

I. Call to Order By Board Secretary – 5:34 PM
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq. On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Vice Chair, expires 2024	X	
2. Shamara Gatling-Davila	Board Trustee, expires 2023		X
3. Sean Hewitt	Board Trustee, expires 2022	X, joined 6:00 pm	
4. Susan Jackson	Board Chair, expires 2023	X	
5. Jonina Mazzeo	Board Trustee, expires 2023	X	
6. Miriam Santana	Board Trustee, expires 2024		X
7. Danielle Clement	Board Trustee, expires 2024	X	
8. Kenneth King	Board Trustee, expires 2022	X	

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director	X	
Hector Alvarez	Education Director	X	
Rosalind Friday	Assistant Education Director	X	
Michael Falkowski	Acting Board Secretary	X	
Caitlin Mitchell	Teacher Representative		X
Latoya Branch	Teacher Representative		X
Daisy Amador	Teacher Representative - Alternate		X

IV. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **June 16, 2022** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement	2 nd	X				Kenneth King		X			
Shamara Gatling-Davila					X	Jonina Mazzeo		X			
Sean Hewitt					X	Miriam Santana					X

V. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from the **May 12, 2022** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement	2 nd	X				Kenneth King		X			
Shamara Gatling-Davila					X	Jonina Mazzeo		X			
Sean Hewitt					X	Miriam Santana					X

VI. Public Comment

VII. Correspondence

VIII. Reports

1. Director’s Report
2. HIB update
3. Suspension Update

Motion to accept the Director’s Report, HIB Report and Suspension Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 nd	X				Susan Jackson		X			
Danielle Clement		X				Kenneth King	1 st	X			
Shamara Gatling-Davila					X	Jonina Mazzeo		X			
Sean Hewitt		X				Miriam Santana					X

IX. Adjourn Public Session and Open Closed Session - NONE

X. Adjourn Closed and Open Public Session - NONE

XI. Motions for Approval

1. Finance

- a. To approve the May 2022 Board Secretary Report.
- b. To approve the May 2022 Reconciliation Report.
- c. To approve line item transfers up to May 31, 2022.
- d. Bills List: Approve Bills List from May 13, 2022 to June 16, 2022.
- e. To approve the receiving and acceptance of the NJSIG Safety Grant in the amount of \$2,738.
- f. Payroll: To approve the following payrolls:

May 13, 2022	\$216,109.56
May 26, 2022	\$219,808.71
June 15, 2022	\$227,816.97

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement	2 nd	X				Kenneth King		X			
Shamara Gatling-Davila					X	Jonina Mazzeo		X			
Sean Hewitt		X				Miriam Santana					X

2. Contracts

- a. To approve contract with **LinkIt!** for the 2022-2023 school year to provide Data Warehousing and Reporting, Analytics, Assessment Solutions and Support at \$17,509.
- b. To approve the contract with **Learning Improvement Associates of New Jersey** for the 2022-2023 school year to provide Federal Grant consulting services at a cost not to exceed 5% of grant award at the following rates:
 - \$750 per day, up to 7 hours, for services provided on-site @ GBCS
 - \$75 per hour for services provided off-site or beyond 8 hours in one day on-site
- c. To approve the contract with **Mary Elizabeth Westhead PsyD** for the 2022-2023 school year to provide School Psychologist services at the following rates:
 - Consultation and Meeting Attendance (per hour) \$90.00
 - Special Education Eligibility Document Preparation \$100.00
 - IEP Document Preparation \$250.00
 - Psychological Evaluations \$475.00
- d. To approve the service contract with **UNITED COOLING & REFRIGERATION INC.** for the 2022-2023 school year to provide HVAC services at a cost not to exceed \$18,900/year.
- e. To approve the contract with **SBO Management LLC** for the 2022-2023 school year to provide School Business Administrator services at \$8,407/month.
- f. To approve the contract with **Johnston Law Firm LLC** for the 2022-2023 school year to provide legal services at the following rates: Principals & Counsel - \$285/hr; Associated - \$255/hr; Paralegals and Law Students - \$115/hr
- g. To approve the contract with **Invo HealthCare Associates** to provide specialized therapeutic services at the following rates for the 2022-2023 school year:
 - Occupational Therapy \$85.68/hr
 - Physical Therapy \$85.68/hr
- h. To approve the contract with **Mozaic Mindz, Marla Burns MAT/LDT-C** for the 2022-2023 school year to provide special education services to certain disabled students at the following rates:
 - \$450 per evaluation conducted (including writing necessary evaluation reports)
 - \$100 per Eligibility Determination
 - \$250 per IEP
 - \$90 per hour for attendance at meetings, in-person or telephone consultations with the Education Director or other school staff, or in-service professional development and preparation therefor.
 - \$1,000 – Retainer

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement		X				Kenneth King	2 nd	X			
Shamara Gatling-Davila					X	Jonina Mazzeo		X			
Sean Hewitt		X				Miriam Santana					X

3. Buildings & Grounds

4. Personnel

- a. To approve the rehire of the following staff members for the 2022-2023 school year:

Name	Position	Salary
Kristine Johnson	Asst. to the SBA	\$63,963.38
Alejandra Suastegui	Receptionist	\$43,000.00
George Newton	Technology Specialist	\$101,250.00
Lilia Fabila Guilbot	Family Coordinator (11-months)	\$57,500.00
Julio Perez-Arrieto	Head Custodian	\$58,633.09
Fran Snowise	Instructional Literacy and Data Coach	\$87,762.50
Rebecca Batista	Executive Secretary	\$58,852.50
Kiian Bell	Data Specialist	\$56,787.50
Yaniris Flores	Custodian	\$41,964.24
Francisca Rodriguez	Custodian	\$37,533.71

- b. To accept the following resignations:
- Erica Yvonnet – August 11, 2022
 - Kristina Markel – August 13, 2022
- c. To re-appoint/approve **Hector Alvarez** as the **School Safety Specialist** effective July 1, 2022.
- d. To approve hiring the following Summer Academy staff:

Summer Academy 2022 (20 days) - to be updated

	Name	Position	Salary
	Lirizell Johnson	Coordinator	\$5,900
1	TBD	Nurse	TBD
1	Yessenia Jimenez	Teacher	\$3,780
2	Samantha Rollins	Teacher	\$3,780
3	Daisy Amador	Teacher	\$3,780
4	Diana Galindo	Teacher	\$3,780
5	Michelle Ribadeneira	Teacher	\$3,780
6	Lyubov Dubinina	Teacher	\$3,780
7	Caitlin Mitchell	Teacher	\$3,780
8	Robyn Baus	Teacher	\$3,780
9	Sarah Feldman	Teacher	\$3,780
10	Alyssa Pazmino	Teacher	\$3,780
11	Connor Lindsay	Teacher	\$3,780
12	Kevin Kozik	Teacher	\$3,780
13	Elena Rossano	Teacher	\$3,780
14	Jessenia Martinez	Teacher	\$3,780
1	Nya Johnson	Teaching Assistant	\$2,160
2	Liliana Santos	Teaching Assistant	\$2,160
3	Daniela Suastegui	Teaching Assistant	\$2,160
4	Dana Garriga	Teaching Assistant	\$2,160
5	Leyla Haynes	Teaching Assistant	\$2,160
6	Nancy Angelet	Teaching Assistant	\$1,620 (15 days)
	Total		\$76,340

Summer Camps 2022 (14 days) - to be updated

	Name	Position	Salary
1	Lirizell Johnson	Coordinator	\$2,360 (8 days @ 5 hours)
2	Caitlin Mitchell	Coordinator	\$1,720 (6 days @ 5 hours)
1	TBD	Nurse	TBD
1	Alyssa Pazmino	Teacher	\$2,520 (13 days + 1 planning day) Cannot work on June 27th
2	Sarah Feldman	Teacher	\$1,080 (5 days + 1 planning day)
3	Diana Galindo	Teacher	\$1,800 (9 days + 1 planning day)

4	Robyn Baus	Teacher	\$1,800 (9 days + 1 planning day)
5	Daisy Amador	Teacher	\$1,080 (5 days + 1 planning day)
6	Connor Lindsay	Teacher	\$1,080 (5 days + 1 Planning day)
7	Kevin Kozik	Teacher	\$1,080 (5 days + 1 Planning day)
8	Yessenia Jimenez	Teacher	\$2,700 (14 days + 1 planning day)
1	Daniela Suastegui	Teaching Assistant	\$1,512 (14 days)
2	Liliana Santos	Teaching Assistant	\$1,512 (14 days)
3	Nya Johnson	Teaching Assistant	\$1,512 (14 days)
4	Leyla Haynes	Teaching Assistant	\$1,512 (14 days)
5	Alexa Estrada	Teaching Assistant	\$972 (9 days)
Total			\$30,430

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement	2 nd	X				Kenneth King		X			
Shamara Gatling-Davila					X	Jonina Mazzeo		X			
Sean Hewitt		X				Miriam Santana					X

5. Curriculum/Special Education

- a. To approve the Rutgers Day School Tuition contract per attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement	2 nd	X				Kenneth King		X			
Shamara Gatling-Davila					X	Jonina Mazzeo		X			
Sean Hewitt		X				Miriam Santana					X

6. Policy/Miscellaneous

- a. To approve the **HIB report** for May 2022, with zero (0) founded cases.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Susan Jackson		X			
Danielle Clement	2 nd	X				Kenneth King		X			
Shamara Gatling-Davila					X	Jonina Mazzeo		X			
Sean Hewitt		X				Miriam Santana					X

XII. Enrollment Report

Grade	FY22	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2021	2021	2021	2021	2021	2022	2022	2022	2022	2022	2022	2021/2022
K	44	44	44	44	44	44	43	43	44	44	44	44	31
1	44	44	45	46	46	46	46	46	46	46	46	46	62
2	44	46	45	46	46	46	46	46	46	46	46	45	33
3	44	44	44	44	44	44	44	44	44	44	44	44	45
4	44	43	44	44	44	44	44	44	44	43	44	44	25
5	44	44	44	44	44	44	44	45	45	45	45	45	37
6	44	44	42	42	41	41	42	43	43	43	43	43	5
7	44	41	41	41	44	43	41	41	41	41	41	40	10
8	42	42	44	44	44	44	44	44	44	44	44	44	12
Total	394	392	396	398	400	399	397	399	400	399	400	398	260

XIII. Committee Reports

1. SRC – given during Director’s report
2. Community Outreach – Ms. Mazzeo gave report, commented on various programs/workshops
3. Development
4. Finance and Facilities – Meeting held this past Wednesday, general finance info discussed, budget & facilities
5. Governance – Ms. Jackson gave report, discussion on how meetings will be moving forward

XIV. New Business – Graduation next Wednesday

XV. Adjourn Public Session and Open Closed Session - NONE

XVI. Adjourn Closed and Open Public Session

XVII. Closing Comments

Many comments thanking everyone for all their work during the school year.

XVIII. Action Items - Next Board Meetings:

Day	Date	Time	Notes
Thursday	July 14, 2022	5:30 PM	Regular Meeting/Re-Org Meeting

XIX. Adjournment – 7:28 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Susan Jackson		X			
Danielle Clement		X				Kenneth King	1 st	X			
Shamara Gatling-Davila					X	Jonina Mazzeo	2 nd	X			
Sean Hewitt		X				Miriam Santana					X