- f. To approve the following FY23 stipends:

Name	Title	Salary / Rate
Alyssa Pazmino	Yearbook Advisor	\$1,500
Latoya Branch	Yearbook Advisor	\$1,500

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King	2 nd	X			
Danielle Clement		X				Jonina Mazzeo					X
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt		X				Arthur J. Tippin		X			
Susan Jackson		X									

5. Curriculum/Special Education

- a. To approve the following field trips:
 - Liberty Science Center, December 15, 2022
 - Drumthwacket, April 5, 2023

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Kenneth King		X			
Danielle Clement		X				Jonina Mazzeo					X
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt		X				Arthur J. Tippin	1 st	X			
Susan Jackson		X									

6. Policy/Miscellaneous

- a. To approve the **HIB report** for September 2022, with zero (0) founded cases.
- b. To approve the **HIB Self-Assessment** for the 2021/2022 school year.
- c. To approve the revised Safe Opening Plan.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Kenneth King		X			
Danielle Clement	2 nd	X				Jonina Mazzeo					X
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt		X				Arthur J. Tippin		X			
Susan Jackson		X									

XII. Enrollment Report

Grade	FY23	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	2022	2022	2022	2022	2022	2023	2023	2023	2023	2023	2023	2022/2023
K	44	41	44	43	44								43
1	44	40	44	44	44								34
2	44	46	46	46	46								38
3	44	45	46	46	46								41
4	44	42	44	44	44								23
5	44	44	44	44	44								28
6	44	41	46	45	46								32
7	44	43	44	44	44								8
8	42	39	38	36	38								21
Total	394	383	396	397	399								268

XIII. Committee Reports

- 1. SRC – given during Director’s report
- 2. Community Outreach – Meeting held, looking to have a wider goal
- 3. Development – looking to take the goals from the Board retreat and move forward
- 4. Finance and Facilities – talked about Board goals
- 5. Governance – comments about staff to read NJ School Boards email and training

XIV. New Business - NONE

XV. Action Items - Next Board Meetings:

Day	Date	Time	Notes
Thursday	January 19, 2023	5:30 PM	Regular Meeting
Thursday	March 16, 2023	5:30 PM	Regular Meeting/Budget Approval
Thursday	May 11, 2023	5:30 PM	Regular Meeting/FY23 Staff Renewal
Thursday	June 15, 2023	5:30 PM	Regular Meeting
Thursday	July 20, 2023	5:30 PM	Regular Meeting/Re-Org Meeting

Board Retreat Dates:

- April 22, 2023

XVI. Closing Comments – Happy Thanksgiving, thanks for Data Presentation, comments on the Spanish Heritage presentation, and fantastic end of year.

XVII. Adjournment – 7:09 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Kenneth King	1 st	X			
Danielle Clement		X				Jonina Mazzeo					X
Shamara Gatling-Davila					X	Miriam Santana		X			
Sean Hewitt		X				Arthur J. Tippin		X			
Susan Jackson		X									