

- I. Call to Order By Board Secretary -5:43 pm**  
**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

**III. Roll Call**

Voting Members	Role	Present	Absent
1. Joseph Alderman	Board Trustee, expires 2021		X
2. Lynell Burgos	Board Trustee, expires 2021	X	
3. Shamara Gatling-Davila	Board Vice Chair, expires 2020	X	
4. Sean Hewitt	Board Trustee, expires 2022	X	
5. Susan Jackson	Board Chair, expires 2021	X	
6. Anju Thomas	Board Trustee, expires 2020		X

**Also Present**

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director	X	
Hector Alvarez	Assistant Education Director	X	
Michael Falkowski	SBA / Board Secretary	X	
Zoe Coleman	Teacher Representative	X	

- IV. Pledge of Allegiance**  
**V. Approve Meeting Agenda**

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **January 16, 2020** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Sean Hewitt	1 <sup>st</sup>				
Lynell Burgos	2 <sup>nd</sup>	X				Susan Jackson					
Shamara Gatling-Davila		X				Anju Thomas					

**VI. Acceptance of Meeting Minutes**

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **November 21, 2019 Board Meeting.**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Sean Hewitt	1 <sup>st</sup>			X	
Lynell Burgos	2 <sup>nd</sup>	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Anju Thomas					X

**VII. Public Comment**

**VIII. Correspondence**

**IX. Reports**

1. Director’s Report
2. HIB Report – November 21, 2019 through January 16, 2020 – No Incidents
3. Suspension Report – November 21, 2019 through January 16, 2020

Motion to accept Director’s Report, HIB Report and Suspension Report:

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Sean Hewitt	2 <sup>nd</sup>	X			
Lynell Burgos	1 <sup>st</sup>	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Anju Thomas					X

**X. Closed Session – 6:10 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Sean Hewitt	2 <sup>nd</sup>	X			
Lynell Burgos	1 <sup>st</sup>	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Anju Thomas					X

Board adjourns to closed session to discuss personnel matters.

**XI. Adjourn Closed and Open Public Session -6:24 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Sean Hewitt	1 <sup>st</sup>	X			
Lynell Burgos	2 <sup>nd</sup>	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Anju Thomas					X

**XII. Board Business**

Ms. Jackson introduced Awilda Marte who is interested in being on the Board. Ms. Marte introduced herself to the Board.

Motion to appoint Awilda Marte to the Board of Trustees for a 2 ½ -year term ending June 30, 2022.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman						Sean Hewitt	2 <sup>nd</sup>				

Lynell Burgos	1 <sup>st</sup>					Susan Jackson					
Shamara Gatling-Davila						Anju Thomas					

**XIII. Motions for Approval**

**1. Finance**

- a. To approve the November & December 2019 Board Secretary Report.
- b. To approve the November & December 2019 Reconciliation Report.
- c. Bills List: Approve Bills List from November 21, 2019 to January 16, 2020.
- d. Payroll: To approve the following payrolls:

November 27, 2019	185,334.60
December 13, 2019	183,592.33
December 20, 2019	181,922.04

- e. To accept the 2018-2019 CAFR (Comprehensive Annual Financial Report) & AMR (Auditor’s Management Report).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Sean Hewitt	2 <sup>nd</sup>	X			
Lynell Burgos	1 <sup>st</sup>	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Anju Thomas					X
Awilda Marte				X							

**2. Contracts**

**3. Buildings & Grounds**

- a. To approve the following facility usage:

Who	When	What	Room	Attending
PTO	2/21/2020	Winter Dance	Gym	300 Students

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Sean Hewitt	1 <sup>st</sup>	X			
Lynell Burgos	2 <sup>nd</sup>	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Anju Thomas					X
Awilda Marte				X							

**4. Personnel**

- a. To approve the following resignations:
  - i. Judy Kutin – Effective 12/31/2019
- b. To approve the following basketball coaching positions at a rate of \$45/hr:
  - i. Katrina Gerlach
  - ii. Connor Lindsay
- c. To approve the following new staff:

Name	Title	Salary / Rate	Start Date
Diana Galindo	Teacher	\$51,648 (Level 3 BA)	12/9/2019
Cynthia Bankowski	Teacher	\$58,323 (Level 9 MA)	12/7/2019
Atif Usman	Teacher – Special Education	\$62,273 (Level 12 MA)	1/2/2020
Claudia Tejada	Long Term Substitute Math	\$51,148 (Level 1 BA)	1/2/2020
Kelly Nuzzo	Teacher – Special Education / Success	\$55,098 (Level 8 BA)	3/1/2020

- d. To approve the following Request for Approval of Graduate Coursework:

Who	When	Where	Coursework
Alejandra Suastegui	Summer 2020	Middlesex County College	SOC 121, ART 105 & CSC 105 towards Liberal Arts

- e. To approve the following Professional Development:

Who	When	Where	Topics	Registration Cost + Allowed Travel
Caitlin Mitchell	12/12/19	Webinar	MTSS Problem Solving 3: Intervention & Implementation	\$0
Kaury Bono	2/24/2020 & 2/25/2020	Ocean Place Resort Long Branch NJ 07712	NJAPHERD	\$130.00
Connor Lindsay	2/24/2020 & 2/25/2020	Ocean Place Resort Long Branch, NJ	NJAPHERD	\$130.00
Sarah Feldman	3/13/2020	Kean University	NJAMLE Annual Conference	\$99 (Members Fee)
Martha Goz	3/27/2020	Rutgers University – Piscataway, NJ	Avoiding Traumatization	\$80.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Sean Hewitt	2 <sup>nd</sup>	X			
Lynell Burgos	1 <sup>st</sup>	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Anju Thomas					X
Awilda Marte				X							

## 5. Curriculum/Special Education

- a. To approve the following field trips:

Who	When	Where	Cost + Allowed Travel
Alyssa Pazmino – 8 <sup>th</sup> Grade	3/3/2020	Liberty Science Center	\$961.00 (37) Students @ \$25/(4) Adults @ \$9
Alyssa Pazmino – 6 <sup>th</sup> Grade	3/19/2020	Liberty Science Center	\$1245 (48) Students @ \$25 (5) Adults @ \$9
Alyssa Pazmino – 7 <sup>th</sup> Grade	3/17/2020	Liberty Science Center	\$1120 (43) Students @ \$25 (5) Adults @ \$9

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Sean Hewitt	1 <sup>st</sup>	X			
Lynell Burgos	2 <sup>nd</sup>	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Anju Thomas					X
Awilda Marte				X							

## 6. Policy/Miscellaneous

- a. To approve the HIB Report from September 20th through November 21, 2019.  
 b. To approve the following fundraiser request:

Who	When	What	Funds to Serve	Goal
Anne Norris	2/21/2020	Winter Dance	Field trips.	\$1,000

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Sean Hewitt	1 <sup>st</sup>	X			
Lynell Burgos	2 <sup>nd</sup>	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Anju Thomas					X
Awilda Marte				X							

**XIV. Enrollment Report**

Grade	FY20 ENR	Aug 15, 2019	Sep 15, 2019	Oct 15, 2019	Nov 15, 2019	Dec 15, 2019	Jan 15, 2020	Feb 15, 2020	Mar 15, 2020	Apr 15, 2020	May 15, 2020	Jun 15, 2020	Wait List 2019/2020
K	44	40	44	46	46	46	45						81
1	44	41	43	44	44	44	44						17
2	44	44	44	44	44	44	44						34
3	44	44	44	44	44	44	44						36
4	44	43	44	44	44	44	44						20
5	44	44	44	44	44	44	44						42
6	44	45	48	48	48	48	48						22
7	44	43	43	43	43	43	43						12
8	44	39	38	37	37	37	37						11
<b>Total</b>	<b>396</b>	<b>386*</b>	<b>392*</b>	<b>396*</b>	<b>396*</b>	<b>396*</b>	<b>395*</b>						<b>275</b>

\*2 Student out of district, no funding – Actual Enrollment - 394

**XV. Committee Reports**

1. SRC – reported during Director’s Report
2. Community Outreach – 100 families benefited from Thanksgiving meal program, other updates on programs
3. Development – did not meet, but are working on a list of grants
4. Finance and Facilities – talked about sign out front, led lighting, projected enrollment, budget, small projects and audit
5. Governance – reflected on Board Retreat, strategy to fill Board positions and Board trainings

**XVI. New Business**

**XVII. Closing Comments** – Many thanks for everyone, thanks for everyone volunteering, Happy New Year, January 29<sup>th</sup> is the EXPO and welcome to new Board member

**XVIII. Action Items**

- Next Board Meetings: March 19, 2020

**XIX. Adjournment – 6:50 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Joseph Alderman					X	Sean Hewitt	1 <sup>st</sup>	X			
Lynell Burgos	2 <sup>nd</sup>	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Anju Thomas					X
Awilda Marte				X							